



## Food and Agriculture Organization of the United Nations

### Vacancy Announcement No: IRC5411

Issued on: 31 May 2018

Deadline For Application: 21 June 2018

<b>Position Title:</b>	Forestry Officer (Programme, Advocacy And Outreach)	<b>Grade Level:</b>	P-3
		<b>Duty Station:</b>	Italy, Rome
<b>Organizational Unit:</b>	Forest Policy and Resources Division, FOA	<b>Duration *:</b>	Fixed term: 1 year (with possibility of extension)
		<b>Post Number:</b>	2006852
		<b>CCOG Code:</b>	1H06

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

#### Organizational Setting

The Forest Policy and Resources Division leads FAO's work in promoting sustainable forest management and providing leadership on the environmental, social and economic dimensions of forestry, including its contributions to poverty reduction and food security and nutrition. It liaises with member countries, civil society and the private sector in aspects ranging from development of effective forest policies to forest conservation and management issues, and strengthens the role of forests in climate change mitigation and adaptation. The Division also collects, analyses and disseminates information on the world's forest resources and on the production, trade and consumption of wood and non-wood forest products.

The post is located in the Mountain Partnership Secretariat, hosted by the Forestry Department of FAO, Forestry Policy and Resources Division, Water - Mountain Team. The Secretariat acts as a networking and liaison point for members, connecting institutions and activities in sustainable mountain development to ensure advancement of the mountain agenda at any level. It is also engaged in raising awareness globally about the importance of mountains and in advocating increased attention to sustainable mountain development. The Mountain Partnership Secretariat plays a facilitating role in helping members build and develop joint activities, mobilize resources, promote closer collaboration and achieve better results for sustainable development. The work of the Mountain Partnership Secretariat contributes to Strategic Programme 2 (Making agriculture, forestry and fisheries more productive and sustainable) and Strategic Programme 5 (Increase the resilience of livelihoods to threats and crises) of FAO.

#### Reporting Lines

The Forestry Officer reports to the Coordinator of the Mountain Partnership Secretariat.

#### Technical Focus

Contributes to the programmatic, advocacy and outreach activities of the Mountain Partnership Secretariat/FAO under the guidance of the Mountain Partnership Steering Committee.

#### Key Results

Research, technical analysis, and project related services to support the delivery of programme projects, products, and services.

#### Key Functions

- Researches and analyzes technical, social, economic, environmental, institutional, and technology related information, data and statistics and/or related policy issues to support the delivery of programme projects, products and services;
- Produces a variety of technical information, data, statistics and reports as well as input for technical documents and web pages;
- Provides technical support/analysis to various assessments, studies and initiatives and provides technical backstopping to field projects;
- Collaborates in the development of improved/updated tools, systems, processes, and databases;
- Participates in multi-disciplinary teams, and/or leads working groups/teams collaborates with other departments and agencies on work groups and committees and promotes best practices;
- Collaborates in, provides technical backstopping to and ensures the quality/effectiveness of capacity development activities within member countries such as policy support, organizational development and individual learning events including preparation of related information, learning materials, online tools;
- Promotes knowledge sharing and best practices at international meetings and conferences and influences partners in stakeholder consultations;
- Supports resource mobilization activities in accordance with the FAO Corporate strategy.

### **Specific Functions**

- Plans and implements the Mountain Partnership Secretariat's activities related to advocacy and outreach, contributes to the design of the Steering Committee's work plan, supports the preparation of meetings including those of the Steering Committee and provides progress reports;
- Coordinates information dissemination and supports resource mobilization activities as requested by the Steering Committee and the Mountain Partnership Members;
- Provides support to Mountain Partnership members (both governments and civil society organizations) on strategic communications, preparation of projects, plans, reports and policy briefs;
- Promotes sustainable mountain development and represents the Mountain Partnership at key events and international meetings;
- Supports the programmatic activities and the dissemination of best practices of the project on Climate Change and Mountain Forests and specifically the Mountain Partnership Products Initiative and Coalition for Fragile Ecosystems;
- Ensures the quality of capacity development among MP members to advance the Framework for Action of the Mountain Partnership, including preparation of relevant information, tools, databases and learning materials.

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### **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

#### **Minimum Requirements**

- Advanced university degree in social sciences, including communication, journalism or a related field, or natural resources management with a focus on social sciences;
- Five years of relevant experience in programming, advocacy and outreach activities;
- Working knowledge of English, French or Spanish and limited knowledge of one the other two or Arabic, Chinese, Russian.

#### **Competencies**

- Results Focus;
- Teamwork;
- Communication;
- Building Effective Relationships;
- Knowledge Sharing and Continuous Improvement.

#### **Technical/Functional Skills**

- Work experience in more than one location or area of work, particularly in field positions is desirable;
- Extent and relevance of experience in supporting sustainable mountain development especially with civil society organizations and governments;
- Extent and relevance of experience in developing high-quality communication and outreach materials for a wide variety of audiences, particularly at the international level;
- Work experience in organizing high-level events, technical workshops and seminars;

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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#### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years
- Candidates may be requested to provide performance assessments

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#### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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## HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**