



Food and Agriculture Organization of the United Nations

Vacancy Announcement No: IRC3932

Issued on: **15 March 2017**

Deadline For Application: **5 April 2017**

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| Position Title: | Emergency and Rehabilitation Officer | Grade Level: | P-4 |
| Organizational Unit: | Emergency and Rehabilitation Division, TCE | Duty Station: | Italy, Rome |
| | | Duration *: | Fixed Term: 1 year |
| | | Post Number: | 2006243 |
| | | CCOG Code: | 1S01 |

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Emergency and Rehabilitation Division is responsible for ensuring FAO's efforts to support countries and partners in preparing for and effectively responding to food and agricultural threats and crises. It is responsible for coordinating the development and maintenance of corporate tools and standards to enable Decentralized Offices to assist member countries to prepare for, and respond to emergencies. TCE ensures humanitarian policy coordination and knowledge, liaison with the Inter-Agency Standing Committee as well as with humanitarian resource partners, co-leadership with World Food Programme of the global Food Security Cluster, organizational preparedness, surge capacity and response to large-scale emergencies. TCE supports food and nutrition security assessment and early warning activities related to emergency and humanitarian analysis and responses. TCE plays a major role in the development and leadership of the Organization's programme to increase the resilience of livelihoods to food and agriculture threats and crises (SO5).

Reporting Lines

The Emergency and Rehabilitation Officer reports to the Team Leader Programming Team, TCE.

Technical Focus

Support to implementation of FAO's resilience agenda at global, regional, subregional and/or country level.

Key Results

Technical and policy expertise to support the planning, development and implementation of Departmental programmes, projects, products and services in accordance with (Departmental and) FAO Strategic Objectives.

Key Functions

- plans and leads components of multi-disciplinary teams, coordinates, and/or participates in Organization-wide committees, and provides technical expertise on international committees and working groups;
- develops and updates the supporting approach, methodology, tools, systems/databases, policies and/or standards to support programme delivery and specific objectives, services and outputs of Division teams focusing on (i) humanitarian policy, interagency collaboration and mobilization of emergency resources; (ii) response, food chain crisis, special operations, level 3 emergency preparedness, early warning and support to transition; (iii) and/or programming to integrate resilience into FAO planning at all levels;
- develops position papers, proposals and/or policy briefs to support humanitarian policy development, coordination and liaison with international partners such as the Inter-Agency Standing Committee, WFP, UNHCR, UNICEF, NGOs and other humanitarian groups involved in emergency and recovery activities;
- undertakes FAO emergency needs assessment activities and missions, conducts food and nutrition security assessments and analysis, coordinates in-country early warning alerts and further coordination with all partners;
- provides technical support to ongoing operational emergency and recovery projects and programmes and related capacity development in countries, and regional and subregional offices supported with Standard Operating Procedures, surge mechanisms and Level-3 capable response systems;
- promotes best practices and provides technical support/services to Decentralized Offices, in collaboration with Regional Offices, to facilitate emergency programming, resource mobilization and integration of emergency and development work in countries, as well as to provide capacity during critical phases of emergencies;
- monitors, promotes and coordinates resource mobilization activities including corporate appeals, donor macro grants, CERF/SFERA submissions, annual appeals and midyear reviews, as well as collaborates with countries and Regional Offices to facilitate resource mobilization through project and programme formulation;

- maintains and updates FAO emergency information systems, crisis communications, information and advocacy, as well as providing up-to-date information for reporting, audits, evaluations and inputs to FAO governing body documents;
- performs other related duties as required.

Specific Functions

- Provide timely and effective support to DOs on resilience programming, including cash transfer, with a focus on the design of programmes, formulation of concept notes and programme proposals, ensuring high operational standards and compliance with FAO rules and regulations;
- Strengthen DOs capacities on resilience programme formulation and implementation; Oversees the development of appropriate capacity building events and training materials on resilience programming, including cash transfer;
- Develop, support and monitor the identification, testing and implementation of innovative approaches to address resilience in the region in the perspective of replication and upscaling;
- Support and promote the collection, documentation, systematization and dissemination of the lessons learned of FAO's resilience analysis and programming;
- Support DOs in increasing resource mobilization and building key partnerships at different levels;
- Support advocacy and communication on resilience;
- Coordinate the preparation of briefs and comprehensive reports and ensure timely dissemination of information on FAO resilience programme, including cash based programme to the donor community, UN agencies, NGOs;
- Represent the Organisation in meetings on resilience programming, including cash based programmes.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in a subject related to the work of the Organization.
- Seven years of relevant experience in public and/or private sectors related to programming, planning and technical cooperation in food and agriculture, including experience in developing countries, especially in countries that are vulnerable to disaster or other emergency risks.
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable.
- Extent of relevant experience at international level in formulating resilience policy and programmes;
- Depth of experience in identifying and preparing programme strategies and policy position on humanitarian and transition contexts, at both global and country levels.
- Extent of knowledge of international humanitarian architecture, including agencies, NGOs, and other partners.
- Demonstrated experience in, needs assessments, cluster coordination, UN consolidated appeal process and/or emergency operations for Level 3 emergencies.
- Demonstrated experience in rehabilitation and humanitarian policies development, programme formulation and implementation.
- Experience in response management and surge support coordination.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list

- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years
- Candidates may be requested to provide performance assessments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iRecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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