



**Food and Agriculture Organization  
of the United Nations**

## **CALL FOR EXPRESSIONS OF INTEREST**

### **Regional FLEGT Consultant, Asia**

Contract duration: 11 Months, with possibility of extension

Vacancy No. IRC3580

Deadline for Applications: 9<sup>th</sup> of October 2016

Duty station: FAO Regional Office for Asia and the Pacific, Bangkok, Thailand

### **Context and justification**

The FAO FLEGT Programme is funded by the European Commission and is implemented by FAO's Forestry Department. The programme which started in May 2012 supports local government institutions, civil society organisations and the private sector associations to address their priority forest governance and law enforcement needs. The main objective of the Programme is to support the European Union's Forest Law Enforcement Governance and Trade (FLEGT) Action Plan which covers eight thematic areas:

- 1) Sharing or developing information and knowledge about the FLEGT Action Plan;
- 2) Improving transparency in the forest sector;
- 3) Setting up independent monitoring in the forest sector;
- 4) Supporting local communities and community forestry activities in line with the FLEGT process or a national strategy for improving forest governance;
- 5) Supporting improvements in national timber traceability systems, traceability of forest products and national control systems;
- 6) Supporting improvements of policy, legal and regulatory frameworks;
- 7) Supporting private sector initiatives;
- 8) Addressing domestic and regional market issues.

Support to different forestry sector stakeholders is provided through grants selected through competitive calls for proposals. The programme also provides Direct Assistance grants upon request of Government and Private Sector Organisations. Since the start of the programme in the Asia-Pacific region, some 22 grants have been issued in 9 countries. The budget of the next phase (2015-2020) the programme has tripled and has resulted in an expansion of the grant portfolio. The new phase will also provide a funding mechanism for strategic or regional grants and should be able to develop quality FLEGT related information products based on a critical mass of grants implemented nationally, regionally and globally.

### **Main tasks and responsibilities**

The FAO Forest Law Enforcement Governance and Trade (FLEGT) Programme is seeking to recruit a Regional FLEGT Consultant to support programme implementation in the Asia-Pacific Region. The Regional FLEGT Expert will support the Regional FLEGT Forestry Officer in developing and backstopping of programme grants to ensure consistent and impactful implementation of funded actions. The following terms of reference is for a long term consultant position based in FAO Regional Office for Asia and the Pacific in Bangkok, Thailand. The consultant will strengthen the Programme's support to the private sector and in particular, small and medium enterprises and small holder timber producers.

Key performance indicators	
Expected outputs/deliverables	Required Completion Date:
<ul style="list-style-type: none"> <li>• Provide information and guidance (via programme website, by email, during country visits or regional events) about the programme's regular calls for proposals and direct assistance mechanism to eligible stakeholder groups, with focus on private sector.</li> <li>• Assist with the pre-screening of submitted proposals and direct assistance requests;</li> <li>• Based on approved proposals or direct assistance requests, develop draft Letters-of-Agreement (LoA) between the Programme and the implementing party (Service Provider) to be reviewed by the FLEGT Forestry Officer;</li> <li>• For draft LoA developed by the FLEGT Forestry Officer or other Programme Staff, complete Quality Assurance reviews and ensure that the activities in each LoA are technically/financially feasible and logically lead to the expected outcomes.</li> <li>• For each of the approved grants (calls for proposals or direct assistance), support the FLEGT Forestry Officer in assuring effective and timely start up, monitoring, backstopping and final evaluation of the grant agreements. This will include the provision of initial training on project implementation guidelines, monitoring missions, desk-based reviews of inception, progress and final reports (including financial reports) or technical outputs and publications produced, drafting of amendments to LoAs, develop draft Terms-of-Reference for technical assistance to address defined needs;</li> <li>• Support the FLEGT Forestry Officer and the Programme's Administrative Assistant to assure grant and programme related monitoring and reporting requirements are met, including timely updates and inputs for the programme information database, website and newsletter;</li> <li>• Contribute to FAO FLEGT knowledge products, visibility actions, studies, learning/training events and communication activities with a particular focus on the private sector;</li> <li>• Contribute to the development of synergies and joint initiatives between FAO FLEGT Programme activities and other relevant FAO (UN-REDD, Forest and Farm Facility, Regular Programme and Country Programmes), EC and partner programmes and projects;</li> <li>• Carry out other duties as required.</li> </ul>	August 2017

## Candidates should meet the following requirements:

### Minimum Requirements:

- University degree in forestry, forest economics, international relations, or other relevant field to the Terms-of-Reference;
- Five years of progressively responsible professional experience in supporting forest sector companies and their associations / federations.

### Competencies:

- Good writing, presentation and communication skills;
- Fluent in English;
- Working knowledge of other major languages commonly used in countries of the region is a plus.

### Technical/Functional Skills:

- Experience with FLEGT processes in Asia-Pacific;
- Experience in forest management and Chain-of-Custody certification;
- Experience in administrative, financial and project cycle management;
- Experience in multi-stakeholder consultation and decision making processes is a plus;
- Experience in providing technical advice and support on forest governance issues is a plus;
- Experience in working with international organisations is a plus.

## Additional Information

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

All candidates should adhere to FAO values of Commitment to FAO, Respect for All and Integrity and Transparency.

## How to apply

All applications are to be made through FAO's [iRecruitment](#) system. Click on the link below to access [iRecruitment](#), complete your online profile and apply for this Call for Expression of Interest.

<http://www.fao.org/employment/irecruitment-access/en/>

In order for your application to be properly evaluated, please ensure that all sections of your iRecruitment account are completed. Incomplete applications will not be evaluated.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)