



**Food and Agriculture Organization
of the United Nations**

CALL FOR EXPRESSIONS OF INTEREST

Cash Transfer Programming Officer

Contract duration: 6 months

Vacancy No. IRC3754

Deadline for Applications: 30 December 2016

Duty station: Rome, Italy (with extensive field missions)

Tasks and responsibilities:

Background

Over the past fifteen years, FAO has implemented food security interventions by means of cash- and voucher-based programmes in forty countries. Specifically, FAO has engaged in voucher schemes for agricultural inputs, seed and input trade fairs, public works (cash- food- and voucher-for-work) and, on a limited scale, conditional and unconditional cash transfers. FAO specializes in cash transfer programs that promote agricultural production and food security and increase smallholder farmers' resilience to natural shocks.

At the end of 2012, FAO established a policy for the Organization's use of specific CT modalities to address hunger, malnutrition and food insecurity and as tools for social protection initiatives. This was followed in 2013 by two sets of guidelines – *Guidelines on Public Works (cash-food- and voucher-for-work)* and *Guidelines for Input Trade Fairs and Voucher Schemes* – that provide practical guidance to design and implement selected cash transfer modalities. After the release of the policy paper and the guidelines, FAO started to mainstream cash transfer programming (CTP) across offices in the field. To this end, in April 2014 FAO undertook a capacity-building program with the objective to train FAO staff in Decentralized Offices (DOs).

The capacity building program will continue in 2016 with training sessions on the principles of CTP and on selected cash transfer modalities (e.g., cash for work, voucher schemes, input trade fairs, conditional and unconditional cash transfers) in selected DOs. The consultancy aims at further strengthening the institutionalization process of CTP across the Organization by reinforcing the capacity of DOs.

Duties and Responsibilities

Under the overall supervision of the Senior Programming Officer and the direct supervision of the Cash Transfer Unit Coordinator, the consultant will:

- Support FAO DOs in cash transfer programming and implementation, with a focus on the design of programmes, formulation of concept notes and programme proposals, ensuring high operational standards and compliance with FAO rules and regulations;
- Support the revision of training materials on principles of cash transfers, conditional and unconditional cash transfers, cash for work and vouchers schemes and deliver trainings for DOs staff and partners;
- Review FAO CTP material including Standard Operating Procedures and Manuals and develop new tools and programming guidance to improve the quality of cash transfer programming in DOs, including on nutrition, gender and climate change adaptation;
- Provide inputs to FAO corporate CT programming strategy;
- Assess FAO cash/voucher-based interventions;
- Develop and implement systems to ensure accountability to beneficiaries;

- Represent the Cash Transfer Unit in meetings on cash transfer programming with internal stakeholders (e.g., divisions of Finance, ICT and Procurement) and external ones (e.g., UN agencies, NGOs, Cash Learning Partnership, donors, private sector), including at regional, sub-regional and country level;
- Liaise with CSF on matters related to the identification of cash transfer counter party and financial service provider country reviews;
- Conduct and/or support any necessary market assessment related to CTP;
- Spend at least 50% of his/her time in missions in support of country offices
- Perform other relevant duties as required.

Expected Outputs:

Required Completion Date:

End of assignment

- Programming support missions to FAO DOs undertaken
- Concept notes and proposals for cash-based interventions developed
- Training on cash transfer programming delivered
- Tools to improve the quality of cash transfer programming in DOs developed
- FAO CTP material (Standard Operating Procedures and Manuals) revised

Candidates should meet the following requirements

Minimum Requirements

Academic Qualifications

- Advanced University Degree (M.A. or higher)

Technical Competencies and Experience Requirements

- At least three years of experience of working in different aspects of humanitarian and development topics relevant to cash programming with at least two years specifically on cash and voucher programming preferably for food security in humanitarian crises
- Solid experience with electronic vouchers and cash transfers
- Proven ability to conduct in-depth analyses
- Experience working in the field in developing countries
- Experience in capacity building, mobilizing resources and public speaking
- Ability to carry out market assessments (e.g. EMMA, MiFIRA) for CTP is an advantage
- Knowledge of social protection systems using cash transfers is desirable
- Previous experience working with UN agencies is desirable
- Understanding of fund raising and donor relations
- Fluent written and spoken English and high-level competency in French.

Additional Information

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

All candidates should adhere to FAO values of Commitment to FAO, Respect for All and Integrity and Transparency.

How to apply

All applications are to be made through FAO's [iRecruitment](#) system. Click on the link below to access [iRecruitment](#), complete your online profile and apply for this Call for Expression of Interest.

<http://www.fao.org/employment/irecruitment-access/en/>

In order for your application to be properly evaluated, please ensure that all sections of your iRecruitment account are completed. Incomplete applications will not be evaluated.

If you need help, or have queries, please contact: iRecruitment@fao.org