



Food and Agriculture Organization of the United Nations

## PROFESSIONAL VACANCY ANNOUNCEMENT N°:IRC5226

Issued on: **26 January 2018**

Deadline For Application: **16 February 2018**

POSITION TITLE:	<b>Policy Officer (Governance Advisor)</b>	GRADE LEVEL:	<b>P-4</b>
		DUTY STATION:	<b>Dhaka, Bangladesh</b>
ORGANIZATIONAL UNIT:	<b>FAO REPRESENTATION IN BANGLADESH</b>	DURATION*:	<b>Fixed-term: 1 year (with the possibility of extension)</b>
		POST NUMBER:	<b>2006722</b>
		CCOG CODE:	<b>1.L.09</b>

\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

FAO Bangladesh assists the Government to formulate policies, programmes and projects to address the root causes of hunger and malnutrition, develop the agricultural, fisheries and forestry sectors, and utilize environmental and natural resources in a sustainable way. It contributes to the development of FAO's field projects in the country and implements them in the sectors of food security, agriculture and rural development.

"Meeting the Undernutrition Challenge (MUCH)" is the follow-up project of the National Food Policy Capacity Strengthening Programme (NFPCSP) and is based in the Food Planning and Monitoring Unit (FPMU) of the Ministry of Food (MoFood) in Bangladesh. The MUCH project broadens the scope of NFPCSP's interventions by extending support to other core ministries, civil society organizations (CSOs) and the private sector, endeavoring to achieve a strengthened enabling environment for eradicating food insecurity and malnutrition. It does this by improving, in particular, (i) cross-sectoral and sectoral policies and investment programmes for food security and nutrition (FSN) that are gender sensitive; (ii) human and organizational resource development for FSN; (iii) financial resource allocation for FSN; (iv) inclusiveness of governance and coordination mechanisms for FSN; and (v) comprehensiveness of information generation to support FSN policy formulation and programming.

The post is located in the MUCH project office hosted by the FPMU, MoFood in Bangladesh as well as in the FAO Representation.

### Reporting Lines

The Policy Officer (Governance Adviser) reports to the FAO Representative in Bangladesh under the technical supervision of the MUCH Chief Technical Adviser (CTA).

### Technical Focus

Leadership, guidance and technical support for results-based policy assistance in relation to the promotion of sectoral and cross-sectoral FSN policy frameworks, sustainable and nutrition-sensitive food systems, multi-stakeholder dialogue and advocacy, institutional capacity and human resources development, and research activities with a focus on food and nutrition security and governance

### Key Results

Development and implementation of coherent, integrated and effective policy assistance and governance work supporting member countries at regional, subregional and country level

### Key Functions

- Supports the work carried out by technical or policy officers from headquarters or out-posted staff in the Decentralized Offices in relation to policy and governance work under FAO's Strategic Framework;
- Advocates strategic partnership, best practices and policy dialogue in support of enhanced governance for food and nutrition security, sustainable agriculture and food systems;
- Participates in specialized or multi-disciplinary teams, and high-level policy analysis missions or projects, policy networks and/or international policy setting bodies;
- Interacts with UN regional and country teams to improve cross-sectoral policies and strategies concerning food and nutrition security and sustainable development;
- Supports the analysis by the Regional Office of regional and country-level issues to provide input into the identification of country and regional priorities and requirement;
- Designs, implements and monitors regional and subregional policy work programmes and the supporting budgets and/or resourcing strategies;
- Plans, organizes and participates in capacity development activities involving the provision of technical advice and assistance, and oversees the development of related materials, on-line tools and information kits.

## Specific Functions

- Supports the FPMU and other key partner ministries in fostering, strengthening and managing strategic partnerships with multistakeholders, including parliamentarians, other state body representatives, civil society, academia, resource partners, and the private sector, and facilitates policy dialogues and broader consultations on FSN and governance, as well as sectoral and cross-sectoral policy formulation, programming and investment planning;
- Follows-up on and implements the recommendations of institutional (development needs) assessments, and develops tools for institutionalizing participatory approaches for policy dialogues, i.e. clear and agreed protocols for representation and participation and the procedures for the dissemination of information and resolutions;
- Plans and delivers capacity development activities on governance and oversees the development of related materials and tools, which entails mentoring to the key partner ministry staff, promoting knowledge sharing through the documentation and dissemination of good lessons, experiences and practices learned, and collaborating with FAO units responsible for governance, South-South Cooperation and with the Secretariat of the Committee on World Food Security;
- Supports the promotion of the Right to Food, related research studies, and awareness building in order to improve access to justice systems and empower the poor and disadvantaged populations
- Ensures a thorough understanding of civil society actors and acts as the focal point to the society;
- Contributes to the preparation of the MUCH project's annual work plans, progress monitoring, and reporting to the Project Steering Committee and donors; and
- Performs other duties as required.

## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirement

- Advance university degree in public administration, public policy, political science, business administration, laws or related field
- Seven years of relevant experience in development assistance with an emphasis on support to governance reform or organizational/institutional development, and capacity building
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Russian, Arabic or Chinese

### Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions, is desirable.
- Extent and relevance of experience in organizational or institutional reform, development of governance structures, conflict resolutions, access to justice and/or human rights, and FSN policy dialogue with multistakeholders
- Extent and relevance of experience in human and institutional capacity development, including the design and implementation of guidelines, methodologies, and instruments and/or tools
- Proven ability to network and collaborate with government counterparts as well as technical and resource partners
- Ability to write clear and concise analytical reports

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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## ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognized in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of two years.
- Candidates may be requested to provide performance assessments.

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## REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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## HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iRecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

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