



Food and Agriculture Organization of the United Nations

## Vacancy Announcement No: IRC4381

Issued on: 25 July 2017

Deadline For Application: 15 August 2017

<b>Position Title:</b>	Programme Officer (Cash-Based Intervention)	<b>Grade Level:</b>	P-3
		<b>Duty Station:</b>	Kenya, Nairobi
<b>Organizational Unit:</b>	FAO Representation in Somalia, FRSOM	<b>Duration *:</b>	Fixed term: 1 year (with possibility of extension)
		<b>Post Number:</b>	2006442
		<b>CCOG Code:</b>	1A02

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

This position is located in the FAO Somalia Office in Nairobi, Kenya, and the incumbent will be responsible for managing FAO Somalia's Cash Based Interventions under the Country Programming Framework (CPF).

### Reporting Lines

The Programme Officer (Cash Based Interventions) reports to the Senior Programme Officer and coordinates with the technical, operational and programming units in general, and the relevant heads of technical sector teams in particular, and with the Food Security Cluster Coordinators.

### Technical Focus

Leading the design and implementation of conditional and/or unconditional cash-based intervention mechanisms in humanitarian contexts/complex emergencies, liaising/coordinating with multiple partners including NGOs

### Key Results

Develop, implement, monitor and evaluate assigned programme/projects

### Key Functions

- Participates in the development, implementation and evaluation of assigned programmes/projects, etc.; monitors and analyses programme/project development and implementation;
- Reviews relevant documents and reports; identifies problems and issues to be addressed and proposes corrective actions; liaises with relevant parties; identifies and tracks follow-up actions;
- Assists in policy development, including the review and analysis of issues and trends, preparation of impact evaluation or equivalent studies, etc.;
- Prepares various written outputs, e.g. drafts background papers, analysis, sections of reports and studies, inputs to publications, etc.;
- Undertakes outreach activities; conducts training workshops, seminars, etc.; makes presentations on assigned topics/activities;
- Coordinates activities related to budget and funding (programme/project preparation and submissions, progress reports, financial statements, etc.) and prepares related documents/reports (pledging, work programme, programme budget, etc.).

### Specific Functions

- Leads the conceptual development of the FAO Somalia Cash Based interventions programme, taking into account the need for better linkages between FAO's cash-based interventions and social protection needs of rural communities;
- Designs cash-based schemes to respond to specific objectives set by FAO Somalia technical sectors and coordinates with them on the operationalization;
- Leads the policy dialogue on cash programming and social protection with partners and donors;
- Contributes to FAO Somalia programme development and fund raising efforts and actively engages with donor/partner contacts on cash based intervention programmes and activities;
- Contributes to the formulation of project proposals, briefs, reports and official correspondence as far as cash-based interventions are concerned, as well as to reports for donors supporting FAO cash programmes in Somalia;
- Supervises and coordinates the work of staff of the Cash Based Interventions team;

- Oversees the technical, administrative and operational aspects of the implementation of cash-based interventions for Somalia, including e.g. competitive selection of implementing partners, budget monitoring, approval of letters of agreement, rolling out of raining and digitalization processes, beneficiary payments, and the consistent application of monitoring and internal control mechanisms during implementation;
- Liaises with main stakeholders and implementing partners in the implementation of cash-based interventions in Somalia;
- Coordinates with UN agencies and other relevant actors including implementing partners to integrate or complement FAO-led cash-based interventions with theirs;
- Advises the Food Security Cluster on cash-based interventions in Somalia and actively participates in cash and voucher fora;
- Monitors and evaluates on-going interventions and activities in close collaboration with the Monitoring and Evaluation Unit;

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced University degree in agricultural or rural development, economics, social science or a related field
- Five years of relevant experience in project or programme management, including in the field of emergency response work, food security and/or resilience programming in developing countries, and at least two years of field experience in the design, management and/or monitoring of cash-based interventions
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

### Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable;
- Extent and relevance of knowledge and experience in the design and implementation of conditional and/or unconditional cash-based intervention mechanisms in humanitarian contexts/complex emergencies
- Extent and relevance of experience in liaising/coordinating with multiple partners including NGOs
- Good understanding of international humanitarian architecture and respective roles of participating members
- Demonstrated ability to analyse and synthesize data from multiple sources as the basis for technical and policy advice
- Experience working in the Horn of Africa will be considered as an advantage

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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## ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years
- Candidates may be requested to provide performance assessments

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## REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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## HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iemployment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**