



Issued on: 14 December 2017

Deadline For Application: 28 December 2017

JOB TITLE: National Project Manager (Field Officer)

TYPE OF CONTRACT: NPP

DUTY STATION: FEUZB

ORGANIZATIONAL UNIT: FEUZB

DURATION: 11 months with a possibility for extension

FAO seeks gender, geographical and linguistic diversity in its staff and international consultants in order to best serve FAO Members in all regions.

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

Organizational Setting: FAO Country Office in Uzbekistan is responsible for partnership with and support to the Government of the Republic of Uzbekistan, bringing together technical assistance innovative, international best practices and global normative work standards with national and regional expertise.

Reporting Lines: Under the overall supervision of the FAO Sub-regional Coordinator for Central Asia, and direct supervision of the Lead Technical Officer and Regional Project Coordinator, and in close cooperation with the national authorities as well as national and local consultants.

Technical Focus: Natural resources management, business administration, economics or related fields.

Tasks and responsibilities

1. Implementation of national part of the regional project,
2. Support to the CACILM2 process in the country,
3. Contribute to the regional project work plan implementation and other issues.

Planning, operations and resource management of the national project

- 1.1 With the support from the regional project coordinator and under the guidance from national project coordinator, identify, plan and design all project activities in the country, including preparation of the national-level Annual Work Plan (AWP), and support the regional project coordinator in the preparation of the project's regional AWP;
- 1.2 Jointly with the regional office, introduce and maintain the reporting system at the national level in accordance with FAO/GEF requirements, contribute to the development of and running the reporting mechanism within the CACILM2 framework for CACILM2 Secretariat, with the support of the regional office, introduce and maintain the system of adaptive management where appropriate;
- 1.3 In coordination with SEC office, support HR management at the national level, including development and implementation of short and long-term plans for HR needs for the project; coordination and contribution to the preparation of terms of references for national specialists and international consultants, participation in interviews and other selection processes as needed, ensuring timely implementation of ToRs, contribution to the monitoring and evaluation of the national staff and consultants;
- 1.4 Ensure implementation of project activities in accordance with work plans and facilitate the two-ways flow of information and knowledge between the field and national/regional project components/activities;
- 1.5 Support FAOSEC office for coordination of the procurement processes, provide assistance in developing procurement plans and budgets at national and regional levels, contribute to expenditure planning and monitoring, take part in capacity building of the national staff in following financial and procurement procedures at the national level in accordance with FAO rules and regulations;
- 1.6 Provide necessary inputs for organizing and maintaining a national project office (where applicable), for project registration and for regular reporting as required in the project document and requested by the project board and FAO;
- 1.7 With the support of the FAOSEC and regional coordinator, provide leadership and contribute to the capacity building and development of national specialists and project staff for successful project implementation;
- 1.8 At the request of the FAOSEC be responsible and contribute to implementation of regional activities, national activities of the regional programs and perform similar duties to ensure the country's relevant participation in CACILM2 processes, coordinate project activities with FAO's current work in the country, assist in development of synergies and cooperation among various stakeholders and partners;
- 1.9 Provide other implementation support and contribution, such as procurement, supervision of field implementation and other to ensure the successful implementation of the project activities and delivery of results;
- 1.10 Provide regular feedback and advance warning on conflicts, and assist with conflict resolution.

Technical support of project implementation

- 2.1 With the support of the Regional Coordinator and with the direct contribution of international and local project consultants, adapt and introduce knowledge management and practice sharing mechanisms, including provision of necessary training and other capacity building;
- 2.2 With the support of the project's national consultants and the Regional Coordinator, introduce the national mechanism for coordination of SLM and NRM efforts among various partners and stakeholders in order to institutionalize the CACILM mechanism and present for review and approval at CACILM national board;
- 2.3 Under the guidance from the regional coordinator, promote mechanisms for mainstreaming SLM approaches and climate change issues (drought- and salinity-related) into existing policy mechanisms in the country, present these approaches to CACILM National Board and technical staff;
- 2.4. Under the guidance from the Regional Coordinator, introduce capacity building approach in project implementation at the national level; provide required capacity building and monitor the implementation of the approach within the project;
- 2.5. Be responsible for providing the relevant support for implementing field activities, including community land use planning, introduction of innovative land use practices, development of value chains and other;
- 2.6. Supervise the organization of various capacity building and awareness events, including training events both at local and national level, including symposia, fairs, workshops and other.

Partnership development

- 3.1. Represent the national CACILM2 Secretariat and the project, liaise regularly with provincial government and with PMU and national government;
- 3.2. Under the guidance of national project coordinator and the Lead Technical Officer, maintain an effective project coordination between national CACILM board, and project partners;
- 3.3. Coordinate national project interventions with ongoing national activities and programs of other donors and stakeholders.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced University degree in natural resources management, business administration, economics or related fields;
- At least 7 years of demonstrated experience in participatory natural resources management at the local level and/or in other technical area of the project;
- Working level of English and Russian is required

FAO Core Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Additional Selection Criteria

- Technical capacity to support the land use planning process, implementation and monitoring of INRM/SLM practices in agricultural production landscapes;
- Solid positive project management experience with international donor organization (IDO)
- Excellent communication skills, with district/oblast government, national and international experts and local communities
- Ability to implement the capacity building programs and activities, including development and organization of training events at the national and regional level;
- Proved leadership skills with the ability to run large scale project, demonstrated ability to open up to new approaches and new practices;
- Knowledge of and experience in procurement, HR and other rules for FAO, UNDP or other international development organizations in the country;

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- FAO does not charge a fee at any stage of the recruitment process (application, interview meeting, processing).
- Incomplete applications will not be considered. If you need help, or have queries, please contact: iRecruitment@fao.org
- Applications received after the closing date will not be accepted.
- Only language proficiency certificates from UN accredited external providers and/or FAO language official examinations (LPE, ILE, LRT) will be accepted as proof of the level of knowledge of languages indicated in the online applications.

- For other issues, visit the FAO employment website: <http://www.fao.org/employment/home/en/>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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