



Issued on: 5 September 2017

Deadline For Application: 21 September 2017

JOB TITLE: International Consultant – GCF project development

TYPE OF CONTRACT: Consultant

DUTY STATION: Home-based, with missions to Viet Nam

ORGANIZATIONAL UNIT: FAO RAP

DURATION: 100 days (from 1 October 2017 to 30 April 2018)

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

Organizational Setting

FAO was approved as an accredited entity to the Green Climate Fund (GCF) at the 14th meeting of the GCF Board in October 2016. In the Asia-Pacific region, FAO has identified the GCF window of Forestry and Land Use (including REDD+ implementation) as a key area where in-house technical expertise provides opportunities for FAO to offer countries project development services. Accordingly, in the first half of 2017, project ideas and concept notes in this sector have been drafted with government partners in several countries in the region, and submitted to the respective National Designated Authorities (NDAs). Development of these concept notes into full project proposals, ready for submission to the GCF Board for approval, either through Project Preparation Funding Applications (PPFAs) or through direct internal financing, will require the engagement of dedicated teams to design and implement work plans for full project development.

Reporting Lines

Under the overall leadership of the FAO Representative in Viet Nam, the direct technical supervision of the Lead Technical Officer at FAO-RAP, the technical guidance of other relevant Technical Officers (FAOR, RAP and HQ), and in close collaboration with the relevant national counterparts, the International Consultant will undertake the following specific duties and responsibilities:

Technical Focus

Development of full GCF project proposal on REDD+ strategy implementation in Viet Nam

Tasks and responsibilities

1. Lead the finalization of the project concept note and theory of change
2. Prepare a timeline and detailed work plan for development of concept note into full GCF project proposal
3. Support FAO Representative and RAP to coordinate with the GCF NDA and lead implementing partners on matters related to the design of the GCF project, including the scope of the project and implementation arrangements to ensure project ownership and buy-in;
4. Facilitate key discussions and consultations with other project stakeholders, including potential co-financiers and service providers to agree on their roles in the project and implementation arrangements;
5. Provide overall guidance and conceptual leadership to project development team to design and complete the required studies, and provide feedback on draft study reports to ensure quality;
6. Prepare project results framework including M&E, master budget, procurement plan, term sheet and implementation timetable, in coordination and consultation with the full project development team;
7. Prepare the Funding Proposal (FP) based on the results framework and findings and recommendations from the specific studies;
8. Guide the planning of major stakeholder meetings including the inception and final validation meetings; and
9. Finalize and submit the GCF FP package to FAO
10. Undertake other tasks as required in order to achieve the activities listed above

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in agricultural economics, forestry, social sciences, agronomy, environment or related areas
- 15 years of relevant experience in preparing and/or supervising rural development investment projects
- Working knowledge of English is required
- Working knowledge of Vietnamese would be considered an asset

FAO Core Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Excellent drafting skills and capacity to synthesize;
- Knowledge of forestry, climate change or agriculture issues in Asia and preferably in Viet Nam
- Excellent drafting skills and capacity to synthesize;
- Knowledge of forestry, climate change or agriculture issues in Asia and preferably in Viet Nam
- Work experience in more than one location in Asia, and preferably in Viet Nam
- Extent and relevance of experience in climate finance projects and GCF project preparation
- Extent and relevance of experience in leading and managing multi-disciplinary team in preparing large investment projects
- Familiarity of work with UN agencies is an advantage

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All applications will be reviewed and qualified applicants will be contacted for interviews.
- FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.
- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

FAO IS A NON-SMOKING ENVIRONMENT