



Food and Agriculture Organization of the United Nations

CALL FOR EXPRESSIONS OF INTEREST - VACANCY ANNOUNCEMENT N°: IRC4696

Issued on: 21 September 2017

Deadline For Application: 5 October 2017

JOB TITLE: Expert in Public-Private Partnerships for Sustainable Trade in Tropical Fruits

TYPE OF CONTRACT: Consultant

ORGANIZATIONAL UNIT: TRADE AND MARKETS DIVISION (EST)

DUTY STATION: Rome, Italy

DURATION: 11 months (renewable)

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

Organizational Setting

The World Banana Forum (WBF) is the global multi-stakeholder platform of the banana sector. Its mission is to inspire collaboration among stakeholders for building industry-wide consensus on best practices regarding sustainable production, environmental impact, workplace issues, gender equity and economic issues. More details are available on the WBF's website: www.fao.org/wbf.

The Secretariat of the WBF is hosted by FAO's Trade and Markets Division in Rome, Italy. The Secretariat supports the various activities that are implemented by the Working Groups, Task Forces, Steering Committee and Executive Board of the Forum. It facilitates collaboration between stakeholders and disseminates information and documentation produced through the initiatives developed by its members. Moreover, the Secretariat supports the organization of international, regional and national events that gather key actors and promote the discussion and implementation of good practices. The WBF organizes global conferences to present the key achievements, facilitate networking among stakeholders and determine the main work priorities.

Reporting Lines

The consultant will report to the Senior Economist/Team Leader, International Investment and Tropical Fruits Team.

Technical Focus

Facilitation of multi-stakeholder collaboration for sustainable banana production and trade

Tasks and responsibilities

- Advise the WBF's Executive Board (EB) and Steering Committee (SC), organize meetings and prepare related documents;
- Coordinate public relation activities of the WBF, including promotion to attract new members;
- Advise and coordinate specialized working groups (WGs) of the WBF for the implementation of their work programmes;
- Lead fundraising activities, prepare project proposals and approach potential donors;
- Manage development projects within the framework of the WBF's WGs;
- Provide expertise for the preparation of the WBF's Global Conference;
- Advise on the development of the WBF website and supervise the preparation of pages in three languages;
- Represent the WBF and FAO in international meetings and meet with the various member organizations and stakeholders;
- Advise on the preparation of the WBF work programme and budget for 2019;
- Provide technical supervision and training for interns/consultants working for the WGs
- Supervise the translation of documents and e-conference contributions into English, French and Spanish;
- Act as contact point for stakeholders seeking information on the WBF;
- Carry out any other organizational and technical work as required by the WBF.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in one or more of the following areas: international relations, communication, economics, sustainable development, corporate social responsibility, international trade, development studies, natural resources management and business administration;
- Three years of relevant experience in facilitating international multi-stakeholder partnerships for sustainable agricultural value chains
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

FAO Core Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location and area of work
- Extent and relevance of work experience in tropical developing countries
- Extent and relevance of experience in working with the actors of international value chains for banana
- Familiarity with the use of MS Word, MS Excel, webinar and web publishing software

Selection Criteria

- Level of experience in facilitating international multi-stakeholder partnerships for sustainable agricultural production and trade;
- Level of experience in working with actors of international value chains for fresh fruits;
- Level of knowledge of the banana sector;
- Level of speaking and writing in English and Spanish or French;
- Ability to work under time pressure and meet deadline;
- Thoroughness and reliability;
- Level of communications skills (both oral and written), sense of diplomacy and tact;
- Level of knowledge of the administrative procedures of UN agencies;
- Level of experience in organizing international meetings, including managing the logistics and administrative processes;

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

FAO IS A NON-SMOKING ENVIRONMENT