



Food and Agriculture Organization of the United Nations

**PROFESSIONAL VACANCY ANNOUNCEMENT N°: IRC3325**

**Issued on: 13 April 2016**

**Deadline For Application: 27 April 2016**

<b>POSITION TITLE:</b>	<b>Project Coordinator (Plant Quarantine)</b>	<b>GRADE LEVEL:</b>	<b>P-3</b>
<b>ORGANIZATIONAL UNIT:</b>	<b>Regional Office for Asia and the Pacific (RAP)</b>	<b>DUTY STATION:</b>	<b>Bangkok, Thailand</b>

**DURATION \*:** **Fixed Term: 1 Year - Extendable**

**POST CODE/N°:** **Unidentified**

**CCOG CODE:** **1H01**

\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization**

### **Organizational Setting**

The Regional Office for Asia and the Pacific (RAP) is responsible for leading FAO's response to regional priorities for food security, agriculture and rural development through the identification, planning and implementation of FAO's priority activities in the region. It ensures a multidisciplinary approach to programmes, identifies priority areas of action for the Organization in the Region and, in collaboration with departments and divisions at Headquarters, develops, promotes and oversees FAO's strategic response to regional priorities. RAP also advises on the incorporation of regional priorities into the Organization's Programme of Work and Budget and implements approved programmes and projects in the region, monitors the level of programme implementation and draws attention to problems and deficiencies. RAP develops and maintains relations with region-wide institutions including the Regional Economic Integration Organizations (REIOs).

The Regional Office supports regional policy dialogue on food security, agriculture and rural development issues, facilitates the emergence of regional partnerships, and supports capacity development and resource mobilization for food security, agriculture and rural development in the region.

The post is located in Bangkok, Thailand and provides technical support to the project "Improving Capacities of Phytosanitary Inspection and Integrated Measures for International Movement of Seeds" in FAO's Regional Office for Asia and the Pacific (RAP).

### **Reporting Lines**

The Project Coordinator reports to the project Budget Holder (BH) and to the Senior Plant Protection Officer as Lead Technical Officer (LTO) in Regional Office for Asia and the Pacific (RAP).

### **Technical Focus**

The seed health issues associated with implementation of relevant international standards for phytosanitary measures (ISPMs) in line with International Plant Protection Convention (IPPC), which is covered under the outputs of FAO Strategic Objective 4 especially SO401 output 40101 "New and revised international standards for food safety and quality and plant health are formulated and agreed by countries and serve as references for international harmonization". Seed security and trades associated with phytosanitary measures in line with SPS Agreement, which are essential to the crop production and are closely linked to enabling inclusive and efficient agricultural and food system at country and international levels, which is dealt with under FAO Strategic Objective 4.

### **Key Results**

Coordination of improvements of capacity of participating countries in phytosanitary measures associated with seed born or seed transmitted pests based on identification of strengths, weakness, needs and priorities of the existing phytosanitary system related international movement of seeds.

## Key Functions

- manages the implementation of the project working closely with national coordinators;
- coordinates, supervises and contributes to project activities;
- coordinates the active involvement of all partners in all aspects of work planning, implementation, monitoring and evaluation, timely provision of project inputs, delivery of outputs, monitoring and evaluation;
- provides technical inputs and organize project activities, including research, capacity building programmes, training, workshops, backstopping, project promotion for the global component, and country components (with national coordinators);
- prepares regular progress reports, annual work plans, background information and draft technical papers for discussion and/or publication;
- oversees, guides and manages the work of project staff, all technical, administrative and financial matters (budgets) relating to the project;
- contacts the National Plant Protection Organization (NPPO) of Japan to collaborate with the workshops by the NPPO of Japan;
- communicates and collaborate with NPPOs of participating countries;
- performs other related duties as required.

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## MINIMUM REQUIREMENTS

*Candidates should meet the following:*

- Advanced university degree in Agriculture (Plant Protection, Plant Pathology, or Microbiology) (candidates holding a first level university degree may also be considered if possessing two additional years of relevant work experience)
- Five years of relevant experience in the area of plant quarantine at NPPO, out of which two years of seed quarantine experience; two years of working experience in developing countries;
- Working knowledge of English

## Competencies

- Results Focus
- Team Work
- Communication
- Building effective relationships
- Knowledge sharing and continuous improvement

## Technical/Functional Skills

- Work experience in more than one location or area of work is desirable
- Work and research experience in plant quarantine at the NPPO;
- Experience in development or implementation of phytosanitary measures related to seeds, i.e. pest risk management and pest risk analysis (PRA) associated with the international movement of seeds, inspection and laboratory tests for seed borne or seed transmitted pests, as well as in seed issue discussions in the IPPC and ISPMs and in relevant dialogue with seed industry;
- Experience in managing projects, including familiarity with the funding mechanisms and reporting requirements of the donor, as well as familiarity with the relevant workshops;
- Experience in working for agricultural policy at governmental agency;
- Knowledge of Japanese would be an important asset in view of frequent exchange of information with the donor

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Please note that all candidates should adhere to FAO Values of Commitment of FAO, Respect for all and integrity and transparency,

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## **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”) We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of two years
- Candidates may be requested to provide performance assessments and references.

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## **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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## **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**

