



**Food and Agriculture Organization
of the United Nations**

CALL FOR EXPRESSIONS OF INTEREST Emergency Response Preparedness Consultant

Contract duration: 11 months with possibility of extension

Vacancy No. IRC3752

Deadline for Applications: 16 December

Duty station: Rome, Italy (with frequent missions)

Tasks and responsibilities

Background

The Emergency and Rehabilitation Division (TCE) is responsible for ensuring that FAO's efforts are effective in supporting countries and partners in relation to food and agricultural threats and crises. This is an integral part of FAO's corporate effort to build resilience of communities in risk prone environments. This corporate effort includes improving the capacities of national authorities and stakeholders for emergency preparedness to reduce the impact of crises. As part of this, the Division supports the development/updating/dissemination of technical standards, guidelines and tools and capacity building of multi-hazards and risk specific emergency preparedness, related to all agriculture sectors at all levels.

This consultancy aims at further strengthening the capacity of TCE to assist countries and regions affected by disasters and crises prepare for and manage effective responses.

Duties and Responsibilities

Under the overall supervision of the Senior Technical Officer TCE, the direct supervision of the Programme and Liaison Officer (Preparedness) and in close liaison with the Early Warning Early Action Team, the incumbent will support and contribute to FAO Emergency Response Preparedness capabilities as follows:

- ❖ Respond to requests for support to contingency planning processes in relation to risks to agricultural livelihoods in **FAO member states**. This will include reviewing the contingency planning guidelines available for specific agriculture related sectors and elaborate guidelines/templates to assist contingency planning at country level (national/sub-national, community level), as well as training of country level stakeholders.
- ❖ Support **FAO Country/Regional offices** in achieving a requisite level of response management readiness, through:
 - a) The roll out of the FAO Emergency Response Preparedness (FERP) plan in selected countries, adaptation/roll-out at regional scale (regional, sub-regional, resilience team and humanitarian hub offices) and revision of the tool, as required.
 - b) Integration/analysis of preparedness information in country level planning and accountability processes including FAO Country Programme Frameworks and the FAOR Annual report.
- ❖ **Support corporate / global level products/ business processes and guidelines** e.g. Early Warning Early Action reports, TCE dashboard, Director General Bulletin, FAO Emergency Handbook.

- ❖ Support to **global/inter-agency key preparedness initiatives** e.g. Global Food Security Cluster thematic group on Preparedness and Resilience, IASC sub-group on the Emergency Response Preparedness (ERP) approach, Global Preparedness Partnership (GPP).
- ❖ Undertake Project Proposal Formulation/Reporting/Information management related to preparedness.
- ❖ Perform any other duties when required.

Duty travel as required to support country preparedness, participation in thematic group meetings, inter-agency initiatives related to preparedness and field testing of the FAO corporate tools

Languages: English (working knowledge of French and/or Spanish and/or Arabic is an asset)

Expected outputs

- High quality support to a number of countries in preparedness/contingency planning exercises
- Operational standards and tools developed and applied within the organization and with partners for emergency preparedness.
- High quality contribution to global/inter-agency preparedness initiatives.

Candidates should meet the following requirements

Minimum Requirements

Academic Qualifications

- Advance University degree in Agricultural Economics, Agronomy, Rural Development or closely related technical field.

Technical Competencies and Experience Requirements

- At least 3 years of relevant working experience in emergency preparedness (including contingency, readiness measures, training and exercises including simulation) for the agriculture sector.
- At least 2 years of relevant field experience in developing countries working with national authorities and stakeholders for emergency preparedness
- Familiar with current global/inter-agency groups/initiatives relevant to preparedness and knowledge of best practices
- Highly proficient in written and oral English and at least working knowledge of one of the following languages: French, Spanish, Arabic
- Proficiency in MS Office (Word, Excel, Access, Outlook)
- Ability to perform in multi-cultural and multi-disciplinary context
- Availability to travel

Selection criteria

- Extent and relevance of experience in emergency preparedness for the agriculture sectors at all levels
- Extent and relevance of experience in developing operational standards and tools for application at organizational level and national/subnational level
- Extent and relevance of experience in the provision of technical support and preparation/implementation of training programmes in the field of preparedness
- Working knowledge of French and/or Spanish and/or Arabic will be considered as an important additional asset

Additional Information

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

All candidates should adhere to FAO values of: Commitment to FAO, Respect for All and Integrity and Transparency.

How to apply

All applications are to be made through FAO's [**iRecruitment**](#) system. Click on the link below to access [**iRecruitment**](#), complete your online profile and apply for this Call for Expression of Interest.

<http://www.fao.org/employment/recruitment-access/en/>

In order for your application to be properly evaluated, please ensure that all sections of your iRecruitment account are completed. Incomplete applications will not be evaluated.

If you need help, or have queries, please contact: [**iRecruitment@fao.org**](mailto:iRecruitment@fao.org)