



**Food and Agriculture Organization  
of the United Nations**

## **CALL FOR EXPRESSIONS OF INTEREST**

### **Bangladesh Cluster Evaluation Team Leader and Team Member(s)**

Deadline for Applications: 1 April 2016

**IRC3268**

The FAO Office of Evaluation (OED) is seeking Expressions of Interest (EOIs) from qualified individuals to conduct the cluster evaluation of the two programmes on food safety, “Improving Food Safety in Bangladesh” and “Institutionalization of Food Safety in Bangladesh for Safer Food”.

#### **Background**

The “Improving Food Safety in Bangladesh” is a six year programme (2012 – 2018) funded by the Government of the Kingdom of the Netherlands at a total cost of USD 12.5 million and is jointly implemented by the Food and Agriculture Organization of the United Nations (FAO) and the Ministry of Health and Family Welfare (MoHFW) in collaboration with other relevant Ministries.

The overall goal of the programme is an efficient and well-functioning food safety control system in Bangladesh that leads to improved public health and enhanced trade in food commodities. The Programme consist of seven outputs/components: Food safety analysis; Food standards formulation, Public awareness and education on food safety, Institutionalization of food safety in MOHFW, Food-borne illness surveillance, Preventive risk-based approaches in the food chain, Food industry and improved market access.

The “Institutionalization of Food Safety in Bangladesh for Safer Food” is a three year project (2013 – 2016) funded by the United States Agency for International Development (USAID) at a total cost of USD 4.46 million and is jointly implemented by the Food and Agriculture Organization of the United Nations (FAO) and the Ministry of Food (MoF).

The overall impact of the project is improved availability of safe food in domestic market thus improving food security, the position of Bangladesh in regional and international food trade and alleviation of poverty among men and women. In particular, the project has three expected outputs:

Output 1: Coherent and effective national food safety and quality governance

Output 2: Effective integrated control of food chain threats by coordinating food safety, animal health and environmental surveillance demonstrated in the poultry supply chain

Output 3: Enabling environment for improved third party verification/inspection and certification to national food control

## **Methodology**

The evaluation scope and questions will be fully designed in consultation with FAO, the Government of Bangladesh, and other stakeholders, including project beneficiaries. The evaluation will rely on multiple sources for data collection and mixed-methods for analysis. Sources of data and methods will include: primary and secondary document review, interviews and surveys of FAO staff and partners, such as the Government, donors, civil society and communities, and M&E and administrative data analysis. The timeframe covered by this evaluation is from the beginning of the project in 2013 to the start of the evaluation process in April 2016.

## **Timetable**

The evaluation, including the main mission and the writing of the full report, will take place from April to July 2016. Contract duration would be about 40 working days for Team Leader and 15-30 days for Team Members depending on the workload.

## **Composition of the evaluation team**

The evaluation will be led by the appointed FAO-OED Evaluation Manager, and consist of a team of technical and evaluation experts. A Team Leader and one or two team members are being sought in the following areas:

- Team Leader (evaluation specialist); and
- Team Member(s) with an expertise in the following area(s):
  - Food safety including food control system and SPS
  - Economics and international trade
  - Agricultural food system/value-chain preferably livestock

## **Tasks and responsibilities**

Under the overall responsibility of the Evaluation Manager, she/he will perform the following duties:

- Review relevant background documentation, including FAO strategic documents, related evaluations, contextual documents and literature on the country and area of focus, project documents, progress and final reports, etc.;
- Collect review relevant macro and micro data and undertake analyses;
- Follow the methodological approach described in the evaluation ToR and the preparation of evaluation tools, including questionnaires, surveys, and interview protocols as appropriate;
- Provide specialised expertise in their area of focus, assessing outputs and outcomes carried out under his specific area, and providing information for other relevant evaluation questions;
- Using his/her specialised expertise, the team member will participate actively in the collection of primary data through, inter alia, interviews and meetings, face-to-face or virtual, with FAO concerned officers in HQ and FAO Decentralized Offices, and during the country

visits, with key stakeholders including the Government, the FAO Representation, external partners, project teams and ultimate beneficiaries as appropriate;

- Participate actively in the collection of relevant secondary data;
- Consolidate all evidence collected during the evaluation process in a structured format following the key evaluation questions and criteria;
- Participate in the analysis and discussion of evaluation issues and questions with the team and formulate conclusions and recommendations in his specific field of expertise and as discussed and agreed with the Team Leader and the Evaluation Manager.
- Deliver articulate and written inputs on the specific area of expertise under assessment, as per the overall ToR, in all deliverables including: debriefing sessions; final draft report according to specifications provided in the ToRs and integrating comments and suggestions received during the stakeholder meetings, and after circulation to OED, FAO and other stakeholders, as appropriate; support the Team Leader in finalizing the report as may be required.
- Prepare draft evaluation report and revise it taking into consideration the comments received (for Team Leader)
- Undertake other-related asks as required

#### **Minimum Requirements/Selection criteria**

- Postgraduate degree (MSc or PhD) in economics or one of the areas mentioned above, good knowledge in Bangladesh, and a broad background in development;
- At least 8 years of experience for team leader and 5 years for team member(s). A mix of experience at international and national (Bangladesh) levels is preferred;
- Previous experience in conducting/taking part in independent evaluations;
- Excellent skills in analysis, data analyses and in writing and verbal communication in English;
- Demonstrated skills in working well in teams.
- The working language will be English. A knowledge of national language (Bengali) is an asset.

#### **Additional Information**

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions. All candidates should adhere to FAO values of Commitment to FAO, Respect for All and Integrity and Transparency.

#### **How to apply**

All applications are to be made through FAO's [iRecruitment](#) system. Click on the link below to access [iRecruitment](#), complete your online profile and apply for this Call for Expression of Interest indicating whether they are applying for the Team Leader role or the Team Member role.

<http://www.fao.org/employment/iRecruitment-access/en/>

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)