



Food and Agriculture Organization of the United Nations

## Vacancy Announcement No: IRC5470

Issued on: **26 April 2018**

Deadline For Application: **17 May 2018**

<b>Position Title:</b>	Programme And Projects Officer (Resilience)	<b>Grade Level:</b>	P-4
		<b>Duty Station:</b>	Ghana, Accra
<b>Organizational Unit:</b>	Outposted Technical Officer Group, RAFTD	<b>Duration *:</b>	Fixed term: 2 years with possibility of extension
		<b>Post Number:</b>	2004334
		<b>CCOG Code:</b>	1S01

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

The Regional Office for RAF is responsible for leading FAO's response to regional priorities for food security, agriculture and rural development through the identification, planning and implementation of FAO's priority activities in the region. It ensures a multidisciplinary approach to programmes, identifies priority areas of action for the Organization in the Region and, in collaboration with departments and divisions at Headquarters, develops, promotes and oversees FAO's strategic response to regional priorities. RAF also advises on the incorporation of regional priorities into the Organization's Programme of Work and Budget and implements approved programmes and projects in the region, monitors the level of programme implementation and draws attention to problems and deficiencies. RAF develops and maintains relations with region-wide institutions including the Regional Economic Integration Organizations (REIOs). The Regional Office supports regional policy dialogue on food security, agriculture and rural development issues, facilitates the emergence of regional partnerships, and supports capacity development and resource mobilization for food security, agriculture and rural development in the region.

The post is located in Accra, Ghana.

### Reporting Lines

The Programme and Projects Officer (Resilience) reports to RI 3 Delivery Manager, under the overall guidance of the Regional Representative for Africa and the Regional Strategic Programme Coordinator, and the functional guidance of the Emergency and Rehabilitation Division, TCE as well as the Strategic Programme Resilience team in consultation with the relevant technical officers at the regional level.

### Technical Focus

Providing programmatic and operational support in the development, expansion and implementation of FAO's resilience programme in the Region, including emergency food security, disaster risk management and agricultural relief and rehabilitation interventions.

### Key Results

Comprehensive technical and policy expertise to support the planning, development and implementation of Departmental/Division/Office programmes, projects, products and services in accordance with Departmental/Division/Office and FAO Strategic Objectives.

### Key Functions

- Provides technical leadership assistance on the development, the implementation and evaluation of assigned programmes/projects; assists to the review of relevant documents and reports; identifies priorities, liaises with relevant parties; identifies follow-up actions;
- Assists to the coordination of programmes and reviews the assessments of issues and trends for the implementation of programmes and projects and the preparation of impact evaluation or equivalent studies;
- Assists/supervises preparation of various written outputs, e.g. background papers, analysis, substantial sections of reports and studies, inputs to publications;
- Contributes to consultative and other meetings, conferences, to include proposing agenda topics, identifying participants, preparation of documents and presentations
- Participate in activities; structures training workshops, seminars, makes presentations on assigned topics/activities;

- Leads field missions, including provision of guidance to external consultants, government officials and other parties;
- Provides advice to develop policies and strategies as well as national protocols and guide lines for projects with specific domains related to FAO's work

### **Specific Functions**

- Supports the planning, implementation, monitoring and reporting of the regional initiative on Resilience (e.g. Sahel and Horn of Africa multi-year programme, collaboration between African Union Commission, IGAD, CILSS and FAO);
- Supports country operations for emergency response projects and programmes in accordance with the project management cycle from initiation phase to operational and financial closure, including on budgetary management and monitoring expenditures aspects;
- Develops and implements regional/ sub-regional/ country resilience policy, strategies and programmes in close collaboration with country and sub-regional teams and partners;
- Identifies strategic priorities for FAO's role in emergency contexts and contributes to improved preparedness for, and effective management of disasters and crises responses in the region;
- Promotes programmes enhancing resilience and creates partnerships with Governments, UN agencies, regional and inter-regional institutions;
- Contributes to, and prepare project profiles, full-fledged project documents and ad-hoc reports/articles related to FAO's resilience strategy in Africa;
- Ensures that the gender and accountability to affected populations dimensions are integrated in any tasks he/she performs;
- Encourages and expands resource mobilization efforts at regional, sub regional and country levels;
- Prepares briefs and comprehensive reports and ensures timely dissemination of information on FAO resilience programme; promotes learning through the documentation and analysis of information and experience on enhancing resilience; facilitates the compilation of good practices in SO5 related topics for FAO and interested partners;
- Participates in setting up emergency needs assessment or response teams and analysis;
- Provides coordination and operational support to level 2 and 3 emergencies and undertake travel to ensure adequate operational support is provided to the countries as appropriate;
- Develops roster of appropriate personnel profiles for rapid deployment;
- Develops training material for resilience-related initiatives and provides direct technical support and capacity development to countries, regional bodies, FAO representations and partners in the field of resilience analysis and programming;

Perform any other related tasks as assigned.

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### **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

#### **Minimum Requirements**

- Advanced university degree in resilience programme management, agronomy, social sciences, natural sciences or related field
- Seven years of relevant experience on resilience programme management associated with agricultural and rural development, including experience in developing countries and disaster-stricken countries
- Working knowledge (Level C) of English and limited knowledge (Level B) of French.

#### **Competencies**

- Results focus
- Teamwork
- Communication
- Building effective relationships
- Knowledge sharing and continuous improvement

#### **Technical/Functional Skills**

- Work experience in more than one location or area of work, particularly in field positions, is desirable;
- Extent and relevance of experience at the international level in food security and agricultural livelihoods associated with risk reduction management and emergency relief situations; experience with relevant UN organizations or humanitarian NGO is preferred;
- Extent of relevant experience in field project operations in both emergency/rehabilitation and development assistance in the food security and agriculture sector;
- Extent and relevance of experience in formulating and managing programmes that analyse and respond to complex emergencies;
- Knowledge and experience of the African region, including political, cultural aspects and development priorities is desirable.

- Extent of experience in the formulation of project proposals and implementation monitoring;
- Extent of familiarity with the field programme of FAO or other agencies active in emergency assistance within the agricultural sector is a strong asset

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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#### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Candidates endorsed in the selection process for this vacancy announcement will be considered for the FAO Professional Employment Roster for a period of two years. The Roster is used to fill other similar positions at the same or lower grade, and in the same or another duty station
- Candidates may be requested to provide performance assessments

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#### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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#### **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**