



Issued on: 31 July 2018

Deadline For Application: 21 August 2018

<b>POSITION TITLE:</b>	<b>Chief, Health Service</b>	<b>GRADE LEVEL:</b>	<b>P-5</b>
		<b>DUTY STATION:</b>	<b>Rome, Italy</b>
<b>ORGANIZATIONAL UNIT:</b>	<b>CSDH - Health Service</b>	<b>DURATION *:</b>	<b>Fixed term: two years with possibility of extension</b>
	<b>Corporate Services Department (CS)</b>	<b>POST NUMBER:</b>	<b>0042056</b>
		<b>CCOG CODE:</b>	<b>1.1</b>

\*The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

- FAO is committed to achieving workforce diversity in terms of gender and nationality.
- Persons with disabilities are equally encouraged to apply.
- All applications will be treated with the strictest confidence.
- The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

### Organizational Setting

The FAO Health Service provides preventative medical, counselling and occupational safety and health services and advice on all health related matters to the Organization, for Headquarters and Decentralized Offices

### Reporting Lines

The Chief, Health Service reports to the Assistant-Director General, CS

### Technical Focus

Overall planning and implementation of health-services providing sound medical advice and care and promotion and maintenance of proper health care, including the prevention of health hazards,:

### Key Results

Planning, management and delivery of clinical medicine and occupational health related policies, procedures, services and advice.

### Key Functions

Advisory functions:

- Provides expert advice to the Organization on all matters related to the health and welfare of the FAO employees and develops adequate, comprehensive and timely response plans to mitigate their impact on the Organization's Business Continuity plans at HQ and Decentralized Office;
- Facilitates Rome-Based Agencies' collaboration on health-related services;
- Participates in UN interagency working groups and network such as the UN Medical Directors (UNMD) network to promote best practices, policy development and harmonization, provide recommendation and expert advice to the High-Level Committee on Management, (HLCM)

Managerial functions

- Manages and oversees the work of the Health Services, including contract management with the unit's contractors.
- Manages Health Service's employees, promotes and ensures continuous staff development and medical education
- Leads the preparation and implementation of the biennial programme of work and budget in a cost effective manner;

Medico administrative functions:

- Oversees all activities of the Health Service encompassing first aid and emergency services, sick leave management, medical adjudications of health entitlements, ergonomic programmes and counselling, health promotion and primary health care clinic.
- Oversees medical adjudication including entry, periodical exit medical examination and clearance, pre deployment medical clearance, health related entitlements;
- Monitors sick leave and initiates related preventive actions;
- Reviews and submits disability cases to the FAO/WFP Staff Pension Committee (SPC)
- Advises on the determination that an illness or injury is service-incurred, coordinates the clinical evaluation and rating of permanent impairment, reviews and submits cases to the FAO/WFP Advisory Committee on Compensation Claims (ACCC);

- Ensures and coordinates health related preparation for field missions, approves medical travel for staff and their dependents deployed to decentralized offices, provides oversight of emergency medical evacuations via air/ground ambulance;
- Provides and oversees health education, health promotion, and preventive healthcare programmes and initiatives ensuring that appropriate awareness campaigns and training programs are implemented in order to maintain and develop the medical capabilities (e.g. health education, HIV/AIDS prevention, first aid, etc.);
- Act as Secretary to the Advisory Committee on Occupational Safety and Health (ACOSH)
- Performs other duties as required.

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Doctoral Degree in Medicine, including residency training in a medical specialty, preferably Internal Medicine or Occupational Health in addition to a valid medical license/registration to practice in home country
- Post graduate degree/certification in healthcare, business management, or health insurance
- Ten years of clinical experience with at least five years of combined medical and managerial experience including experience in an occupational health setting
- Working knowledge of English and of one of the other FAO languages (Arabic, Chinese, French, Russian, Spanish)

### Competencies

- Results Focus
- Leading, Engaging and Empowering
- Communication
- Partnering and Advocating
- Knowledge Sharing and Continuous Improvement
- Strategic Thinking

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is essential
- Extent and relevance of experience in clinical medicine, occupational health, travel medicine including standard practices and procedures
- Excellent communication skills, both oral and in writing, and demonstrated ability to write clear and concise reports, concept notes, and demonstrated ability deliver high level technical presentations

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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## ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognized in the IAU/UNESCO list.
- Candidates endorsed in the selection process for this vacancy announcement will be considered for the FAO Professional Employment Roster for a period of two years. The Roster is used to fill other similar positions at the same or lower grade, and in the same or another duty station.
- Candidates may be requested to provide performance assessments.

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## REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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## **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**