



Issued on: 7 September 2017

Deadline For Application: 21 September 2017

JOB TITLE: Monitoring and Evaluation Consultant

TYPE OF CONTRACT: Consultant WAE (Category B)
DUTY STATION: Home based with one week/ten days in Rome, Italy (dates to be established at a later stage)

ORGANIZATIONAL UNIT: PARTNERSHIPS AND SOUTH-SOUTH COOPERATION DIVISION (DPS)

DURATION: Up to a maximum of 45 days to be worked between 16 October and 31 December 2017

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.
Persons with disabilities are equally encouraged to apply.
All applications will be treated with the strictest confidence.**

Organizational Setting

The Partnerships and South-South Cooperation Division (DPS) is in charge of managing FAO's Global Internship, Volunteer and Fellows Programmes. DPS has established a dedicated team in the Office of Director which is responsible for the development, coordination and management of the Programmes. In 2017, the Programmes were restructured and re-launched. The Programmes are being implemented in partnerships with diverse partners, including Member Countries, nongovernmental organizations, civil society organizations, academia, research and development institutes, the private sector, and UNV. FAO plans to review the progress in 2017 and prepare an annual report on the Programmes, for which consultancy services are required.

Reporting Lines

The consultant will report directly to the Deputy Director, Partnerships and South-South Cooperation Division (DPS).

Technical Focus

Tasks and responsibilities

Under the direct supervision of the Deputy-Director DPS, the Consultant will:

- Prepare questionnaires to carry out surveys to get feedback from the Programmes participants (interns, volunteers and fellows) and FAO supervisors and beneficiaries of the programmes and analyze the relevance and alignment of diverse interns, volunteers and fellows actions to the achievement of **FAO's Five Strategic Objectives**;
 - Undertake interviews vis-à-vis Programmes participants (interns, volunteers and fellows) and FAO supervisors to assess the relevance and mutual benefit of the assignments to both participants and FAO;
 - Prepare an annual report of 2017 on the implementation of the relaunched FAO Global Interns, Volunteers and Fellows Programmes (text about 20 pages), to be submitted to FAO Senior Management by 31 December 2017. The report is to guide the future implementation and course adjustment of the Programmes in 2018 and beyond. The annual report will articulate:
 1. the analysis of results of questionnaire surveys to be administered and interviews vis-a-vis both participants and FAO supervisors to assess the outcomes, benefits and relevance to both participants and FAO;
 2. the extent of achievement of numerical targets set;
 3. the effectiveness and efficiency of the newly established monitoring system;
 4. the effectiveness of the communications, outreach and publications to promote the Programmes;
 5. the areas in need of improvement (external/internal);
 6. the progress in developing new partnerships;
 7. the opportunities for new partnerships (e.g. with academia, governments, private sector, regional organizations, etc.) to further expand the opportunities for participation and beneficiaries of the Programmes;
 8. the lessons learned/recommendations on the way forward.
 - Perform any other duties related to the work of the annual report when required.
-

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in international development or a field relevant to the work of the Organization.
- From 5 to 7 years of experience in evaluation of programmes relevant to FAO's Global Internship, Volunteers and Fellows Programmes.
- Working knowledge of English, French or Spanish. Knowledge of one of the other two or Arabic, Chinese, Russian is an asset.

Technical/Functional Skills

- Experience in working for UN entities.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All applications will be reviewed and qualified applicants will be contacted for interviews.
- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

FAO IS A NON-SMOKING ENVIRONMENT