



Issued on: 15 September 2017

Deadline For Application: 29 September 2017

JOB TITLE: GCF Concept Note Formulator

TYPE OF CONTRACT: **International Consultant or PSA**
DUTY STATION: home based with required travel for field missions (visits to Erbil and Baghdad, Iraq)

ORGANIZATIONAL UNIT: IRAQ COUNTRY OFFICE, FNIRQ

DURATION: **5 months**

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.
Persons with disabilities are equally encouraged to apply.
All applications will be treated with the strictest confidence.**

Organizational Setting

FAO's office for Iraq is responsible for developing, promoting, overseeing and implementing agreed strategies for addressing countrywide food, agriculture and rural development priorities under the current L3 Emergency. It develops and maintains relations with the relevant Ministries and enhance climate change resilience related to climate smart agriculture issues as well as disaster risk reduction and climate risk management and climate finance. The post is home based with required travel for field missions (visits to Erbil and Baghdad, Iraq), where relevant.

Reporting Lines

Under the overall guidance of the FAO IRAQ (Division) of the Regional Office for the Near East and North Africa (RNE), the direct supervision of the FAO Representative in Iraq, in collaboration with the relevant Ministries and in close consultation with the multidisciplinary technical team (RNE), the International Consultant will develop a Concept Note in align with Green Climate Fund (GCF) Criteria. He/she will be responsible for the development of the Concept Note as defined below.

Technical Focus

Supporting the development, quality control and effective implementation of FAO's portfolio of GCF projects through the provision of expertise in the relevant technical areas with project formulation requirements of countries, FAO and the GCF.

Tasks and responsibilities

1. Facilitate the information session organized by FAO and to become familiarized with the GCF Project Development Guidance and its criteria;
2. Write concept notes and other relevant documents that contribute to GCF project concept note submissions; Lead country missions for GCF project formulation – from project idea to project concept note formulation;
3. Ensure FAO's participation in joint needs assessments, and that the specific needs of vulnerable groups (socio-economic, gender, age and environmental status) are included and addressed and FAO continuously meets its commitments on accountability to affected populations;
4. Identify information gaps including baseline information and consult with the relevant Ministries and other relevant key stakeholders to collect required information to fill gaps and further inform the development of the project concept note;
5. Review, indicate and document how the project is aligned with National and International policies/ strategies; Review documents to ensure appropriate quality and consistency.
6. Conduct site visits to Erbil and Baghdad or relevant areas in Iraq where is appropriate; Act as focal point for FAO's representation for GCF Project formulation;
7. Oversee, monitor and provide technical assistance to development of the GCF Project Concept Note to be implemented by FAO, in liaison with local government authorities (central and decentralised), other UN agencies, donors and other partners as appropriate;
8. Ensure the delivery of the Project Concept Note and relevant documentation, addressing technical issues with significant political implications to be presented for future funding opportunities; and
9. Perform other related duties as required.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced University degree in agriculture, rural development, natural resources management, climate change adaptation and mitigation or any other field related to the work of the Organization;
- Ten years of relevant experience in sustainable agriculture, rural development, natural resources management, climate change adaptation and mitigation and/or project development and implementation at international level, with a focus on developing countries and min 5 years' experience in the Middle East Region.
- Working knowledge of English, and limited knowledge of one of the following languages: Arabic, French, Spanish, Russian or Chinese.

FAO Core Competencies

- Results Focus
- Teamwork, including leading, engaging and empowering others
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is essential.
- Extent and relevance of experience and/or knowledge in relation to institutional frameworks for sustainable agriculture, natural resources management, and climate change adaptation and mitigation.
- Experience and track record of development of normative products and public goods that promote resilience building at country level, like risk and vulnerability assessment methodologies, early warning applications or capacity development approaches.
- Knowledge and experience in developing Project proposal and implementing programmes and projects on climate change adaptation and mitigations including resilience and disaster risk reduction, in the Middle East region, and in application of operational guidelines and programme/project management procedures, preferably those adopted by the United Nations or FAO.
- Extent of exposure and experience in strategic programme development for resilience building.
- Extent and relevance of experience and knowledge of international frameworks relevant for climate change adaptation and mitigation-resilience programming and management like SDGs, SFDRR or the UNFCCC Paris Agreement and working with partners and relevant institutions or networks in the region and beyond.
- Ability to technically guide CC adaptation and mitigation events in the Middle East and provide linkages to preparedness, response and recovery activities and subsequent development actions in the field.
- Skills and track record of resource mobilization.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All applications will be reviewed and qualified applicants will be contacted for interviews.
- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iRecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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