



Food and Agriculture Organization of the United Nations

Vacancy Announcement No: IRC5074

Issued on: 15 November 2017

Deadline For Application: 27 December 2017

Position Title:	Senior Programme Officer (Coordinator)	Grade Level:	P-5
		Duty Station:	Italy, Rome
Organizational Unit:	Resource Mobilization Division, TCR	Duration *:	Fixed-Term: 2 years, with possibility of extension
		Post Number:	0250422
		CCOG Code:	1A11

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Resource Mobilization Division (TCR) leads and coordinates the mobilization of voluntary contributions (currently 60 percent of FAO's budget) in support of the organization's strategic priorities. TCR manages FAO's relations with resource partners, strategically matching partners' interests to those of the organization, and supports the negotiation of agreements. It mounts marketing campaigns around global concerns, provides market and business intelligence and positioning services to management as well as resource mobilization capacity development opportunities to decentralized and headquarter offices.

TCR also oversees global programme and project reporting to resource partners. It strives to assure the highest quality of development results, through providing project cycle oversight and support, and policy design for operational modalities and outsourcing.

Reporting Lines

The Senior Programme Officer reports to the Director, TCR.

Technical Focus

Resource Mobilization, Donor Relations, Grant negotiation, Capacity development and programming support.

Key Results

Leadership and coordination in support of the mobilization of voluntary contributions, focusing on sustainable agriculture, production climate change adaptation and mitigation, environmental restoration, rural development, food and nutrition security, and resilience; facilitation/negotiation/formalization of grant agreements; decentralized network on Resource Mobilization coordination; capacity development and programming support and marketing; outreach and reporting to partners; guidance and support to units responsible for operating projects.

Key Functions

- Manages and leads specialized team(s) and, plans and develops annual work plans to achieve divisional targets;
- Leads strategic thinking and prepares related plans to further develop and facilitates implementation of the Corporate Resource Mobilization and Management Strategy (RMMS) ;
- Collaborates with and ensures support to FAO's Strategic Objectives teams, headquarters departments and Decentralized Offices to mobilize resources partnerships in line with defined corporate priorities;
- Initiates contact with potential partners to explore funding opportunities, leads negotiations of funding agreements and project proposals with governments, international organizations, private sector and civil society partners; maintains effective working relationships with key stakeholders throughout the project cycle, including to support implementation, facilitates monitoring and compliance issues and ensures submission of reports, as required;
- Leads capacity development efforts in support of staff in all locations with regard to Resource Mobilization partnerships through policy development, the production of training material and delivery of training;
- Manages marketing and outreach activities related to FAO's Strategic Objectives and defined priority areas; facilitates donor meetings, events and outreach campaigns;
- Facilitates the global Resource Mobilization and ensures support is provided to Regional Initiatives teams; monitors and reports on key results;
- Represents the Organization in meetings with government officials, partners and donors in order to advocate for strategic partnerships; represents TCR on organization-wide committees and working groups.

Specific Function

- Supports and provides advice to the Director, TCR, in the overall management responsibility including planning, advice, monitoring and quality control, and ensuring the successful implementation of the Division's approved work plan in support of the Strategic Framework, as well as the cost-effective use of financial and human resources (staff and non-staff) based on Results Based Management principles;
- Coordinates resource mobilization and partnerships development efforts and engage with partners to support the Organization's priority programmes as defined in its Strategic Framework;
- Coordinates the Division's teams to achieve the planned results;
- Leads the implementation of FAO's Resource Mobilization and Management Strategy (RMMS) and resource mobilization marketing plans, in support of the Corporate Areas for Resource Mobilization (CARMS), Regional Initiatives and Country Programming Framework (CPF);
- Ensures effective linkages between the work of the Division and Decentralized Offices (DOs), with a focus on creating an enabling environment for resource mobilization to achieve the funding targets of their CPFs;
- Identifies, analyses and makes recommendations regarding opportunities to enhance support to member countries in the areas of work of the Division;
- Enables a motivated and effective work force by ensuring the recruitment of highly qualified staff, mentoring and coaching.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in social science, international development, development economics, international law, business administration, agriculture, agricultural economics, or another field relevant to the work of the Organization;
- Ten years of relevant experience in international development, donor aid programmes, fundraising, grant negotiations and management, and development cooperation, including relevant field experience in bilateral or multilateral cooperation;
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

Competencies

- Results Focus
- Leading, engaging and empowering
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement
- Strategic thinking

Technical/Functional Skills

- Extent and relevance of experience in developing countries and/or in the humanitarian context
- Extent and relevance of experience in negotiating complex funding agreements with bilateral and multilateral institutions
- Demonstrated skills and experience in managing relations and outreach with partners
- Extent and relevance of experience in Resource Mobilization
- Capacity to develop vision, strategies, and to prepare and coordinate programmes
- Work experience in more than one location or area of work, particularly in field positions is essential
- Ability to manage complex business processes and coordinate large teams
- Previous experience in the United Nations is an asset

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years
- Candidates may be requested to provide performance assessments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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