



## Food and Agriculture Organization of the United Nations

### Vacancy Announcement No: IRC4440

Issued on: 15 August 2017

Deadline For Application: 12 September 2017

Position Title:	Technical Adviser (Team Leader)	Grade Level:	P-4
Organizational Unit:	FAO Representation in Union of Myanmar, FAMYA	Duty Station:	Myanmar, Yangon
		Duration *:	Fixed term: 1 year (with possibility of extension)
		Post Number:	2006417
		CCOG Code:	1A11

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

#### Organizational Setting

The Myanmar Department of Fisheries of the Ministry of Agriculture, Livestock, and Irrigation (MoALI) and the Food and Agriculture Organization of the United Nations (FAO) are initiating the project "*FishAdapt: Strengthening the adaptive capacity and resilience of fisheries and aquaculture-dependent livelihoods in Myanmar*" with funding from the Least Developed Countries Fund (LDCF) of the Global Environment Facility (GEF).

The project aims to assist government to enable inland and coastal fishery and aquaculture stakeholders to adapt to climate change by understanding and reducing vulnerabilities, piloting new practices and technologies, and sharing information. Key areas of focus for the project will include the strengthening of national, regional, and local regulatory frameworks and adaptive capacities, the ecosystem approach to fisheries and aquaculture, fisheries adaptive co-management measures, integrated mangrove-fisheries and aquaculture systems, climate-resilient practices and techniques along the fisheries and aquaculture supply chains, and critical issues related to land and resource tenure affecting adaptive capacities. The post is located in Yangon, Myanmar

#### Reporting Lines

The Technical Adviser (Team Leader) reports to the FAO Representative (FAOR) in Myanmar and works under the technical guidance of the Lead Technical Officer (LTO) at Regional Office for Asia and the Pacific (RAP). He/she will work in collaboration with the National Project Director (NPD) and the national team of the Project.

#### Technical Focus

Technical leadership, planning, technical supervision and management of the FishAdapt project, including ensuring delivery and reporting of activities at a high technical standard according to agreed work plan.

In particular:

- technical support on project implementation;
- Capacity Building and institutional strengthening;
- Implementation of the FishAdapt Project.

#### Key Results

Comprehensive technical and policy expertise to support the planning, development and implementation of departmental/division programmes, projects, products and services in accordance with departmental/division objectives and FAO Strategic Objectives

#### Key Functions

- Provides technical leadership assistance on the development, the implementation and evaluation of assigned programmes/projects; assists to the review of relevant documents and reports; identifies priorities, liaises with relevant parties; identifies follow-up actions;
- Assists to the coordination of programmes and reviews the assessments of issues and trends for the implementation of programmes and projects and the preparation of impact evaluation or equivalent studies;
- Assists/supervises preparation of various written outputs, e.g. background papers, analysis, substantial sections of reports and studies, inputs to publications;
- Contributes to consultative and other meetings, conferences, to include proposing agenda topics, identifying participants, preparation of documents and presentations;
- Participate in activities; structures training workshops, seminars, makes presentations on assigned topics/activities;
- Leads field missions, including provision of guidance to external consultants, government officials and other parties;

- Provides advice to develop policies and strategies as well as national protocols and guidelines for projects with specific domains related to FAO's work

### Specific Functions

- Implements the FishAdapt in accordance with the approved Project Document and the results-based Annual Work Plan and Budget (AWP/B), and in compliance with FAO procedures and GEF requirements; and monitors the expenditures, commitments and balance of funds under the project budget lines, and drafts project budget revisions;
- Establishes an M-E system to monitor project progress and impact; manages the preparation and submission of the project's periodic reporting (financial and technical), including: (1) drafting of AWP/Bs and six-monthly project progress reports in a timely manner for review and clearance by the LTO, and budget holder, prior to their submission to the PSC and the GEF Coordination Unit, respectively (2) preparing of GEF quarterly project progress reports (3)-contributing to annual Project Implementation Reports (PIRs); and (4) any other reports requested by the Executing Agency; disseminating project information and best practices through the project's communication strategy;
- Prepares and organizes Project Steering Committee meetings, act as Secretary to the PSC, and prepares reports of PSC meetings and circulates these documents to all PSC members;
- Provides overall supervision and management of the Project Implementation Unit and project personnel;
- Reviews and approves draft request for proposals and bidding documents, letters of agreement, terms of reference and performance contracts for consultants hired under the responsibility of the PIU;
- Supervises and evaluates the performance of the consultancies and project staff that shall be retained for specific activities under the responsibility of the PIU and edits technical outputs associated with the FishAdapt project;
- Liaises closely with the National Project Director and provides technical support as needed and represents the project in relevant meetings and workshops
- Secures wide consultation and working relations with appropriate line agencies and partners to ensure effective implementation of the FishAdapt work plan and ensures adequate information flow, discussions and feedback among the various stakeholders of the project; builds implementation partnerships and leveraging maximizing post life of project relevance and sustainability;
- Identifies technical agencies and other partners relevant to the FishAdapt project in accordance with approved work plan, organizes and supervises fieldwork; and liaises with project partners to ensure their co-financing contributions are provided and documented within the agreed terms; and
- Performs other related duties as required

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### CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

#### Minimum Requirements

- Advanced university degree in Fisheries Management, Aquaculture Management, Natural Resource Management or related field.
- Seven years of relevant experience in the management of fisheries, aquaculture, natural resources, climate change adaption, or livelihoods resilience.
- Working knowledge of English and limited knowledge of one of the other FAO languages (Arabic, Chinese, French, Russian or Spanish).

#### Competencies

- Results Focus
- Team Work
- Communication
- Building effective relationships
- Knowledge Sharing and Continuous Improvement

#### Technical/Functional Skills

- Extent and relevance of experience related to fisheries/aquaculture management and climate change adaptation;
- Extent and relevance of experience in planning, managing and implementing large (development) projects involving multiple types of experts, consultants, partners and stakeholders;

- Extent and relevance of experience in organizing participatory vulnerability/risk assessment and adaptation/management planning, technical meetings/workshops, training courses and capacity building;
- Familiarity with FAO and GEF is an asset.
- Experience working in Myanmar or in south-east Asia.
- Work experience in more than one location or area of work, particularly in field positions is desirable.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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#### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see “How to Apply”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years
- Candidates may be requested to provide performance assessments

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#### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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#### **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**