



Food and Agriculture Organization of the United Nations

Vacancy Announcement No: IRC3775

Issued on: 12 May 2017

Deadline For Application: 2 June 2017

Position Title:	Senior Field Programme Officer	Grade Level:	P-5
		Duty Station:	Chile, Santiago
Organizational Unit:	Technical Officers Group, RLCTD	Duration *:	Fixed term: two years with possibility of extension
		Post Number:	2000751
		CCOG Code:	1A02

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.
Persons with disabilities are equally encouraged to apply.**

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Regional Office for Latin America and the Caribbean (RLC) is responsible for leading FAO's response to regional priorities for food security, agriculture and rural development through the identification, planning, and implementation of FAO's priority activities in the region. It ensures a multidisciplinary approach to programmes, identifies priority areas of action for the Organization in the Region and, in collaboration with departments and divisions at headquarters, develops, promotes and oversees FAO's strategic response to regional priorities. RLC also advises on the incorporation of regional priorities into the Organization's Programme of Work and Budget and implements approved programmes and projects in the region, monitors the level of programme implementation and draws attention to problems and deficiencies. RLC develops and maintains relations with region-wide institutions, including regional political and economic integration organizations.

The Regional Office supports regional policy dialogue on food security, agriculture and rural development issues, facilitates the emergence of regional partnerships, and supports capacity development and resource mobilization for food security, agriculture and rural development in the region.

The post is located in the Regional Office for Latin America and the Caribbean, Santiago, Chile.

Reporting Lines

The Senior Field Programme Officer reports to the Assistant Director-General /Regional Representative (ADG/RR) and the Strategic Programme Coordinator in the Region

Technical Focus

Leadership of results-based field programme development, management and coordination throughout the region; support regional resource mobilization efforts; operational support and capacity building to budget holders/project formulators and operators throughout the region; field project/programme implementation as Budget Holder; project cycle management, forecasting, monitoring and reporting on results.

Key Results

Leadership and technical expertise for the planning, development and implementation of Programmes of work, projects, related-products, and services in accordance with FAO Strategic Objectives.

Key Functions

- leads the development, implementation and evaluation of assigned programmes/projects; directs review of relevant documents and reports; identifies priorities, problems and issues to be addressed and proposes corrective actions; liaises with relevant parties; identifies and initiates follow-up actions;
- coordinates programmes and reviews the assessments of issues and trends for the implementation of programmes and projects and the preparation of impact evaluation or equivalent studies;
- supervises preparation of various written outputs, e.g. background papers, analysis, substantial sections of reports and studies, inputs to publications;
- directs substantive support to consultative and other meetings, conferences, to include proposing agenda topics, identifying participants, preparation of documents and presentations;
- manages outreach activities; designs and conducts training workshops, seminars, makes presentations on assigned topics/activities;
- leads field missions, including provision of guidance to external consultants, government officials and other parties;
- represents the Organization at international meetings and conferences, identifies and implements strategic

partnerships, advocates best practices and increased dialogue and develops and negotiates effective working relationships/consensus and agreements with international and national stakeholders.

Specific Functions

- works with Regional Strategic Programme officers, Finance and Administration, and Country Network in the planning process and to achieve regional and country priorities and results in keeping with corporate standards and procedures by identifying and implementing field programme, resource, and partnership opportunities.
- supervises and monitors the performance of assigned staff.
- oversees and manages regional programme and project operations to ensure full alignment and to achieve and measure results within the strategic and functional objectives and Sustainable Development Goals.
- leads RLC resource mobilization efforts, including South-South Cooperation and Investments, by managing relations with resource partners in the Region and advising on appropriate instruments, in consultation with regional initiative leaders, technical officers, and country office staff in close consultation with TCS.
- contributes to the achievements and results of the country programme frameworks and regional priorities by providing oversight, operational guidance and support to project formulators, budget holders and field programme operators in country offices, with particular emphasis on large-scale emergency or non-emergency projects.
- measures, monitors and reports on the implementation of the regional field programme, at country, regional and global levels, including analyses of the operational capacity of the region's Country Offices vis-à-vis their respective current and prospective portfolios; providing forecasts to management to support strategy development and early problem solving; and ensuring corrective action is taken by budget holders/project operators.
- works to uphold ethical standards and ensures compliance by project formulators/budget holders of the field program in the region with FAO rules and regulations established in administrative manuals, project cycle guidelines and project/funding agreements, through regular monitoring.
- supports staff capacity development initiatives related to programme and project management and delivery at regional, sub regional and country levels.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in economics, business administration, management or related technical fields of FAO's mandate.
- Ten years of relevant experience in results based project/programme planning, implementation, and monitoring including systems/appraisal.
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

Competencies

- Results Focus
- Leading, Engaging and Empowering
- Communication
- Partnering and Advocating
- Knowledge Sharing and Continuous Improvement
- Strategic Thinking

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is essential. Prior experience in the Latin America and Caribbean Region will be considered a strong asset.
- Demonstrated expertise in resource mobilization, donor relations, and partnership building.
- Work experience in more than one location or area of work particularly in field positions is essential
- Extent and relevance of experience in the management/operation of medium and/or large-scale programmes/projects at country and regional levels, including in-depth knowledge of related administrative, operational and financial procedures. Prior experience with this within an international organization is an asset.
- Extent and relevance of experience and skills in programme/project identification, formulation, analysis, planning and implementation.
- Level of knowledge and experience with results-based management methods.
- Knowledge of trends, constraints and forecasting tools in development cooperation relevant to FAO's mandate.
- Demonstrated capacity to effectively lead, manage and participate in multidisciplinary and multicultural teams to plan, coordinate and monitor tasks, and achieve results against deadlines in a context of change and competing priorities.
- Limited knowledge of French is an asset.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years
- Candidates may be requested to provide performance assessments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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