



Issued on: 12 October 2017

Deadline For Application: 26 October 2017

JOB TITLE: Strategy and Planning Consultant

TYPE OF CONTRACT: Consultant

DUTY STATION: Rome

ORGANIZATIONAL UNIT: OSP

DURATION: 11 months

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

Organizational Setting

The Office of Strategy, Planning and Resources Management (OSP) advises the Director-General on strategic and policy matters related to the Organization's objectives, results-based programmes, budgets and resource mobilization for all sources of funds; leads the development of policies and procedures on results-based management; coordinates the preparation of Organization's strategic, programme and budget plans; develops and monitors corporate integrated resource mobilization, in close relation with the Technical Cooperation Department; and manages allocation of resources, and monitors and reports on corporate programme implementation to help ensure effective and efficient achievement of results.

Reporting Lines

The Consultant will work under the overall management and supervision of the Deputy Director, OSP and the functional guidance of the Strategy and Planning Officer.

Technical Focus

The consultant will provide support in the areas of results-based planning, monitoring and reporting on results, financial resources and/or budgeted posts covering all sources of funds and locations.

Tasks and responsibilities

- a) support the collection, compilation, analysis and presentation of information on risks and on the achievement of results from the corporate systems, contributions from clients, and/or other sources;
- b) contribute to preparation of corporate monitoring reports for OSP managers, analyse corporate data and make recommendations as required;
- c) contribute to OSP support to clients on various aspects of policies and procedures for results based programming, budgeting, monitoring and reporting, FAO Cost Recovery policy, and risk management, as required;
- d) support, within delegated authority, OSP planning, monitoring, budgeting and reporting exercises, including targeted analyses of data on results, financial resources and/or posts;
- e) support the testing and roll-out of components of the corporate planning, monitoring and reporting IT systems;
- f) perform other duties as required.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced University degree in business administration, international development, international relations, political science, economics, social sciences, mathematics, computer sciences or related fields
- 3 years of relevant experience in planning, monitoring and evaluation, and budget management
- Working knowledge of English and limited knowledge of one the other official languages of the Organization (Arabic, Chinese, French, Russian, Spanish)

FAO Core Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Selection Criteria

- Extent and relevance of experience in implementing results-based management principles;
- Understanding of corporate planning and budgeting practices;
- Familiarity with relevant computer tools for analysis and communication, especially PIRES, FPMIS, DWH, MS Excel and MS Word;
- Ability to communicate in English, verbally and in writing.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All applications will be reviewed and qualified applicants will be contacted for interviews.
- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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