



Issued on: 06 October 2017

Deadline For Application: 27 October 2017

JOB TITLE: **Project Coordinator (Global Veterinary Epidemiology Capacities)**

TYPE OF CONTRACT: Consultant

DUTY STATION: Rome/Italy

ORGANIZATIONAL UNIT: **AGAH (GLEWS)**

DURATION: 11 months/renewable

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

Organizational Setting

The Animal Production and Health Division has a key role in assisting Member countries on livestock development, health and policies to take full advantage of the contribution the rapidly growing and transforming livestock sector can make towards achievement of the Sustainable Development Goals (MDGs). The AGAH/GLEWS Unit in the Animal Health Service perform global surveillance and provide analysis, training and risk assessment on animal health threats to enhance regions and country capacities in veterinary epidemiology, disease surveillance and risk assessment.

Reporting Lines

Under the overall supervision of the Chief, Animal Health Service/Chief Veterinary Officer-FAO and the technical guidance and direct supervision from the Animal Health Officer/GLEWS Unit Coordinator.

Technical Focus

The incumbent will coordinate the implementation of the project "Strengthening Global Veterinary Epidemiology Capacities and Rapid Regional Disease Surveillance Information-Sharing".

Tasks and responsibilities

- Coordinate and manage the planning and implementation of project activities consistent with FAO rules and procedures, donor requirements and political/security constraints;
- Organize regular meetings with staff recruited under this project to discuss work plan and the implementation and monitoring of activities;
- Establish close collaboration and working arrangements with national/international staff, experts related for the implementation of the technical activities of the project;
- Participate as a facilitator and/or co-trainer in Field Epidemiology Training Program for Veterinarians (FETP-V) activities of the project;
- Contribute to the development and coordination of FAO's Field Epidemiology Program for Veterinarians (FETP-V) framework and the development of FAO's FETP-V Toolkit.
- Prepare and coordinate the preparation and implementation of Letters of Agreements with national and international institutions for the development of veterinary epidemiology tools and mentorship services to FETP-V trainees;
- Provide inputs and feedback to technical papers or products from desk review, situations analysis and needs assessments reports;
- Coordinate the preparation, adaptation and implementation of capacity assessment and development tools and materials to conduct need assessment and trainings on veterinary epidemiology and ensure close collaboration with Institutions/Experts in Veterinary Epidemiology;
- Ensure collaboration with other projects implemented by FAO related to enhance veterinary services capabilities at national and regional level.
- Plan and implement the organization of regional and national workshops and ensure close interaction with national institutions for ensuring that qualifications and skills of participants meet the requirements of the training activities of the project;
- Prepare in a timely manner technical and regular project reports in line with donor requirements and FAO rules and procedures;
- Participate in technical meetings related to the activities of the project (e.g. FETP-V, risk assessment, surveillance, regional veterinary epidemiology networks)
- Ensure visibility and promote results from project activities;
- Perform other related duties as required

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in veterinary medicine and epidemiology or veterinary public health
- At least five years of relevant experience in veterinary epidemiology, early warning, health information systems, surveillance and capacity development activities applied to Animal Health
- Working knowledge of English, French and limited knowledge of Arabic or Russian

FAO Core Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Selection Criteria Technical/Functional Skills

- Work experience in more than one region or area of work is desirable;
- Experience in project management on animal health, veterinary public health or food safety projects including work planning, budgeting, and implementation and reporting.
- Demonstrate ability to implement field activities related to alert systems and surveillance on transboundary threats to the food chain including the organization of meetings/training workshops with stakeholders;
- Ability to write reports according to donors requirements;
- Familiarity with FAO policies and programmes, or similar organizational context, is considered an asset
- Demonstrated ability to work in a team, and interpersonal skills
- Demonstrated ability to work under pressure and prioritize tasks

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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