



Food and Agriculture Organization of the United Nations

## Vacancy Announcement No: IRC5960

**Issued on:** 15 January 2019

**Deadline For Application:** 05 February 2019

<b>Position Title:</b>	Technical Officer (Treaty Systems Operations)	<b>Grade Level:</b>	P-3
		<b>Duty Station:</b>	Italy, Rome
<b>Organizational Unit:</b>	Climate, Biodiversity, Land and Water Department, CBD	<b>Duration *:</b>	Fixed term: one year (with possibility of extension)
		<b>Post Number:</b>	2007043
		<b>CCOG Code:</b>	1A11

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.  
Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

The International Treaty on Plant Genetic Resources for Food and Agriculture (ITPGRFA) is a legally binding instrument with the objective to facilitate conservation and sustainable use of plant genetic resources for food and agriculture and the fair and equitable sharing of benefits derived from their use. The Governing Body of the ITPGRFA is composed of all Contracting Parties to the ITPGRFA. The Secretariat of the Governing Body prepares, supports, and follows up on the Governing Body's deliberations and negotiations. The Secretariat enjoys functional autonomy in matters within the mandate of the ITPGRFA and decisions taken by the Governing Body, and is technically accountable to the Governing Body. The Secretariat is hosted by the Assistant Director-General's (ADG's) office of the Climate, Biodiversity, Land and Water Department (CBD). The post is located in the Secretariat of the ITPGRFA (CBDT).

### Reporting Lines

The Technical Officer reports to the Secretary of the ITPGRFA.

### Technical Focus

Operational support for the main systems of the ITPGRFA, and in particular the Benefit-sharing Fund (BSF).

### Key Results

Research, technical analysis, and project-related services to support the delivery of programme projects, products, and services.

### Key Functions

- Researches and analyses technical-, social-, economic-, environmental-, institutional-, and technology-related information, data and statistics and/or related policy issues to support the delivery of programme projects, products and services;
- Produces a variety of technical information, data, statistics and reports as well as input for technical documents and web pages;
- Provides technical support/analysis to various assessments, studies and initiatives and provides technical backstopping to field projects;
- Collaborates in the development of improved/updated tools, systems, processes, and databases;
- Participates on multidisciplinary teams, and/or leads working groups/teams collaborates with other departments and agencies on work groups and committees and promotes best practices;
- Collaborates in, provides technical backstopping to and ensures the quality/effectiveness of capacity development activities within member countries such as policy support, organizational development and individual learning events including preparation of related information, learning materials, online tools;
- Promotes knowledge sharing and best practices at international meetings and conferences and influences partners in stakeholder consultations;
- Supports resource mobilization activities in accordance with the FAO Corporate strategy.

### **Specific Functions**

- Develops and monitors a workplan for execution of project cycles of the BSF;
- Supports the execution of project cycles, including preparing call for proposals, project agreements, monitoring and evaluation of project cycles, in line with the procedures set by the ITPGRFA Governing Body;
- Prepares technical analysis arising from the BSF projects and compiles data, statistics and other scientific information;
- Supports donor relations and reporting on the BSF project cycles;
- Supports the development and implementation of the programmatic approach for the Funding Strategy of the ITPGRFA, of which the BSF is an essential element;
- Collaborates with other departments and FAO offices to support the implementation of the project cycles of the BSF and promotes knowledge sharing and best practices dissemination arising from the BSF with partners and with stakeholders and partners;
- Contributes to the development of operational linkages between the main systems of the ITPGRFA, such as the Multilateral System of Access and Benefit-sharing and the Global Information System, through the execution of the BSF project cycles;
- Supports the preparation of resource mobilization and outreach products for the BSF and the ITPGRFA, in line with FAO corporate strategies;
- Organizes workshops and seminars with technical partners on the BSF;
- Supports in the organization of intergovernmental meetings and consultations;
- Performs other duties as required.

---

### **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

#### **Minimum Requirements**

- Advanced university degree in international development, natural resources management, agronomy or a related field;
- Five years of relevant experience in project management related to agro-biodiversity, plant genetic resources, and their contribution to increase food security and rural livelihoods;
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

#### **Competencies**

- Results Focus;
- Teamwork;
- Communication;
- Building Effective Relationships;
- Knowledge Sharing and Continuous Improvement.

#### **Technical/Functional Skills**

- Work experience in more than one location or area of work, particularly in field positions, is desirable;
- Extent and relevance of experience in project management and grants operations, including managing call for proposals;
- Extent of knowledge related to agro-biodiversity and plant genetic resources, access and benefit-sharing;
- Extent and relevance of experience in preparing technical documents and reports on agro-biodiversity and food security for intergovernmental forums;
- Demonstrated skills and experience in donors' relations with and preparation of reports;
- Demonstrated skills and experience in organizing technical meetings and workshops at international level;
- Experience in preparing communication material and outreach products.

---

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

---

#### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "How to Apply"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognized in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of two years
- Candidates may be requested to provide performance assessments

---

## **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

---

## **HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**