



Food and Agriculture Organization of the United Nations

## Vacancy Announcement No.: IRC4320

Issued on: **28 June 2017**  
Deadline For Application: **26 July 2017**

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<b>Position Title:</b>	Fishery Officer (Project Manager)	<b>Grade Level:</b>	P-4
		<b>Duty Station:</b>	Italy, Rome
<b>Organizational Unit:</b>	Office of Fishcode Manager, FIFD	<b>Duration *:</b>	Fixed term: 1 year (with possibility of extension)
		<b>Post Number:</b>	2006394
		<b>CCOG Code:</b>	1H05

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The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.  
Persons with disabilities are equally encouraged to apply.  
All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

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### Organizational Setting

The Global Environment Facility (GEF) funded Coastal Fisheries Initiative (CFI) Program consists of five child projects, of which two are hosted by the Fisheries and Aquaculture Department of FAO as an implementing agency (*Delivering sustainable environmental, social and economic benefits in West Africa through good governance, correct incentives and innovation and the Global Partnership*). FAO is the overall coordinator of the five projects that make up this Program. The CFI Program intends to demonstrate and promote more holistic processes and integrated approaches leading to sustainable use and management of coastal fisheries complementing the GEF multicountry Large-Marine Ecosystem (LME) approach. The CFI Program includes a knowledge management and research mechanism for sharing experiences and furthering effective fisheries management globally.

### Reporting Lines

The Fishery Officer (Project Manager) reports to the Lead Technical Officer (LTO).

### Technical Focus

Fisheries governance and management and seafood value chain.

### Key Results

Responsible for and ensure that all technical and coordination aspects and overall implementation of the Global Partnerships and West Africa projects are in accordance with FAO's and GEF's rules and procedures, and that technical activities implemented within the projects are consistent with the Project Results Frameworks indicators and results-based management target.

### Key Functions

- Plans and leads components of multidisciplinary teams, leads and/or participates in Organization-wide, cross-departmental committees, project teams, and working groups and/or provides specialized expertise on technical networks and/or international technical policy and/or international technical policy and standard setting bodies;
- Develops technical, analytical, monitoring and reporting frameworks, and related methodologies, tools, systems databases, etc. to support the planning, implementation/delivery and monitoring of programmes of work, projects, products and/or services;
- Designs and conducts research, data collection, validation, analysis and/or reporting activities to support the development of technical standards, international instruments, innovative approaches and strategies, new tools, technologies, technical reports/publications, and/or policy proposals as well as the provision of technical/policy/specialist/advice and expertise;
- Responds to country requests for technical and policy assistance in liaison with Strategic Programme (SP) teams and Regional Programme Leaders (RPLs), provides technical advice, assistance and solutions to Decentralized Offices and provides technical backstopping to field projects;
- Collaborates in, provides technical backstopping to and ensures the quality/effectiveness of capacity development and knowledge sharing activities within member countries such as policy support, organizational development and individual learning events including preparation of related information, learning materials, on-line tools;
- Promotes international cooperation/advocates best practices, increased policy dialogue and provides technical expertise at international/intergovernmental meetings;
- Participates in resource mobilization activities in accordance with the FAO Corporate Strategy, in collaboration with the Resource Mobilization Division (TCS)

### **Specific Functions**

- Coordinates global and regional (West Africa) knowledge sharing and management, and the development and implementation of project communication strategies in close collaboration with West Africa National Project Coordinators and National Project Officers as well as other counterparts in the other CFI projects; develops materials for capacity development in collaboration with the Lead Technical Officer and the Project Task Forces, and in close coordination with participating countries and partners;
- Collects inputs from National Co-executing Partners, prepares six-monthly project progress reports and leads the implementation of annual work plans, budgets, and gender strategy; supports the organization of the mid-term review and the final evaluation for the projects, in consultation and accordance with the FAO Office of Evaluation, LTO, and FAO GEF reporting requirements, and submits them to the FAO Project Task Forces for comments and clearance and to the Project Steering Committees for information;
- Contributes to the preparation of the annual Project Implementation Reviews (PIR); organizes the Project Steering Committee meetings and acts as Secretary of the meetings;
- Provides technical advice to government counterpart institutions and ensures effective and timely execution of planned activities at country and regional level;
- Reviews and clears disbursement requests under the contractual agreements with National Co-executing Partners, and reviews and clears procurement and contract documentation for goods and services to be purchased in accordance with the project approved budgets and procurement plans;
- Liaises with donors and other relevant stakeholder and coordinates meeting/workshop and other activities to create synergies, and executes the projects at the regional level;
- Prepares TOR for consultancies and contracts and provides comments on technical products delivered by consultants and contract holders contracted by the GEF projects;
- Develops, prepares and maintains the CFI Monitoring and Evaluation(M&E) systems and tracks output and outcome indicators while preparing related documentation for the CFI Steering Committees, Technical Advisory Groups and the FAO GEF Unit;
- Assists in training on M&E and facilitating M&E design and implementation processes with executing partners, as required;
- Represents the project in international meetings and in high-level regional and national meetings and undertakes missions as appropriate to monitor project progress as required;
- Performs other related duties, as required.

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### **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

#### **Minimum Requirements**

- Advanced university degree in fisheries science or marine affairs with a specialization in fisheries management and/or governance or other field related to coastal fisheries;
- Seven years of relevant experience in fisheries, fish trade, fishery products safety and quality, or related field with an emphasis on project management, with a focus on large international projects;
- Working knowledge of English and French.

#### **Competencies**

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

#### **Technical/Functional Skills**

- Work experience in more than one location or area of work, particularly in field positions is desirable;
- Extent and relevance of experience or knowledge in coast fisheries communities
- Extent and relevance of knowledge and experience in analysing fisheries and small scale enterprise development and related issues;
- Extent and relevance of knowledge and experience in the field of fish utilization, safety and quality at national and international level

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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#### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see “How to Apply”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of two years
- Candidates may be requested to provide performance assessments

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#### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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#### **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iRecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**