



Issued on: 22 September 2017

Deadline For Application: 6 October 2017

**JOB TITLE:** Consultant (Bhutan Country Programme Evaluation)

**TYPE OF CONTRACT:** Consultant or PSA.SBS

**DUTY STATION:** Home-based, Rome, Bangkok and/or Bhutan

**ORGANIZATIONAL UNIT:** OFFICE OF EVALUATION

**DURATION:** 60-100 days

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*FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.*

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**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

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### Organizational Setting

The FAO Evaluation Office has the central role of ensuring the independent evaluation function within the FAO. This includes setting evaluation policy and guidelines; conducting independent evaluations of FAO's Regular Programme and extra budgetary work, and supporting the dissemination, sharing and learning of evaluative evidence within the Organization. The OED is initiating the Country Programme Evaluation (CPE) of Bhutan to assess FAO contribution in Bhutan.

### Reporting Lines

The consultant reports to Evaluation Manager, OED

### Technical Focus

Policy analysis, Economic analysis, Evaluation

### Tasks and responsibilities

This Vacancy Announcement covers different levels of work to be undertaken by one or more consultants. The consultant(s) undertakes two sets of tasks: (1) background study/context analysis; and (2) evaluation of FAO programme in Bhutan.

### Background study/context analysis

- Collect and review relevant macro and sectoral data, national policy documents and other relevant information
- Prepare a short document summarizing the country's socio-economic situation, key policies and development partnerships

### Evaluation

- Participate in meetings with government officers and FAO staff during the mission(s), and contribute and participate in the presentation(s) during debriefing sessions
- Provide inputs for the definition of the evaluation methodology based on the evaluation questions, and contribute to the finalization of the Evaluation TORs;
- Contribute to the preparation of evaluation tools, including theory of change, questionnaires, key informant interview questionnaires, and focus group guides as appropriate;
- Collect and organize primary and secondary data through, inter alia, interviews and desk reviews as required and identified in the evaluation matrix;
- Organize the primary and secondary data in a structured format following the key evaluation questions and criteria;
- Assist Evaluation Manager in producing evaluation findings and preliminary recommendations;
- Assist Evaluation Manager in writing the evaluation report - preparing the draft report according to specifications provided in the TORs and incorporating comments to finalize it

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced university degree in economics, natural resource management or related field
- At least 5 years of relevant experience in policy planning, socio-economic analysis and/or evaluation
- Working knowledge of English (for PSA). For consultants limited knowledge of another FAO language (Arabic, Chinese, French, Russian, Spanish) is required. Knowledge of Dzongkha would be considered an asset.

## **FAO Core Competencies**

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

## **Technical/Functional Skills**

- Work experience in Bhutan and/or other countries in the Region

## **Selection Criteria**

- Extent of conceptual, analytical and assessment skills
- Extent of experience in undertaking policy analysis, socio-economic analysis and evaluations
- Proven ability to communicate clearly and concisely both orally and in writing
- Depth of knowledge of development issues in Bhutan
- Experience of living/working in developing country(ies)

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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## **ADDITIONAL INFORMATION**

- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

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## **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

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