



## Food and Agriculture Organization of the United Nations

### Vacancy Announcement No: IRC5944

Issued on: 07 December 2018

Deadline For Application: 28 December 2018

<b>Position Title:</b>	Communication Officer	<b>Grade Level:</b>	P-2
<b>Organizational Unit:</b>	FAO Representation in the Sudan, FNSDN	<b>Duty Station:</b>	The Sudan, Khartoum
		<b>Duration *:</b>	Fixed term: one year (with possibility of extension).
		<b>Post Number:</b>	2007037
		<b>CCOG Code:</b>	1A08

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

#### Organizational Setting

The main aim of the FAO country offices, which are headed by an FAO Representative, is to assist governments to develop policies, programmes and projects to achieve food security and to reduce hunger and malnutrition, to help develop the agricultural, fisheries and forestry sectors, and to use their environmental and natural resources in a sustainable manner. FAO's mission is to work with the Government of the Sudan to help build a food-secure country, free of hunger and malnutrition, where food and agriculture contribute to improving the living standards of all, especially the poorest, in an economically, socially and environmentally sustainable manner. The Organization's activities in the Sudan are fully integrated with the national priorities outlined in the national plan and strategies of the country.

#### Reporting Lines

The Communication Officer reports to the FAO Representative and works under the direct supervision of the Deputy FAO Representative and in close collaboration with the Regional Communication Officer.

#### Technical Focus

Outreach-Advocacy, Communication Programming, Food Security.

#### Key Results

The provision of internet and internal communication.

#### Key Functions

- Processes, coordinates arrangements, and delivers services;
- Researches and analyses communication policy and service delivery issues, maintains operational statistics, and prepares related reports;
- Contributes to the development of information and training materials and coordinates and assists in the presentation of information/training sessions to management and staff;
- Provides information and advice to management and staff;
- Participates in project teams and work groups.

#### Specific Functions

- Develops a "National Communication Strategy/Plan" that dovetails the Regional Communication Strategy and the Regional Plan in line with the Country Programming Framework (CPF), the Corporate Communication Policy and Strategy, and the United Nations Communications Strategy of the Sudan;
- Builds effective and close partnership with media outlets based in the country and creates a pool of reliable media contacts to ensure complete coverage of the activities of the Organization;
- Acts as a focal point for FAOSD technical officers' Publications Workflow System (PWS) inquiries;
- Contributes to dissemination of relevant visibility materials for FAO RNE, and the Regional Communication Network in the Near East and North Africa (NENA) region visibility efforts (such as press releases, agendas and other materials for events/press conferences);
- On a regular basis, shares with the Regional Communication Office the communication products of the Senior Officers' Media Initiative (SOMI);
- Reviews project partners' visibility materials and publications and provides input related to content of communication materials, use of FAO logo and disclaimer on publications, agendas for events;

- Contributes to the improvement of visibility and outreach of FAOSD and RNE social and new media platforms; and FAO in general, in coordination with the Social Media and Outreach teams in headquarters under line management's guidance;
- Contributes to resource mobilization efforts through the preparation of briefs on ongoing programmes;
- Supports full implementation of the European Union project C-V plan and track media coverage of the European Union-funded project;
- Contributes to the development and distribution of press releases;
- Organizes European Union site visits, official opening ceremonies, interviews, TV and radio broadcast;
- Supports communications and visibility of events organized by or in collaboration with the FAO Representation including preparation of talking points, speeches, photos and video coverage;
- Contributes to the dissemination at country, regional and global levels, of relevant public information products, including publications on relevant FAO websites of European Union-funded project achievements;
- Performs other duties as required.

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#### **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

##### **Minimum Requirements**

- Advanced university degree in communication, social science, journalism, political science or a related field;
- Three years of relevant experience in communication, web publishing and/or social media networks;
- Working knowledge of English, and limited knowledge of one of the other FAO languages Arabic, Chinese, French, Russian or Spanish.

##### **Competencies**

- Results Focus;
- Teamwork;
- Communication;
- Building Effective Relationships;
- Knowledge Sharing and Continuous Improvement.

##### **Technical/Functional Skills**

- Work experience in more than one location or area of work, particularly in field positions, is desirable;
- Ability to translate complex and technical communications to a wide and varied audience, in a simple and concise manner;
- Understanding of FAO policies and programmes is considered a strong asset;
- Extent and relevance of experience in the field of web publishing and social media networks as well as in editing communication, promotional or technical materials;
- Working knowledge of Arabic would be an asset;
- Extent and relevance of experience in the UN System is desirable.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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#### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognized in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of two years.
- Candidates may be requested to provide performance assessments.

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#### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

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## HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**