



Issued on: 10 August 2015

Deadline For Application: 7 September 2015

|                      |   |               |                       |
|----------------------|---|---------------|-----------------------|
| POSITION TITLE:      | Senior Policy Officer                     | GRADE LEVEL:  | P-5                   |
|                      |   | DUTY STATION: | Tunis, Tunisia        |
| ORGANIZATIONAL UNIT: | Subregional Office for North Africa - SNE | DURATION :    | Fixed term: two years |
|                      |   | POST NUMBER:  | 0440809               |
|                      |   | CCOG CODE:    | 1.E.02                |

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply. Persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence. The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

FAO's Subregional Office for North Africa (SNE) is responsible for developing, promoting, overseeing and implementing agreed strategies for addressing subregional food, agriculture and rural development priorities. It develops and maintains relations with subregion-wide institutions including Regional Economic Integration Organizations (REIOs). It assists the FAO Representations (FAORs) in the subregion with addressing subregional food security, agriculture and rural development issues at country level. The Subregional Office is a subsidiary of FAO's Regional Office for the Near East and North Africa.

The post is located in the Subregional Office for North Africa, Tunis, Tunisia

### Reporting Lines

The Senior Policy Officer reports to the Assistant Director General, Regional Representative and maintains regular contact with FAO headquarters in Rome for functional guidance on matters relating to policy and governance support in the food and agricultural sectors.

### Technical Focus

Provides leadership, guidance and operational support for results-based policy assistance and governance work of decentralized offices in the Sub Region, in relation to regional and sub-regional policy issues, and provides guidance to the work of policy officers posted at country level in relation to their work on food security, nutrition and sustainable agricultural development.

### Key Results

Development and implementation of coherent, integrated and effective policy assistance and governance work supporting member states at regional and country level: i) in accordance with the FAO Strategic Framework and its delivery mechanisms, and ii) in response to new policy assistance requests.

### Key Functions

- Manages or leads highly specialized or multi-disciplinary teams, and provides technical leadership in high-level policy analysis missions or projects, policy networks and/or international policy setting bodies
- Leads the work carried out by technical or policy officers from HQ or out-posted staff in the Decentralized Offices in relation to policy and governance work under FAO's strategic framework
- Advocates strategic partnerships, best practices, and policy dialogue in support of enhanced policies and governance for food and nutrition security, sustainable agriculture and food systems
- Interacts with UN Regional and Country teams to improve cross-sectoral policies and strategies concerning agriculture, food, and nutrition security and sustainable development
- Analyzes regional and country-level issues to provide input into the identification of country and regional priorities and requirements
- Designs, implements and monitors regional and sub-regional policy work programmes and the supporting budgets and/or resourcing strategies
- Plans, organizes and participates in capacity development activities involving the provision of technical advice and assistance, and oversees the development of related materials, on-line tools and information kits.
- Represents the Organization at international/inter-governmental meetings and conferences

### Specific Functions

- Leads regular reviews of the food and agricultural sectors, including stakeholder analysis
- Supports the improvement of the rationale, policy scope and relevance of Country Programming Frameworks towards achieving FAO's global goals
- Promotes the uptake at country level of key corporate policy programmes and messages
- Develops and negotiates effective working relationships and agreements with international and national partners, contributing to an enhanced governance of food and nutrition security, sustainable agriculture and food systems
- Promotes the implementation and monitoring at regional and country level of the Post-2015 Sustainable Development Goals and of the Zero Hunger Challenge in interaction with relevant partners
- Supports the monitoring of policies at regional and country level, and initiatives and tools contributing to the monitoring of

- actions and investments
- Promotes the coherence of FAO's policy and investment support work at country level
- Contributes to the preparation of and follow-up to the Regional Conference.

---

## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced university degree in development economics, political sciences or agricultural economics or related field
- Ten years of experience in policy advice and analysis relating to food and nutrition security, agriculture and rural development, monitoring and evaluation of policies and programmes
- Working knowledge of French and limited knowledge of one of the following Arabic or English

### Competencies

- Results Focus
- Leading, Engaging and Empowering
- Strong Communications Skills
- Partnering and Advocating
- Knowledge Sharing and Continuous Improvement
- Strategic Thinking

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is essential
- Understanding of complex policy processes
- Relevance and extent of experience in policy analysis and advice relating to food and nutrition security, sustainable agriculture, and rural development
- Relevance and extent of knowledge and experience in working with inter-governmental bodies and multi-disciplinary teams
- Working knowledge of Arabic and/or English is considered a strong asset.

---

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

---

## ADDITIONAL INFORMATION

- The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments
- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

---

## REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

---

## HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iRecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**