



Food and Agriculture Organization of the United Nations

## Professional Vacancy Announcement No: IRC3542

Issued on: **6 September 2016**

Deadline For Application: **27 September 2016**

<b>Position Title:</b>	PROGRAMME OFFICER (Programme Development and Resources Mobilization)	<b>Grade Level:</b>	<b>P-4.</b>
<b>Organizational Unit:</b>	Regional Office for Near East and North Africa (RNE)	<b>Duty Station:</b>	<b>DS, EGYPT, CAIRO</b>
		<b>Duration *:</b>	<b>Fixed term: one year, with possibility of extension</b>
		<b>Post Number:</b>	2005593
		<b>CCOG Code:</b>	1A02

\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

The Regional Office for Near East and North Africa is responsible for leading FAO's response to regional priorities for food security, agriculture and rural development through the identification, planning and implementation of FAO's priority activities in the region. It ensures a multidisciplinary approach to programmes, identifies priority areas of action for the Organization in the Region and, in collaboration with departments and divisions at Headquarters, develops, promotes and oversees FAO's strategic response to regional priorities. RNE also advises on the incorporation of regional priorities into the Organization's Programme of Work and Budget and implements approved programmes and projects in the region, monitors the level of programme implementation and draws attention to problems and deficiencies. RNE develops and maintains relations with region-wide institutions including the Regional Economic Integration Organizations (REIOs).

The Regional Office supports regional policy dialogue on food security, agriculture and rural development issues, facilitates the emergence of regional partnerships, and supports capacity development and resource mobilization for food security, agriculture and rural development in the region.

### Reporting Lines

The Programme Officer reports to the Regional Strategic Programme Coordinator, RNE and coordinates closely with TCS for resource mobilization functions

### Technical Focus

Support to programme, project planning, development, implementation and monitoring.

### Key Results

Comprehensive technical and policy expertise to support the planning, implementation and monitoring of corporate programmes and projects.

### Key Functions

- Facilitates and supports Country Offices in the development of Country Programming Frameworks (CPFs) in line with corporate guidelines, ensuring alignment with the country's development priorities, national strategies, FAO's Strategic Framework and Regional Initiatives;
- Contributes to field programme development from project idea through formulation, negotiation, approval and funding, participating in and contributing to missions for identification, formulation, appraisal and backstopping of regional programmes and country projects in areas of FAO's mandate;
- Facilitates the implementation of the Corporate Resource Mobilization and Management Strategy (RMMS) and supports the promotion and facilitation of South-South and Triangular Cooperation;
- Facilitates and supports Country, Sub-regional and Regional Offices in the coordination and liaison with UN Agencies, Humanitarian and Development Partners and other relevant Institutions on programmatic issues, UN strategies and joint Programmes, ensuring that FAO's interventions are effectively designed, supported and boosted;

- In close consultation with TCS maintains close contacts and liaises with Donors' Communities in the Region and in relevant Countries, supporting Country, Sub-regional and Regional Offices in identifying funding opportunities and new partnerships, including with non-traditional donors and through global, regional and pooled funds, in line with CPFs priorities and funding needs, FAO's Strategic Objectives and Regional Initiatives;
- In close consultation with TCS supports Country Offices in the development of Resource Mobilization Strategies and Action Plans in line with CPF, analyzing and mapping Donors' strategies and priorities and identifying synergies, entry points and liaising with Donors accordingly.

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced University degree in international relations, public relations, political science, international cooperation for development, development economics or a related field
- Seven years of relevant experience in international cooperation for development, donor aid programmes, government, fundraising, negotiations and/or public relations/advocacy or related areas
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

### Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions, is desirable
- Extent and relevance of experience in partnership building, fundraising, negotiations, public relations/advocacy preferably in the areas of food, social and economic development
- Working knowledge of another FAO Official language is considered a strong asset

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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## ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

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## REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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## HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**