



Issued on: 19 May 2017

Deadline For Application: 9 June 2017

JOB TITLE: Area Coordinator

TYPE OF CONTRACT: Consultant

DUTY STATION: Abyei

ORGANIZATIONAL UNIT: FRSSD

DURATION: 6 Months renewable based on performance

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

Organizational Setting

The main aim of the FAO country offices, which are headed by an FAO Representative, is to assist governments to develop policies, programmes and projects to achieve food security and to reduce hunger and malnutrition, to help develop the agricultural, fisheries and forestry sectors, and to use their environmental and natural resources in a sustainable manner.

The FAO Representation in South Sudan is organized around three main units: Programme, Operations and Administration. The current portfolio of projects in South Sudan includes activities related to Agriculture, Livestock, Fisheries, Natural Resource Management, and is implemented with humanitarian, transitional and development funding. The incumbent will contribute to the country's programme and portfolio as foreseen in the project.

Reporting Lines

The Area Coordinator: Abyei, Northern Bahr el Ghazel and Warrap will work under the overall supervision of the FAO Representative for South Sudan and the direct supervision of the Deputy FAO Representative. and in close collaboration with the Programme/Operations/Administrative Units, in consultation with the relevant Technical Units at FAO headquarters, RAF and SFE, and the Lead Technical Officer. Specifically, the incumbent will:

Technical Focus

- Lead, manage, administer and oversee the implementation of project activities within the Abyei, Northern Bahr el Ghazel and Warrap Area, and ensure that FAO procedures are adhered to.
- The Area Coordinator is responsible for the management and coordination of all project activities within the Abyei, Northern Bahr el Ghazel and Warrap Area in addition to managing the FAO Abyei Field Office.

Tasks and responsibilities

- Represents FAO and ensure participation in higher level coordination system in the SMT and other forms with United Nations Interim Special Force Abyei (UNISFA) and UN agencies;
- Liaise with UNISFA, UN agencies, NGOs and Government on behalf of FAO;
- Organize briefing and debriefing meetings for donor's missions;
- Assist in developing national staff capacity by providing training, opportunities for job shadowing and close follow-up of tasks;
- Supervise the team/ staff, consultant recruitment process and fulfilment of TORs;
- Manage the Abyei Field Office, including coordination with the management of the United Nations Common Premises and Abyei Field Office assets;
- Prepare detailed Area annual work plans in line with the budget and in collaboration with stakeholders, and make necessary arrangements for their successful implementation in a timely manner;
- Monitor progress of implementation in relation to annual work plan in particular timeliness, achievement of Area project objectives and impact, and implement corrective measures when needed;
- Coordinate training activities and when appropriate participate in conducting some of the courses;
- Provide field level support and assistance in project sites, including field visits and on-site mentoring support to ongoing activities while ensuring collaboration with local administration and development partners;
- In coordination with the FAOSS gender specialist, ensure that project interventions take into account gender differentiated needs of beneficiaries, in coordination with the project gender specialist;
- Prepare terms of reference and project progress reports in accordance to the Guide to the Project Cycle to reflect the outputs and results of the project against agreed work plans, and identify constraints and issues that require timely resolution and corrective actions;
- Assure the preparation of required reporting inputs;

- Prepare technical specifications of the required project inputs (equipment, supplies) and draft tender documents for local or international procurement;
- Draft Letters of Agreement, Contracts and other relevant documents in consultation with the Operations team;
- Review and comment on technical documents as required;
- Coordinate food security and livelihood, natural resource management, fisheries, animal health and agro-pastoralist activities within the Area;
- Provide the early warning (identifying emerging needs, contributing the analysis of the food security) and participate in the Integrated Food Security Phase Classification (IPC) and respective assessment missions;
- Coordinate the organization of consultative/interactive dialogue sessions to restore trust and confidence building for each community, targeting women, youths and all the different segments of the community combined;

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in in one of the following fields natural resources management, environmental sciences, environmental engineering or fisheries;
- Minimum 5 years of relevant experience in planning and implementing natural resources management and agricultural development projects and programmes, including experience in the formulation and/or implementation of food security livelihoods;
- Working knowledge of English, limited knowledge of Arabic will be an added advantage

FAO Core Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Demonstrated experience in peacebuilding initiatives, conflict resolution or conflict management methodologies;
- Relevant management expertise and demonstrated ability to manage multidisciplinary teams;
- Demonstrated expertise and experience in the area of agriculture in the context of complex situations at field level;
- Knowledge and skills in participatory field extension methods;
- Ability to plan, organize, implement and report project activities according to EU regulations;
- Working experience in South Sudan or the Region (preferable);

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All applications will be reviewed and qualified applicants will be contacted for interviews.
- FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.
- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/i-recruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org