



Food and Agriculture Organization of the United Nations

CALL FOR EXPRESSIONS OF INTEREST

Project Manager

Contract duration: 234 days (with the possibility of extension)

Vacancy No. IRC3826

Deadline for Applications: 31 January 2017

Duty station: Rome, Italy

Division/Department: CIO Division

Programme/Project Number: Agricultural Services and Digital Inclusion in Africa

Expected Start date of the Assignment: 1st February 2017

Tasks and responsibilities

Background

This project is part of a broader initiative that leverages the knowledge of FAO and its strategic partners in the mobile world, promoting digital inclusion for smallholders and family farmers in Rwanda and Senegal, both countries which face the digital divide, rural poverty and malnutrition. Through adoption of mobile applications, initially four information, transactional and advisory services will be deployed directly in the field, aiming to change the way rural households do business, manage their assets and access essential information for their daily needs and opportunities. It will contribute directly to the reducing poverty, end hunger, making agriculture more productive and sustainable and family farming resilience policy and governance related results envisioned under FAO Strategic Objectives 2, 3 and 5.

Reporting Lines

The Consultant will work under direct supervision of the Lead Technical Officer (LTO) in the FAO Multipartner Programme Support Mechanism (FMM) Project mentioned above at FAO Headquarter in Rome. He/she will work in close collaboration with the CIO Division strategic team, local consultants and FAO representatives in Rwanda and Senegal.

Purpose & Duties:

- 1) Manage the Project in terms of budgetary execution, hiring procedures, procurement and payments.
- 2) Manage the Project execution in the information systems.
- 3) Communicate with the local offices in Rwanda and Senegal to make administrative referrals.

- 4) Report the project implementation including accountability.
- 5) Performs other duties as required.

Candidates should meet the following requirements

Expected Outputs:	Required Completion Date:
1. Inception report including a work plan submitted;	1. By the end of February 2017
2. Six-monthly progress report project implementation;	2. By begin of August 2017
3. FPMIS compliance reports.	3. By end of December 2017

Minimum Qualifications

- * Advanced university degree in administration, social sciences, management or related field;
- * At least 3 years of relevant experience in support of project management of areas including planning and budgeting, policy analysis and administrative issues.
- * Work experience in more than one location or area of work, particularly in field positions is essential.
- * Extent and relevance of experience in inter-institutional coordination, negotiation, policy analysis and provision of evidence-based policy advice related to agricultural services and ICTs.
- * Knowledge of FAO procedures and administrative guidelines.
- * Working knowledge of English and French.

Selection criteria

- years of experience
- field of work and area of speciality
- education
- language
- assessments through interview

Additional Information

Payment conditions: The daily honorarium will be paid monthly on when-actually-employed basis and will be defined depending on relevant qualifications and work experience within a range from 175 USD to 250 USD.

Schedule of work: The incumbent will be required to work and be present on the premises during the standard office hours of the duty station (from 8.30 till 17.00 for HQ), unless otherwise agreed with the supervisor. The working time will be reported in the internal timesheet system.

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

All candidates should adhere to FAO values of Commitment to FAO, Respect for All and Integrity and Transparency.

How to apply

All applications are to be made through FAO's [iRecruitment](#) system. Click on the link below to access [iRecruitment](#), complete your online profile and apply for this Call for Expression of Interest.

<http://www.fao.org/employment/irecruitment-access/en/>

In order for your application to be properly evaluated, please ensure that all sections of your iRecruitment account are completed. Incomplete applications will not be evaluated.

Applications received after the closing date will not be given consideration. Only short listed candidates will be contacted

If you need help, or have queries, please contact: iRecruitment@fao.org