



Issued on: 20 April 2017

Deadline For Application: 4 May 2017

POSITION TITLE:	Project Coordinator (GCP/INT/161/JPN)	GRADE LEVEL:	P-3
		DUTY STATION:	Rome, Italy
ORGANIZATIONAL UNIT:	South-South and Resource Mobilization Division, TCS Technical Cooperation Department (TC)	DURATION*:	Fixed Term: 1 year (with a possibility of extension)
		POST NUMBER:	2004827
		CCOG CODE:	1A11

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

TCS leads FAO's activities regarding South-South Cooperation (SSC) partnership and Resource Mobilization to support the Organization's strategic priorities for hunger eradication, sustainable production, rural poverty reduction, development of improved and inclusive food systems and building resilience of livelihoods to threats and crisis.

The Division serves as entry point with Resource and South-South Cooperation partners and coordinators for the Organization's mobilization of voluntary contributions. TCS also oversees, coordinates and facilitates South-South and Triangular Cooperation partnerships across the Organization as an effective mechanism for implementing FAO's Strategic Framework, through the exchange of development solutions, promotion of platforms for knowledge management and networks, mobilization of upstream policy support, and fostering an enabling environment for effective SSC among countries in the global South. It oversees the reporting to partners on the results achieved.

TCS is also responsible for Project Cycle operational management and provides policy setting, guidance and support to units responsible for operating projects (development of procedures, monitoring of compliance with resource partner agreements, project operational rules, budgetary delivery, Help Desk support and capacity development).

Reporting Lines

The Project Coordinator reports to the Team Leader of TCS1, with a functional line to the Regional Statistician in FAO's Regional Officer for Africa (RAF) as Lead Technical Officer, and the related officers in the Statistics Division (ESS) as Lead Technical Unit.

Technical Focus

Project Cycle Management, SSC partnership, capacity development and donor relations.

Key Results

Contributes to improving the capacity of the Coalition for African Rice Development (CARD) countries for timely collection and provision of reliable statistics on rice, drawing from experiences and knowledges of the Association of Southeast Asian Nations (ASEAN) under the FAO South-South Cooperation (SSC) programme through Project "Strengthening Agricultural Statistics and Food Security Information in CARD Countries through South-South Cooperation (GCP/INT/161/JPN)".

Key Functions

- Participates in the development, implementation and evaluation of assigned programmes/projects, etc.; monitors and analyzes programme/project development and implementation;
- Reviews relevant documents and reports; identifies problems and issues to be addressed and proposes corrective actions; liaises with relevant parties; identifies and tracks follow-up actions;
- Assists in policy development, including the review and analysis of issues and trends, preparation of impact evaluation or equivalent studies, etc.;
- Prepares various written outputs, e.g. drafts background papers, analysis, sections of reports and studies, inputs to publications, etc.;
- Undertakes outreach activities; conducts training workshops, seminars, etc.; makes presentations on assigned topics/activities;
- Coordinates activities related to budget and funding (programme/project preparation and submissions, progress reports, financial statements, etc.) and prepares related documents/reports (pledging, work programme, programme budget, etc.).

Specific Functions

- communicates and coordinates with the ASEAN states and ASEAN Food Security Information System (AFSIS) on the dispatch of ASEAN experts to the project's target countries;
- liaises closely with the Government of Japan in support of the project funding support, and achievement of the project objectives;
- coordinates the active involvement of the Africa Rice Center as a project partner in terms of the development of rice statistics in CARD countries.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in agriculture, statistics, social science or related field.
- Five years of relevant experience in a professional capacity in the development aspects of agricultural statistics in national and SSC or international organizations, including field experience of statistical surveys, particularly rice planted area and yield;
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

Competencies

- Results Focus
- Team Work
- Communication
- Building effective relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable;
- Demonstrated experience in project coordination, implementation and monitoring and organization of training courses/workshops with the preparation of materials, position papers and technical documents;
- Extent of experience in working for planning and implementing statistical surveys at national or international organizations;
- Extent of knowledge on the statistical survey systems/methods on crop production being implemented in ASEAN states, transferred from Japan, is required;
- Working experience with national or international organizations in ASEAN and/or Africa region in the field of agricultural statistics would be an important asset;
- Knowledge of funding mechanisms and reporting requirements of the donor (Japan) would be an asset in view of frequent exchange of information.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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