



Food and Agriculture Organization of the United Nations

## PROFESSIONAL VACANCY ANNOUNCEMENT N°: IRC3491

Issued on: **18 July 2016**

Deadline For Application: **22 August 2016**

POSITION TITLE:	<b>Evaluation Officer (two positions)</b>	GRADE LEVEL:	<b>P4</b>
ORGANIZATIONAL UNIT:	<b>Office of Evaluation (OEDD)</b>	DUTY STATION:	<b>Rome, Italy</b>
		DURATION *:	<b>Fixed term : two years with possibility of extension</b>
		POST NUMBER:	<b>0014249,0014184</b>
		CCOG CODE:	<b>1A02</b>

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

The FAO Office of Evaluation (OED) anchors the evaluation function in the Organization. Evaluation in FAO provides results accountability to both member countries and the Director-General, giving more in-depth understanding and objective basis for their decision-making and oversight. Evaluation also contributes to corporate learning, feeding lessons into a robust feedback loop. Evaluation provides a sound basis for improvements in the Organization's programmes in terms of their relevance to countries, definition of objectives, their design and implementation. The Office also participates in system-wide evaluation initiatives, thereby contributing to assessments of development effectiveness by the UN system.

The function may require extensive travel to the field.

### Reporting Lines

The Evaluation Officer report to the Director, Office of Evaluation

### Technical Focus

Thematic evaluations, country-level evaluations, methodological development and utilization of evaluations

### Key Results

Increased results accountability and lessons learning at the corporate and unit level

### Key Functions

- plans, designs and conducts OED evaluations ensuring submission of reports according to deadlines;
- manages evaluations conducted by consultants or commissioned to external institutions;
- conducts quality control or assure OED evaluations;
- takes measures to enhance the utilization as well as the national ownership of evaluations;
- participates in developing, enhancing and testing evaluation methodologies, determining their applicability in different contexts, and keeps abreast of latest developments;
- liaises with technical and operational departments to enhance the planning, design and utilization of OED evaluations;
- manages post-evaluation communications, including of lessons from evaluations and making them available to various stakeholders
- performs other duties as required.

## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced university degree in Economics, Agriculture, Social Science or a related field
- Seven years of relevant experience in conducting and managing development evaluations at the global, regional or country levels
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

### Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable.
- Extent and relevance of experience in designing, planning, leading, and conducting development evaluations
- Demonstrated knowledge and experience in using evaluation methodologies

- Extent and relevance of experience in coaching, training and mentoring
- Sound understanding of the functioning of UN agencies and the UN system is considered a strong asset;
- Analytical skills and ability to write clear and concise reports in English

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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#### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

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#### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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#### **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iRecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**