



Issued on: 11 October 2017

Deadline For Application: 25 October 2017

JOB TITLE: Junior Interior Designer

TYPE OF CONTRACT: Consultant

ORGANIZATIONAL UNIT: CSAI

DUTY STATION: Rome, Italy

DURATION: 200 days over 11 months

*FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.*

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

### **Organizational Setting**

CSAI is responsible for providing the facilities maintenance, infrastructural work, renovation and design services to the FAO Headquarters building and to the FAO Decentralized Offices.

### **Reporting Lines**

The Junior Interior Designer Architect will report to the Facilities Management Officer.

### **Technical Focus**

The consultant will independently plan and develop FAO architectural renovation projects with innovative and sustainable design, fair quality, moderate cost and feasible time plans. The consultant will produce shop drawings and technical specifications in English and Italian ready for bid. The consultant will use the FAO drawing and documental standards for architectural and engineering documents in the Building Information Management systems.

### **Tasks and responsibilities**

- Design interior design solutions for the FAO headquarters building applying UN security and sustainable standards;
- Develop concept designs for meeting rooms interior design for headquarters building and prepare construction plans;
- Draw structural, electrical, HVAC, plumbing and installation systems for headquarters building;
- Provide visual aid architectural and 3D Graphic presentations;
- Propose public spaces design layouts with focus on functionality, maintenance, ergonomics and sustainability.

Furthermore the consultant will:

- Carry out site construction supervision of specific renovation projects with modern project management tools;
- Liaise with Italian Authorities including the Italian Cultural Heritage Office and the Technical Team of the Ministry of Public Works;
- Update HQ architectural plans and technical installations in the Revit database model;
- Ensure adherence to the FAO drawing and documental standards for architectural and engineering documents.

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### **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

#### **Minimum Requirements**

- Advanced University degree in Architecture.
- Five years of demonstrated experience in interior design refurbishment n complex, historical office buildings construction to include technical installations;
- Three years of demonstrated experience in international setting buildings construction of meeting room interior design projects and in project management tools;
- Demonstrated knowledge of European and Italian building codes for fire safety, furniture ergonomics, workplace safety;
- Working language knowledge of English and limited knowledge of Arabic, Chinese, French Russian or Spanish.
- Proficiency in the full Microsoft Suite (Word, PowerPoint, Excel, Outlook, Project);

#### **FAO Core Competencies**

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships

- Knowledge Sharing and Continuous Improvement

#### **Technical/Functional Skills**

- Demonstrated competency in meeting rooms in complex and historical office buildings construction techniques, materials and interior design;
- Capacity to deliver quality interior design/renovation project cost estimates and time plans with a project management approach;
- Three years use of Revit with BIM functionalities applied to facilities maintenance;
- Demonstrated experience in the integration of energy-saving and environmental-friendly solutions in historical office building renovation projects;

#### **Selection Criteria**

- Extent of demonstrated experience in UN building interior design construction or renovation projects;
- Working language knowledge of Italian;
- Limited knowledge of Spanish
- Extent and relevance of work experience in Revit and Autocad;
- Extent and relevance of site supervision work in interior design projects;
- Demonstrated experience in cost estimates using DEI pricelists.

#### **Tangible objectives to be achieved by the NPP, and Key Performance Indicators**

CSAI team aims to maximize maintenance efficiency and value for money for FAO resulting projects. The consultant will contribute to achieve these specific goals in Headquarters and Decentralized Offices.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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#### **ADDITIONAL INFORMATION**

- All applications will be reviewed and qualified applicants will be contacted for interviews.
- FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.
- Payment conditions: The daily honorarium will be paid monthly on when-actually-employed basis and will be defined depending on relevant qualifications and work experience up to within a range from 150 USD to 220 USD.
- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

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#### **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**