



**Food and Agriculture Organization
of the United Nations**

CALL FOR EXPRESSIONS OF INTEREST

International Consultant in Statistics: Regional Project Coordinator
for MTF/RAS/372/MUL – Asian Regional Component of the Global Strategy to Improve Agricultural
and Rural Statistics

Contract duration: 235 days (WAE basis)
Vacancy No. IRC3911

Deadline for Applications: 07 March 2017
Duty station: Bangkok, Thailand

Tasks and responsibilities:

Under the overall supervision of the FAO Assistant Director-General & Regional Representative for Asia and the Pacific, the administrative supervision of the Budget Holder, the technical guidance of the Lead Technical Officer and in coordination with the Coordinator of the Global Office (GO) of the Global Strategy to Improve Agricultural and Rural Statistics, the incumbent will:

- Coordinate the activities of the Regional Action Plan of the Global Strategy and act as Secretary for the Regional Steering Committee (RSC), on behalf of FAO as an implementing agency of Technical Assistance component.
- Contribute to strengthening partnership and knowledge networks within and outside the Organization, coordinating with country-level actions guided by FAO's country programming Framework (CPF) as well as promoting South-South and triangular cooperation.

In particular, through providing technical advice and guidance, he/she, will undertake and accomplish the following tasks:

1. Managerial and Coordination Functions

- Coordinate the implementation of the Regional Action Plan (RAP), and organize meetings, seminars and workshops involving implementing partners (IPs) viz. ESCAP (UN Economic and Social Commission for Asia and the Pacific) and ADB (Asian Development Bank);
- Perform the role of Secretary of the Regional Steering Committee, and organize its meetings, including preparation of agenda and background material
- Prepare annual Work Plan and Budget in consultation with all concerned.
- Contribute to resource mobilization to support the implementation of the Global strategy in the region
- Coordinate with Global Office for approval of annual Work Plan, Budget, submission of prescribed reports and participate in the meetings organized by the Global Office;
- Manage the funds under the approval of the budget holder allocated to the Regional Office and Technical Assistance components of the Regional Action Plan (RAP) and liaise with Implementing Partners (IPs)
- Manage recruitment of staff and consultants, supervise their work and oversee the administration of contracts with external partners for outsourced work;
- Support budget holder in keeping watch over flow of expenditure and prepare the consolidated regional annual narrative and financial reports to be submitted to the Fund Administrator of the Global Strategy
- Keep Implementing Partners (IPs) and countries informed on the status of implementation of activities by the Regional Office;
- Supervise implementation of the regional advocacy and communication strategy for the Regional Action Plan and guide preparation of communication products.
- Organize regional or in-country training and consultative events, and provide contribution to regional trainings organized by implementing partners

2. Specific Functions

- Undertake backstopping missions to provide technical assistance to assigned countries

- Coordinate and supervise the preparation of technical reports, articles, working papers, books and documents related to the Regional Action Plan activities
- Coordinate with IPs on the adaptation of methodologies developed by the Global office to meet the requirements of the countries of the region
- Provide briefing to consultants on relevant technical matters of the organization and guide their work at country level to ensure timely delivery and technical quality
- Undertake technical reviews of the methodological documents prepared by consultants or other team members;
- Keep updated with the research outputs of the Global Office published in form of technical reports and guidelines, and provide comments on draft versions

Key performance indicators	
Expected Outputs:	Required Completion Date:
<ul style="list-style-type: none"> Preparation of Reporting Documents to Global Strategy Global Office including: 2016 Narrative Report, 2016 Financial Report, 2018 Work plan and Budget, and other monitoring reports as required Organization of Regional Steering Committee meeting Coordinate and supervise the preparation of technical reports, articles, working papers, books and documents related to the Regional Action Plan activities 	December 2017
The deliverables above will be produced in English.	December 2017 December 2017

Candidates should meet the following requirements:

Minimum Requirements

- University degree in statistics, agricultural economics, economics, or equivalent;
- Seven years progressive experience in planning, management and implementation of statistical capacity development programmes, preferably in the region and preferably several years at international level;
- Excellent working knowledge of English.

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Selection criteria

- Experience in project coordination and management
- Experience in assessing country statistical capacity and in designing national strategies for development of agricultural statistics
- Experience in survey design and implementation in a developing country context
- In-depth knowledge of agricultural statistics methodologies
- Experience in the United Nations or international organizations;
- Experience working with governments and other stakeholders in developing countries;
- Quality of both oral and written communication skills;
- Demonstrated ability to work as an effective team member in complex multi-cultural environments;
- Demonstrated initiative and ability to deliver results within deadlines;
- Familiarity with FAO procedures and the Global Strategy to Improve Agricultural and Rural Statistics would be an asset

Additional Information

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

All candidates should adhere to FAO values of Commitment to FAO, Respect for All and Integrity and Transparency.

How to apply

All applications are to be made through FAO's [**iRecruitment**](#) system. Click on the link below to access [**iRecruitment**](#), complete your online profile and apply for this Call for Expression of Interest.

<http://www.fao.org/employment/irecruitment-access/en/>

In order for your application to be properly evaluated, please ensure that all sections of your iRecruitment account are completed. Incomplete applications will not be evaluated.

If you need help, or have queries, please contact: [**iRecruitment@fao.org**](mailto:iRecruitment@fao.org)