



**Food and Agriculture Organization
of the United Nations**

CALL FOR EXPRESSIONS OF INTEREST

Knowledge Management Specialist

Contract duration: Three Weeks

Vacancy No. IRC3675

Deadline for Applications: 13 November 2016

Duty station: Nay Pyi Taw, Myanmar

Expected Start Date of Assignment: 1 December 2016

Tasks and responsibilities:

The Food and Agriculture Organization of the United Nations (FAO) is initiating implementation of a project entitled "Sustainable cropland and forest management in priority agro-ecosystems of Myanmar" in coordination with the Ministry of Natural Resources and Environmental Conservation (MoNREC) and the Ministry of Agriculture, Livestock, and Irrigation (MoALI) with funding from the Global Environment Facility (GEF).

The project aims to facilitate and strengthen sustainable land management (SLM), sustainable forest management (SFM), and climate-smart agriculture (CSA). The long-term sustainability of the project's outcomes depends largely on effective knowledge management. Therefore, FAO is recruiting an experienced, proactive specialist in knowledge management to ensure effective and efficient delivery of the relevant outcomes.

For operational matters and daily activities, the incumbent will report to the GEF Program Manager in Myanmar. For technical matters, the incumbent will defer to the project's Lead Technical Officer. All work of the incumbent will fall under the overall supervision of the FAO Representative in Myanmar in his/ her capacity as the Budget Holder for GEF resources. The incumbent will work closely with a national Law and Policy Specialist, governmental counterparts, implementation partners, the project's other technical specialists, and relevant technical officers in FAO's Regional Office for Asia and the Pacific (RAP; Bangkok) and headquarters (Rome).

- Operationalize the initial steps of Component 4 of the project: "SLM, SFM, and CSA knowledge management, training, and practices scaling up nationally."
- Conduct a rapid assessment of barriers and opportunities related to knowledge management for the project's various stakeholders, including with respect to (i) scaling up land users' awareness and adoption, (ii) scaling up capacity development for governmental counterparts, and (iii) strengthening relevant decision-support processes and tools for each stakeholder group.
- Propose a knowledge-management strategy, including a documentation plan for knowledge-sharing via publications, photos, video, radio, television, Internet, site visits, exchanges, etc.
- Propose an information and communications technology (ICT) platform and strategy for stakeholder-to-stakeholder sharing for at least two different levels of stakeholders, especially farmer-to-farmer and amongst field/ extension officers.
- Draft contracts, letters of agreement, terms of reference, requests for proposals, and evaluation criteria relevant to the execution of the proposed knowledge management strategy.
- Integrate the project's knowledge management strategy with the monitoring and evaluation framework.
- Provide other related inputs and deliverables as requested.

Candidates should meet the following requirements:

General Competencies

- Results Focus
- Teamwork
- Communication

- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Minimum Requirements

- At least 5 years of relevant experience, including prior experience in developing countries.
- Fluency in written and spoken English. Prior preparation and submission of written reports for an international developmental agency, governmental agency, or major NGO.
- Proficiency in MS Office.
- Ability and willingness to travel to remote, rural locations, involving lengthy travel on rough roads, several hours at a time of exposure in harsh climates, occasional hikes of up to 5 km over rough terrain, and basic accommodations.

Preferred Qualifications

- A relevant degree from an accredited institution.
- Prior experience with Farmer Field Schools, community-based natural resource management, community forestry, or similar approaches, particularly via GEF-funded projects.
- Experience with data visualization and gamification.
- Prior experience in ASEAN countries, especially Myanmar.

Selection criteria

- Experience designing and implementing knowledge management plans in a relevant field, including websites, publications, radio/ television programs, decision-support tools, etc. (Samples of past work will be requested from short-listed candidates.)
- Experience integrating knowledge management approaches with initiatives for monitoring and evaluation, capacity development, public campaigns, and decision support, particularly as part of rural development initiatives.
- Relevant experience facilitating communications with and amongst diverse stakeholders, including rural land users and senior ministerial officials.
- Experience accessing, generating, and integrating project-related information from stakeholder interviews, photos, video, aerial drone video, satellite imagery, remote-sensing technologies, etc.
- Experience in international, geographically dispersed, and inter-disciplinary teams.

Additional Information

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

All candidates should adhere to FAO values of Commitment to FAO, Respect for All and Integrity and Transparency.

How to apply

All applications are to be made through FAO's [**iRecruitment**](#) system. Click on the link below to access [**iRecruitment**](#), complete your online profile and apply for this Call for Expression of Interest.

[**http://www.fao.org/employment/irecruitment-access/en/**](http://www.fao.org/employment/irecruitment-access/en/)

In order for your application to be properly evaluated, please ensure that all sections of your iRecruitment account are completed. Incomplete applications will not be evaluated.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [**iRecruitment@fao.org**](mailto:iRecruitment@fao.org)