



Food and Agriculture Organization of the United Nations

Vacancy Announcement No.: IRC3649

Issued on: 24 November 2016

Deadline For Application: 08 December 2016

Position Title:	Technical Officer Treaty Systems Operations	Grade Level:	P-2
Organizational Unit:	International Treaty on Plant Genetic Resources for Food and Agriculture (ITPGRFA), PGRFA, AGDT Agricultural and Consumer Protection Department, AG	Duty Station:	Italy, Rome
		Duration *:	Fixed-term, 1 year with a possibility of extension
		Post Number:	2006060
		CCOG Code:	1A11

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The International Treaty on Plant Genetic Resources for Food and Agriculture (ITPGRFA) is a legally binding instrument with the objective to facilitate conservation and sustainable use of plant genetic resources for food and agriculture and the fair and equitable sharing of benefits derived from their use. The Governing Body of the ITPGRFA is composed of all Contracting Parties to the ITPGRFA. The Secretariat of the Governing Body prepares, supports, and follows up on the Governing Body's deliberations and negotiations. The Secretariat enjoys functional autonomy in matters within the mandate of the ITPGRFA and decisions taken by the Governing Body, and be technically accountable to the Governing Body. The Secretariat is hosted by the ADG's office of the Agriculture and Consumer Protection Department. The post is located in the Secretariat of the ITPGRFA.

Reporting Lines

The Technical Officer reports to the Secretary of the ITPGRFA. The incumbent works through the regular coordination with the Technical Officers on Benefit-sharing Operations and Policy and Multilateral System Operations, in consultation with other members of the Secretariat.

Technical Focus

Operational support for the main systems established by the ITPGRFA and in particular the Benefit-sharing Fund (BSF) and the Multilateral System of Access and Benefit-sharing (MLS).

Key Results

Effective and efficient provision of operational support to the programme and project activities of the International Treaty on Plant Genetic Resources for Food and Agriculture (ITPGRFA)

Key Functions

- Prepares technical analysis and other background information arising from the Benefit-sharing Fund (BSF) projects and the basic statistical data arising from project monitoring.
- Supports the strategic development of BSF and other ITPGRFA operational systems for synergies, including by facilitating inputs for donor proposals and other resource mobilization, and outreach.
- Prepares and monitors the workplan for execution of the project cycles of the BSF.
- Prepares project agreements for proposals funded by the BSF, and maintains communications with the executing entities to ensure the reporting, monitoring and evaluation procedures set by the ITPGRFA Governing Body.
- Participates in the development of improved work methods, tools and systems for the operations of the Multilateral System of Access and Benefit-sharing (MLS).
- Collaborates in the development of training tools and materials and the organization of workshops and seminars on the MLS and other key systems of the ITPGRFA.
- Assists in the organization, conduct and follow-up of meetings, consultations and conferences.
- Performs other duties as required.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in political or social sciences, international development or a related field;
- Three years of relevant experience in project management related to agro-biodiversity, plant genetic resources, and their contribution to increase food security and rural livelihoods;
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable;
- Extent and relevance of experience in project and grants operations, including in supporting competitive calls for proposals, processing of project agreements and executing project monitoring and reporting;
- Extent of knowledge related to agro-biodiversity and plant genetic resources, and their importance to food security;
- Extent and relevance of experience in the preparation and editing of technical documents and reports targeting intergovernmental forums and donors;
- Extent and relevance of experience and skills in organizing meetings and workshops.
- Experience in supporting the preparation of communication and outreach products.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years
- Candidates may be requested to provide performance assessments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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