



## Food and Agriculture Organization of the United Nations

### Vacancy Announcement No: IRC5193

Issued on: 12 January 2018

Deadline For Application: 2 February 2018

<b>Position Title:</b>	Emergency And Rehabilitation Officer (Reporting)	<b>Grade Level:</b>	P-4
<b>Organizational Unit:</b>	Emergency and Rehabilitation Division, TCE	<b>Duty Station:</b>	Italy, Rome
		<b>Duration *:</b>	Fixed term: 1 year with possibility of extension
		<b>Post Number:</b>	2006700
		<b>CCOG Code:</b>	1S01

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

#### Organizational Setting

The Emergency and Rehabilitation Division is responsible for ensuring FAO's efforts to support countries and partners in preparing for and effectively responding to food and agricultural threats and crises. It is responsible for coordinating the development and maintenance of corporate tools and standards to enable Decentralized Offices to assist member countries to prepare for, and respond to emergencies. TCE ensures humanitarian policy coordination and knowledge, liaison with the Inter-Agency Standing Committee as well as with humanitarian resource partners, co-leadership with World Food Programme of the global Food Security Cluster, organizational preparedness, surge capacity and response to large-scale emergencies. TCE supports food and nutrition security assessment and early warning activities related to emergency and humanitarian analysis and responses. TCE plays a major role in the development and leadership of the Organization's programme to increase the resilience of livelihoods to food and agriculture threats and crises (SO5).

#### Reporting Lines

The Emergency and Rehabilitation Officer reports to the Senior Emergency and Rehabilitation Officer or to the Team Leader.

#### Technical Focus

Support to implementation of FAO's resilience agenda at global, regional, subregional and/or country level.

#### Key Results

Technical and policy expertise to support the planning, development and implementation of Departmental programmes, projects, products and services in accordance with (Departmental and) FAO Strategic Objectives.

#### Key Functions

- plans and leads components of multi-disciplinary teams, coordinates, and/or participates in Organization-wide committees, and provides technical expertise on international committees and working groups;
- develops and updates the supporting approach, methodology, tools, systems/databases, policies and/or standards to support programme delivery and specific objectives, services and outputs of Division teams focusing on (i) humanitarian policy, interagency collaboration and mobilization of emergency resources; (ii) response, food chain crisis, special operations, level 3 emergency preparedness, early warning and support to transition; (iii) and/or programming to integrate resilience into FAO planning at all levels;
- develops position papers, proposals and/or policy briefs to support humanitarian policy development, coordination and liaison with international partners such as the Inter-Agency Standing Committee, WFP, UNHCR, UNICEF, NGOs and other humanitarian groups involved in emergency and recovery activities;
- undertakes FAO emergency needs assessment activities and missions, conducts food and nutrition security assessments and analysis, coordinates in-country early warning alerts and further coordination with all partners;
- provides technical support to ongoing operational emergency and recovery projects and programmes and related capacity development in countries, and regional and subregional offices supported with Standard Operating Procedures, surge mechanisms and Level-3 capable response systems;
- promotes best practices and provides technical support/services to Decentralized Offices, in collaboration with Regional Offices, to facilitate emergency programming, resource mobilization and integration of emergency and development work in countries, as well as to provide capacity during critical phases of emergencies;
- monitors, promotes and coordinates resource mobilization activities including corporate appeals, donor macro grants, CERF/SFERA submissions, annual appeals and midyear reviews, as well as collaborates with countries and Regional Offices to facilitate resource mobilization through project and programme formulation;

- maintains and updates FAO emergency information systems, crisis communications, information and advocacy, as well as providing up-to-date information for reporting, audits, evaluations and inputs to FAO governing body documents;
- performs other related duties as required.

#### **Specific Functions**

- liaises with FAO field offices, as well as with FAO technical divisions and other UN organizations to exchange information regarding major food crises, with a particular focus on Francophone Africa, South America and the Caribbean.
- Coordinates the revision, finalization and timely submission of narrative reports for emergency trust fund projects and assures quality control;
- coordinates activities, events and related advocacy materials to support resource mobilization efforts for major humanitarian crises;
- ensures the day-to-day management and coordinates the work of staff and consultants in the reporting team;
- provides training and technical guidance to reporting staff;
- develops, implements and monitors activities to raise the visibility of FAO in emergencies and FAO's resilience programme

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#### **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

##### **Minimum Requirements**

- Advanced university degree in a subject related to the work of the Organization;
- Seven years of relevant experience in public and/or private sectors related to programming, planning and technical cooperation in food and agriculture, including experience in developing countries, especially in countries that are vulnerable to disaster or other emergency risks.
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two

##### **Competencies**

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

##### **Technical/Functional Skills**

- Work experience in more than one location or area of work, particularly in field positions is desirable.
- Extent and relevance of programming, planning and technical cooperation in food and agriculture
- Extent and relevance of experience in managing and coordinating donor reporting in line with FAO standards and quality requirements is considered a strong asset ;
- Extent and relevance of experience in coordinating outreach and visibility efforts, particularly related to humanitarian contexts;
- Extent and relevance of experience in managing teams.
- Depth of knowledge of agricultural threats and crises.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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##### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years
- Candidates may be requested to provide performance assessments

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**REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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**HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**