



Issued on: 8 March 2016

Deadline For Application: 29 March 2016

<b>POSITION TITLE:</b>	<b>Senior Programme Coordinator</b> (Enhancing Rural Resilience in Yemen - ERRY)	<b>GRADE LEVEL:</b>	<b>P-5</b>
<b>ORGANIZATIONAL UNIT:</b>	<b>FAO REPRESENTATION IN YEMEN</b>	<b>DUTY STATION:</b>	<b>Hudeidah, Yemen</b>
		<b>DURATION:</b>	<b>Fixed term: One year (renewable for further 2 years)</b>
		<b>POST NUMBER:</b>	
		<b>CCOG CODE:</b>	<b>1.H.01</b>

\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged  
Persons with disabilities are equally encouraged to apply.  
All applications will be treated with the strictest confidence.  
The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization

### Organizational Setting

Through its Country Offices, or FAO Representations, FAO assists governments to develop policies, programmes and projects to address hunger and malnutrition, and provides technical support for the sustainable development of their agricultural, fisheries and forestry sectors. The activities of the FAO Country Offices include design and implementation of country-tailored field programmes, liaison with local donor representatives, and active public awareness-raising and outreach activities related to FAO initiatives such as the World Food Day.

The position is located in the FAO Representation in Yemen. The main duty station will be Hudeidah, with frequent travel to Sana'a and other parts of Yemen covered by the project.

### Reporting Lines

The incumbent reports to the FAO Deputy Representative under the overall guidance of the FAO Representative. He/she works in collaboration with the technical and operations teams at the Regional Office for the Near East and North Africa (RNE), FAO Headquarters and the Subregional Office for the Gulf Cooperation Council States and Yemen (SNG).

### Technical Focus

Lead the implementation and management of the Enhancing Rural Resilience in Yemen (ERRY) project in Yemen, in line with FAO's rules and procedures, and provide technical advice.

### Key Results

Effective and efficient management and coordination of the technical and operational support of the project activities.

### Key Functions

- Plan and coordinate the full implementation of the FAO components of the three-year EU-funded ERRY joint programme which gathers UNDP (Convening Agency), FAO, WFP and ILO with a major focus on agriculture and livestock value chains targeting four Governorates in the northern and southern parts of the country;
- Lead the development and devise appropriate strategies and approaches to ensure optimum use of available resources thereby enhancing the impact of programme activities;
- Coordinate the development and timely preparation of detailed work plans and budgets for all programme activities and ensure effective implementation of the project;
- Supervise and manage multidisciplinary teams of professional and administrative staff at central and subnational levels (FAO will be in charge of coordinating the work of all agencies for the northern governorates);
- Establish systems for ERRY outcome and output planning, implementation, monitoring and reporting in line with EU and UN standards;
- Provide advice to both the national Programme Steering Committee and Technical Committee on the vision and overall strategic and technical direction of the Programme;
- Provide strategic policy and technical advice, develop support mechanisms for strengthening national ownership, technical leadership and coordination of the programme, with a view to ensuring the long-term sustainability of programme activities beyond the project life span;
- Maintain transparent and co-operative relations between the Convening Agency (UNDP) and key stakeholders including government counterparts, and other national and international partners with an active stake in resilience-building and livelihoods support and through regular consultations, meetings and effective coordination;
- Facilitate the achievement of joint programme results by timely monitoring of the progress of programme implementation and ensure on-going monitoring and annual reviews of work plans in coordination with the Convening Agency;
- Coordinate the production, submission and dissemination of annual and other required periodical reports and consolidated results of the Programme in accordance with the joint programme document, PAGODA Agreement and Memorandum of Understanding between the Administrative Agent and the Convening Agency and Participating UN agencies;
- Develop and periodically review the programme's M&E plan and report or update on risks management related matters;

- Organize and undertake periodic fora to update FAO management team and counterparts on the project implementation and seek for strategic guidance and quality assurance;
- Provide technical support to the development of relevant advocacy and visibility documents;
- Consult with external partners including NGOs/CSOs engaged in similar/complementary activities to enhance coordination and partnership;
- Facilitate donor missions and media relations and coordinate strategic resource mobilization efforts as necessary;
- Synthesize best practices and lessons learned from ERRY for sharing between programme participants as well as external partners and develop briefs on programme achievements and documents, including lessons learned;
- Perform other duties as required.

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## Candidates will be assessed against the following

### Minimum Requirements

- Advanced university degree in agriculture, rural economy or related fields.
- Ten years of relevant experience in the identification, formulation, implementation and monitoring of programmes/projects in the fields of rural livelihoods, resilience, sustainable value chains, farmers field schools and water management.
- Working knowledge of English and limited knowledge of one of the other FAO official languages (Arabic, Chinese, French, Spanish or Russian).

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is essential
- Extent and relevance of experience in programme management in the fields of rural livelihoods, resilience, sustainable value chains, farmer field schools and water management
- Knowledge of and/or extent and relevance of experience with the UN system is considered a strong asset
- Extent and relevance of experience in supporting, advising and leading institutional capacity building processes
- Demonstrated ability to liaise with multiple UN, NGOs and, government institutions and agencies
- Extent and relevance of experience in crisis or post conflict settings

### Competencies

- Results Focus
- Leading, Engaging and Empowering
- Communication
- Partnering and Advocating
- Knowledge Sharing and Continuous Improvement
- Strategic Thinking

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Please note that all candidates should adhere to FAO Values of *Commitment to FAO, Respect for All and Integrity and Transparency*.

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**All candidates should possess computer/word processing skills**

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### REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: : [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

### HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iRecruitment-access/en/> and complete carefully your online profile (PPF). Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

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