



**Food and Agriculture Organization
of the United Nations**

CALL FOR EXPRESSIONS OF INTEREST

Cash Based Transfers officer / consultant

Contract duration: 3 months with possibility of extension subject to Funding

Vacancy No. IRC3779

Deadline for Applications: 30 December 2016

Duty station: Juba, South Sudan

Tasks and responsibilities:

Over the last decade, UN agencies and humanitarian actors have been increasingly adopting Cash-Based Transfers (CBT) as an assistance modality in addition to in-kind transfer (food or non-food items). There has been a rapid growth in the use of CBTs across diverse crises, geographical areas, population densities and economic settings.

To date, FAO has implemented CBTs as part of programmes to address hunger, malnutrition and food insecurity in over 40 countries, reaching more than 10 million people. This work takes place in both humanitarian, protracted crises and fragile contexts (e.g. Somalia, South Sudan, Haiti, Kenya, Malawi), to protect and rehabilitate livelihoods affected by shocks and crises as well as in more stable contexts (e.g. Zambia, Zimbabwe, Mozambique, Cambodia, Lebanon, West Bank and Gaza) to increase agricultural productivity and promote rural development. Depending on the specific objectives and contexts, FAO implements a variety of modalities including: unconditional and conditional cash transfers, cash for work, voucher schemes and Seed Fairs/Input Trade Fairs (ITFs), and combinations of unconditional cash and in-kind assistance (cash+).

Since 2015, FAO South Sudan Program has launched Cash Transfer Interventions as part of FAO long-term strategy to increase the community resilience by supporting the local producers in meeting the local needs of nutritious food and Agricultural inputs. Within the framework of its Emergency Livelihood Response Programme, FAO South Sudan plans to institutionalise and scale-up the Cash based Transfers throughout its operations. CBTs will be embedded in FAOSS programs and appropriate response modalities will be designed to address basic needs, promote communal assets, stimulate local markets and create access to fish, milk, vegetables, agricultural and livestock inputs and services to vulnerable households.

Duties and responsibilities

Under the general supervision of the FAO Representative and in close collaboration with the relevant FAO technical units, the consultant/Cash Based Transfer officer will take the overall responsibility for the implementation of the cash Based Transfers component of the FAO South Sudan Programme:

- As part of response analysis, coordinate the implementation of Sectorial Cash Based Transfers Feasibility assessments, cost-effectiveness and risk analysis
- Provide inputs to and review Sectorial and Multi-Sector needs assessment exercises, including Seed Security Assessments (SSA).
- Conduct market assessment to better understand price trends, supply chain, market functioning and responsiveness, needs and preferences, seasonality, availability, quality and capacity of suppliers
- Advice and support FAO South Sudan in the identification of the right CBT modalities and delivery mechanisms according to contexts and programme objectives, the implementing partners and the critical issues that need to be analysed for the correct implementation of the CBTs, develop terms of agreement and support harmonization and coordination among implementing partners
- Coordination and selection of Financial Service Providers to opt for the most appropriate delivery mechanisms and Payment systems/modalities, to support financial inclusion, transparency and traceability of FAO assistance

- Coordinate regular collection of market prices in coordination and collaboration with the AFIS team in FAOSS and WFP and closely monitor effects on local and regional markets in the respective areas of operation
- Support in preparation of concept notes and proposals by ensuring inclusion of CBTs components (when appropriate)
- Participate in the design of the monitoring, evaluation, learning and accountability system and coordinate its establishment and implementation
- Continue to review and update the existing Standard Operating Procedures in collaboration with the team and implementing NGO partners ;
- Provide technical support, training and guidance of CBT to staffs and implementing partners and Financial Service providers;
- Undertake field missions to ensure programs' compliance with FAO rules and regulations. Ensure that the Cash Based Transfers put in practice the FAO accountability commitments including: information and meaningful communication with communities and main partners, ensuring their participation and feedback throughout the program cycle
- Support linkages with other FAO interventions in the areas of operation in order to create appropriate synergies
- Participate in Cash and Market Working Group (CMWG) meetings and share regular updates and seek for areas of collaboration with other working group members
- Support the preparation of final reports of CBTs related projects and the documentation of good practices related to the use of CBTs
- Perform other duties as required

Security: Before starting the mission/travel, the consultant must find out in what security phase the country of assignment is in and what this implies for his/her own security. As soon as he/she arrives at the duty station, through the FAO Representation or directly, he/she must contact the designated UN security officer to be briefed on all the recommended security measures. In case this procedure is not properly applied, the consultant may not be covered under the Malicious Acts Insurance Policy.

Health: All consultants/PSAs, on duty travel, must accept responsibility for their health and well-being as part of their official duties and also on their return.

The following are the main responsibilities of the traveller:

- seek health advice, preferably four to six weeks before travel;
- comply with recommended vaccinations and other prescribed medication and health measures;
- ensure health precautions are taken before, during and after travel;
- obtain a physician's letter pertaining to any prescription medicines, syringes, etc. being carried;
- precaution to avoid transmitting any infectious disease to others during and after travel;
- report any illness on return, including information about all recent travel; and
- respect the host country and its population.

Key performance indicators	
Expected Outputs:	Required Completion Date:
• Sectorial Cash Based Transfers Feasibility assessments reports	10/02/17
• Market assessment report for agricultural inputs and nutritional agricultural produce	15/02/17
• CBT modalities, delivery and monitoring mechanisms developed	28/02/17
• Service Providers selected and engaged to support implementation of CBT programme	10/03/17
• Agricultural inputs and nutritional food distributed to at least 90% of targeted beneficiaries using CBT system	30/05/17
• New Concept notes and proposals with CBTs components	
• Updated Existing Standard Operating Procedures in the South Sudan context	15/04/17
• 3 Cash and Market Working Group (CMWG) meetings minutes	30/05/17
• Documentation of good practices related to the use of CBTs	End of assignment
	End of assignment

Candidates should meet the following requirements:

Minimum Requirements

- University degree, preferably at advanced level (Master's degree) in Rural Development, Development Studies, Economics, Agriculture, International Affairs or a field relevant to development assistance.
- At least three years of working experience in humanitarian operations, preferably in complex emergency contexts

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Proven experience and knowledge in Cash Based Transfers Design implementation, Market Assessments in Pre and post crisis
- Knowledge of major humanitarian assistance issues and challenges
- Experience of assessing markets and livelihoods
- Good understanding of food security and livelihood programmes
- Ability to work under extreme pressure in a highly stressful environment (e.g. civil strife and human misery)
- Availability to be based in the field and be autonomous; and to interact with different stakeholders (e.g., beneficiaries, producers, NGOs, and the Government)
- Excellent command of written and spoken English
- In addition, knowledge of the 3 W's, the Where/Why/What strategy

Additional Information

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

All candidates should adhere to FAO values of Commitment to FAO, Respect for All and Integrity and Transparency.

How to apply

All applications are to be made through FAO's [iRecruitment](#) system. Click on the link below to access [iRecruitment](#), complete your online profile and apply for this Call for Expression of Interest.

<http://www.fao.org/employment/iRecruitment-access/en/>

In order for your application to be properly evaluated, please ensure that all sections of your iRecruitment account are completed. Incomplete applications will not be evaluated.

If you need help, or have queries, please contact: iRecruitment@fao.org