



Issued on: 10 October 2017

Deadline For Application: 24 October 2017

JOB TITLE: Digital Innovation Analyst

TYPE OF CONTRACT: Consultant

DUTY STATION: Rome

ORGANIZATIONAL UNIT: CIO

DURATION: 230 days

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

Organizational Setting

The Information Technology Division (CIO) is responsible for all IT activities within the Organization. CIO performs on behalf of the Organization the following critical roles: defining FAO IT policies and providing strategic advice on IT architecture and standards, governance, policy and operational matters while monitoring organizational compliance; defining the mechanisms for managing FAO's information and data; protecting FAO's information assets and ensuring confidentiality, integrity and availability; ensuring provision of IT services that are core for the Organization's global operations and supporting the information and business processes; coordinating organization-wide IT activities in order to reduce duplication and fragmentation and to increase integration of information data, systems and platforms, mobilizing IT resources from across the Organization.

The post of Information Technology Officer is located in the Customer Relationships Group. The Team is responsible for leading the definition and execution of the Digital Strategy for the Organization, implementing and operating appropriate IT Governance mechanisms, liaising with business units, and promoting innovative use of IT in the Organization in conjunction with external Partners. As part of the FAO Digital Strategy the innovation is one of the important pillars. The incumbent will be able to identify and promote innovation through innovative and country-relevant solutions to add value in the FAO strategic objectives.

Reporting Lines

Under the supervision of the Senior IT Officer, Digital Innovation and Development or under IT Division Director. Under the direct supervision of the Information Technology Officer (Digital Innovation and Development) or under IT Division Director, the candidate will act as Digital Innovation Analyst performing the following functions.

Technical Focus

The consultant will work with the Digital Innovation and Development Team which is responsible for leading digital solutions and processes in FAO in addition to address innovative approaches and external partnerships (UN system and private sector) related to ICTs for development and to achieve the Sustainable Development Goals (SDGs).

Tasks and responsibilities

- Performs one or more activities relating to the ICT product, technology, system or application life cycle: (a) business needs; (b) requirements definition; (c) ICT solution options; (d) IT solution design; (e) implementation and testing; (f) deployment; (g) documentation; (h) support and maintenance, according with CIO's policy, standards and procedures;
- Contribute to coordinate CIO's Digital Innovation activities in FAO, working horizontally across diverse business units and geographic zones, and including oversight of corporate initiatives to identify and prioritise innovation activities.
- Monitor projects and as appropriate ensure priority on the FAO innovation portfolio. This includes establishing clear, streamlined work processes that support these projects and support new and upcoming projects with strong innovation elements;
- Innovate and test new ideas for digital services and products in collaboration with FAO business units;
- Identify opportunities for innovation by both identifying areas where value can be delivered to internal clients and understanding the partnership opportunities with external commercial or non-commercial organizations that can support and accelerate innovation.
- Assess projects and processes to discover opportunities to use digital technologies to measure, enhance and streamline work;
- Understand the needs of all parts of a geographically dispersed team and being able to make decisions on what requests need to be prioritized, who should execute the requests and what level of design support is needed to fulfil the request.
- Maintain and update FAO product brands and the main Innovation brand identity. This means making updates to brand guidelines and brand assets and advising product leads on design best practices especially with digital platforms and applications;
- Act as a bridge between CIO technical team and FAO business units in order to leverage resources to ensure that new ideas can be implemented, sustained and ready to scale;

- Work with the Partnerships, Communications and Events teams and use design to bring about more efficient and clear modes of articulating the work we do so we can leverage new and existing partners and showcase the value of our innovation work;
 - Maintain professional and technical knowledge and expertise up to date;
 - Perform other duties as required.
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CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in business administration, management, computing, social sciences, communication or closely related discipline.
- Working knowledge of English and limited knowledge of one of the following, French, Spanish, Arabic, Chinese, or Russian.
- At least 3 years of relevant experience in support of digital innovation projects including business analysis, liaising partnerships and administrative duties.
- Work experience in more than one area of work, particularly in digital economy and ICTs for development, is essential.
- Extent and relevance of experience in inter-institutional coordination, negotiation, policy analysis and provision of evidence-based policy advice related to agricultural services and ICTs.
- Knowledge of FAO procedures and administrative guidelines.
- Working knowledge of English or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

FAO Core Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in digital economy and/or startups and clusters ecosystem;
- Extent and relevance of experience in methodologies and trends of innovation;
- Extent and relevance of experience in project management;
- Familiarity with international liaising and partnerships;
- Experience in working for UN entities.

Selection Criteria

- years of experience
- field of work and area of speciality
- education
- language
- assessments through interview

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All applications will be reviewed and qualified applicants will be contacted for interviews.
 - FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
 - Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
 - Applications received after the closing date will not be accepted.
 - Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
 - For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>
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HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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