



Issued on: 18 October 2017

Deadline For Application: 01 November 2017

JOB TITLE: Field Farmers School Monitoring and Evaluation expert

TYPE OF CONTRACT: Consultant

DUTY STATION: Angola, Bié Province

ORGANIZATIONAL UNIT: FAO ANGOLA

DURATION: 11 months (renewable up to 33 months)

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*FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.*

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

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### Organizational Setting

The consultant will be hired under the project UTF/ANG/059/ANG "The Smallholder Agriculture Development And Commercialization Project (SADCP): FAO Technical Assistance to Strengthening Capacity of Smallholder Farmers and Farmers' Organizations through Field Farmers Schools", a 3 year project funded by the Government of Angola, with WB funds, The main project objective is to increase smallholder agriculture productivity, production and marketing for selected crops in the project areas in the project areas, namely Bié, Huambo and Malanje.

The project expected results include 1) Strengthened Capacity of rural extension services' officers and technicians, master trainers and farmer facilitators, and 2) Farmer Field School establishment, implementation and monitoring.

### Reporting Lines

The FFS M&E expert will reports to the FAO Representative (FAOR) and the Project Coordinator in close collaboration with Government Counterpart.

### Technical Focus

Under the supervision and advice of the project coordinator, the FFS expert will lead planning and implementation of FFS project activities in Bié Provinces, with particular focus on M&E of FFS implementation, in regular coordination with the provincial counterpart. He/She will provide technical, logistics and managerial support and ensure a good implementation of the activities in line with the project result framework, work plan and approved budget. He/she will be responsible to technically advice and support the government counterpart's monitoring and evaluation of the FFS program. He/she will also ensure capacity building of M&E national staff.

### Tasks and responsibilities

Coordination and technical guidance on project implementation at provincial level:

- Directly in charge of organization, supervision of the day-to-day implementation of the project work plan of the project in the province of duty station;
- Provide support in defining methodologies for measurement and monitoring of all project indicators and information sources, making sure a baseline is established for all indicators. Provide and ensure data collection and monitoring of indicators as of frequency established;
- Support real-time monitoring of project progress both of FFS and capacity building, alerting of the project Coordinator and the BH on potential problems that could result in delays in implementation;
- Train on the job a national officer on FFS M&E in the targeted province and capacity building of extension service in the targeted province.
- Support and supervision of all the activities of national staff in the province of duty station,
- Liaise with other components of Government program and participate to Project Implementation Unit (PIU) regular meetings at provincial level;
- coordination of training and workshops at provincial level and elaborate related reports;
- Facilitate collaboration with research and training institutions and other organizations and projects at provincial level;
- Elaboration of the provincial component of the project hand over strategy
- Elaboration of the provincial component of the gender inclusion strategy to ensure gender balance in FFS leadership
- Prepare in time the provincial component of: technical progress reports and all monitoring reports, six monthly progress report, yearly progress reports, call for funds reports and final report.
- Elaboration of the provincial component of the Annual budget revision and Annual Workplan to be timely delivered to the Project Coordinator.
- Provide technical advice and assistance to the mid-term and final evaluations of the project

Technical guidance of Farmers Field Schools monitoring:

- Provide regular support to the government counterpart in defining and implementing the FFS monitoring baseline, and improved monitoring methodologies for measurement and monitoring of FFS groups establishment and follow up, including establishing frequency for data collection and monitoring of indicators;
- Preparation and supervision of the program for the FFS implementation in the targeted province,
- Ensure implementation of regular FFS M&E meeting at municipal level, focusing on the province of duty station and providing support to the other 2 provinces of project implementation
- Coordination of the program for the FFS implementation in the targeted province,
- Coordination and supervision of the implementation of training of trainers based on project work plan in the province assigned
- Support creation of synergies with other FAO projects linked with FFSs.
- Support the identification, documentation and dissemination of good practices at different levels

## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced university degree in agronomy, natural resources, environment management and rural development;
- 10 years of relevant experience in the field of rural development with particular focus on Farmer Field Schools
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese or Russian

### FAO Core Competencies

- Results Focus and monitoring
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- At least five years' experience working with local communities in the agricultural sector in Angola or Central Africa;
- Demonstrated previous experience working with the field school approach implementation with particular focus on M&E in the context of climate change;
- Knowledge of FAO's project management systems is an asset.

### Selection Criteria

- Project management and monitoring experience, and good knowledge of policy, institutional and cross-sector coordination issues related to NRM
- Good language and writing skills in Portuguese
- Level and relevance of experience in large data management and monitoring
- Level of experience in project and programme implementation
- Capacity to manage tasks in a systematic and efficient manner with judgment, analysis, independence and initiative;
- Demonstrated ability to establish good working relationship and team spirit both inside the Organization and with external partners such as government officers, UN partners, donors or NGOs;
- Capacity to communicate clearly both verbally and in writing;
- Demonstrated knowledge of objectives and function of technical programmes as well as of FAO and/or UN operational guidelines and procedures;
- Ability to use computer software such as MS Office and other project management software and database;
- Strong language and writing skills in English or French
- Previous experience in Angola and knowledge of Portuguese language will be a strong asset

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

### ADDITIONAL INFORMATION

- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.
- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

## **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

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