



**Food and Agriculture Organization
of the United Nations**

CALL FOR EXPRESSIONS OF INTEREST

Project Coordination and Social Protection Expert

Contract duration: 9 months
Vacancy No. **IRC3973**

Deadline for Applications: 29 March 2017
Duty station: Dhaka, Bangladesh

Tasks and responsibilities:

“Meeting the Undernutrition Challenge (MUCH)” is the follow-up project to the National Food Policy Capacity Strengthening Programme (NFPCSP) and based in the Food Planning and Monitoring Unit (FPMU) of the Ministry of Food in Bangladesh. The MUCH project broadens the scope of NFPCSP’s interventions by extending support to other core ministries, civil society organizations and the private sector, seeking to strengthen the enabling environment for eradicating food insecurity and malnutrition by, in particular, improving: (i) cross-sectoral and sectoral policies and investment frameworks and programmes for food security and nutrition (FSN) that are gender sensitive; (ii) human and organizational resource development for FSN; (iii) financial resource allocation for FSN; (iv) inclusiveness of governance and coordination mechanisms for FSN; and (v) comprehensiveness of information generation to support FSN policy and programming.

The Project Coordination and Social Protection Expert will work under the overall supervision of the FAO Representative in Bangladesh, the technical supervision of the Lead Technical Officer (LTO) of the FAO Regional Office for Asia and the Pacific (RAP), the direct supervision of the MUCH Chief Technical Advisor (CTA), and in close consultation and collaboration with the MUCH Technical Assistance Team (TAT), government counterparts, especially the Food Planning and Monitoring Unit (FPMU), as well as development partners, including donors and civil society organisations, he or she will:

1. Contribute to the monitoring and evaluation of the project, in particular, data collection, processing and analysis, as well as the preparation of Performance Indicator Reference Sheets (PRIS), Project Performance Data Tables, Progress Markers and Criteria Tables, Outcome Journals, Output Monitoring Sheets, and Performance Management Task Schedule, in line with the Project’s Monitoring and Evaluation Plan*;
2. Support the formulation of the Second Country Investment Plan (CIP2), which entails: facilitating inter-ministerial, cross-sectoral collaboration, technical discussions, relevant data collection from line ministries and development partners, verification and analyses, report writing/editing, as well as the organization of a series of technical consultative meetings with multi-stakeholders at national and sub-national levels to reflect their feedback in finalising the CIP2;
3. Contribute to the preparation of overseas training guidelines, research proposal guidelines, establishment and coordination of the Overseas Training Selection Committee, the Research Grant Panel, and the Research Supervisory Committee, while identifying in-country and overseas FSN training courses and participants in consultation with the TAT;
4. Assist in the preparation for and organization of the Technical Symposium on Nutrition-sensitive Social Protection (tentative title) in September/October 2017 (date to be confirmed);

5. Prepare a background paper on social protection in the context of a National Food and Nutrition Security Policy (NFNSP) to be formulated, and draft a chapter on social protection of the NFNSP; and
6. Perform other related tasks as required.

* This task will be carried out in collaboration with MUCH Programme Support and Monitoring Expert.

Key performance indicators	
Expected Outputs:	Required Completion Date:
1. Monitoring and evaluation tools, e.g. Performance Data tables and Progress Markers, completed	1. by end-June 2017
2. Drafts of CIP2 technical consultative meetings and other consolidated outputs of the CIP2 process integrated into the CIP2 framework	2. by end-June
3. Overseas training guidelines prepared	3. by end-July
4. A concept note on the Technical Symposium on Nutrition-sensitive Social Protection drafted	4. by mid-August
5. Research proposal guidelines prepared	5. by end-September
6. Overseas Training Selection Committee, Research Grant Panel, and Research Supervisory Committee established and operational	6. in September-November
7. In-country and overseas FSN training courses and participants identified	7. by mid-October
8. A background paper and a chapter on social protection for NFNSP prepared	8. by early-December

Candidates should meet the following requirements:

Minimum Requirements

- Advanced university degree in development studies, social protection, policy analysis, public management or a field related to the tasks and responsibilities of the consultancy
- Five years of relevant experience in social protection, project coordination and management and policy processes/formulation
- Working knowledge of English as well as excellent report writing skills

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Selection criteria

- Knowledge of social protection in the FSN or development context
- Experience in the United Nations or international organizations
- Experience in working and coordinating with multi-stakeholders – government, donors, civil society and the private sector – in developing countries
- Experience in monitoring and evaluation
- Effective oral and written communication and report writing skills

Additional Information

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

All candidates should adhere to FAO values of Commitment to FAO, Respect for All and Integrity and Transparency.

All candidates will be expected to undergo a written examination as part of the selection process.

How to apply

All applications are to be made through FAO's [iRecruitment](#) system. Click on the link below to access [iRecruitment](#), complete your online profile and apply for this Call for Expression of Interest.

<http://www.fao.org/employment/irecruitment-access/en/>

In order for your application to be properly evaluated, please ensure that all sections of your iRecruitment account are completed. Incomplete applications will not be evaluated.

If you need help, or have queries, please contact: iRecruitment@fao.org