



Food and Agriculture Organization of the United Nations

## Professional Vacancy Announcement No: IRC3483

Issued on: 15 July 2016

Deadline For Application: 29 July 2016

Position Title:	PROGRAMME OFFICER (The Voice of the Hungry Project)	Grade Level:	P-2.
Organizational Unit:	Statistics Division, ESS	Duty Station:	Rome, ITALY
	Economic and Social Development Department, ES	Duration *:	Fixed term, 1 year (with possibility of extension)
		Post Number:	2005906
		CCOG Code:	1A02

\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

The Statistics Division develops, and advocates for the implementation of methodologies and standards for data collection, validation, processing and analysis of food and agriculture statistics. In these statistical domains, it also plays a vital role in the compilation, processing and dissemination of internationally comparable data, and provides essential capacity building support to member countries. In addition, the Division disseminates many publications, working papers and statistical yearbooks, that cover agricultural and food security relevant statistics (including prices, investments, production, trade and agri-environmental statistical data).

One key area of activities is the one that relates to Food Security and Nutrition Statistics. The Food Security and Nutrition Statistics Team is responsible for developing, testing, promoting and supporting new methods for household and individual level food security measurement, which could be used to inform global, regional and national food security monitoring systems. It is also responsible for developing and compiling a harmonized suite of food security and nutrition indicators; for processing available microdata from household surveys; and for providing capacity development and support to member countries in analysing household surveys for derived food security indicators.

### Reporting Lines

The Programme Officer reports to the Project Manager of the Voice of the Hungry (VoH) and Team Leader for Food Security and Nutrition Statistics, ESS.

### Technical Focus

Administrative management of all Trust funded projects on food security statistics, data and capacity development, including 'Voices of the Hungry', 'Strengthening the Capacity to Monitor Food Insecurity in the Sahel', 'Improved Global Governance for Hunger Reduction', 'Information on Nutrition, Food Security and Resilience for Decision Making (INFORMED)'; 'International Dietary Data Expansion (INDDEX) Project'

### Key Results

- Effective management, monitoring and reporting on activities related to food security statistics, for projects supported by Trust Funds and conducted within the FAO programme of work.

### Key Functions

- Provides support on all operational matters related to Trust Fund projects on food security statistics (development of indicators and capacity development;
- Assists with the preparation of budget revisions;
- Contributes to the coordination of the preparation of progress and final narrative as well as financial reports to resource partners;
- Ensures the timely provision of inputs into projects (personnel, technical support services, sub-contracts, training), either directly by the Organization or, when appropriate, through contractors;
- Assists in preparing work plans, monitor progress and, where necessary, proposes corrective measures to overcome operational constraints.
- Liaises with existing external partners and drafts a supports the implementation of a roadmap to mobilize funds by

- approaching potential external resource partners and promoting the projects internally.
- Identifies ways of promoting linkages and synergies between the Voices of the Hungry project and other FAO initiatives, programmes and projects;
- Supports new initiatives to build internal and external institutional support to the innovative approach to measure Food Security introduced by the Voices of the Hungry project;
- Participates in the preparation of material for resource partners and the organization of meetings to diversify and expand sources of funding;
- Performs other related duties as required.

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced university degree in economics, marketing, management, development studies or related fields
- Three years of relevant experience in programme administration and resource mobilisation
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

### Competencies

- Results Focus
- Team Work
- Communication
- Building effective relationships
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable
- Extent and relevance of experience in programme administration
- Extent and relevance of experience in resource mobilization
- Familiarity with FAO project cycle procedures
- Familiarity with FAO administrative and planning tools such as FPMIS, PIREs, Data warehouse, etc

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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## ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

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## REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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## HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**