



Issued on: 4 December 2018

Deadline For Application: 25 December 2018

POSITION TITLE:	Senior Communication Officer	GRADE LEVEL:	P-5
ORGANIZATIONAL UNIT:	Office for Corporate Communication (OCC) Publications Branch (OCCP)	DUTY STATION:	Rome, Italy
		DURATION*:	Fixed-term: 2 years with possibility of extension
		POST NUMBER:	0031062
		CCOG CODE:	1A08

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

- Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.
- Persons with disabilities are equally encouraged to apply.
- All applications will be treated with the strictest confidence.
- The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Office for Corporate Communication (OCC) is responsible for all corporate and internal communication activities of the Organization. It ensures coherence and consistency in FAO's corporate messaging and communications' outputs, as well as enables cost-effectiveness in use of communication-related resources across the Organization.

Reporting Lines

The Senior Communication Officer reports to the Director, OCC

Technical Focus

Publications, outreach, internal corporate communication

Key Results

Leadership, technical and policy expertise for the planning, development and implementation of Office work, projects, products, and services in accordance with FAO Strategic Objectives and in alignment with the Organization's Policy on Gender Equality

Key Functions

- Leads multi-disciplinary team(s), leads and/or participates on teams/committees, leads and/or participates on organization-wide committees and represents FAO at inter-agency meetings;
- Analyzes strategic/business/service objectives, reform priorities and the latest trends in communication to provide critical input into plans and strategies, functional stream work plans and priorities as well as the supporting operational, policy, system, tools and reporting frameworks;
- Supervises staff, oversees the delivery of multi-disciplinary programmes, policies, products, and services and prepares a variety of plans, strategies, reports and proposals;
- Promotes and pilots new concepts and initiatives, manages related projects and consultants, and plays a lead role in the implementation process;
- Ensures the integration of gender equality and women's empowerment in FAO's work, including the disaggregation of data by sex and age where appropriate, in accordance with FAO Policy on Gender Equality;
- Plans and develops consultation/communication/information/training programmes and products to promote understanding of programmes, services and policies, increased capacity development.

Specific Functions

- Plans and coordinates programmes and activities of the Publishing Branch, including the development of work plans, allocation of financial resources and supervision of staff;
- Leads the ongoing elaboration and implementation of corporate publishing policy and procedures, in line with FAO's communication strategy, technical programme priorities and external sectoral developments;
- Provides direction and recommendations to departments and offices (in headquarters and decentralized offices) to support the strategic development and effective delivery of the corporate publishing programme and results;
- Coordinates implementation of the Organization's copyright policy through regulated rights and licensing activities in close collaboration with the Legal Office and other OCC groups;
- Leads the development and implementation of an e-publishing strategy and advise departments and offices (in headquarters and decentralized offices) on appropriate technology solutions;
- Advises on strategic product development, marketing, dissemination (including official distribution) and impact evaluation of FAO's published content;
- Develops and strengthen partnerships with industry partners, academic and research institutions, and professional associations and networks and represent FAO at international publishing-related events;
- Performs other duties as required.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in communication, social science, journalism, political science or a related field
- Ten years of relevant experience in communication, public information, journalism, international relations
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

Competencies

- Results Focus
- Leading, Engaging and Empowering Others
- Communication
- Partnering and Advocating
- Knowledge Sharing and Continuous Improvement
- Strategic Thinking

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is essential
- Extent and relevance of experience in coordinating and managing complex multimedia communication, especially in areas relevant to FAO's mandate
- Extent and relevance of experience in publishing policies and processes and of key issues and developments affecting technical and scientific publishing
- Demonstrated ability to project positive corporate images, reporting on key achievements and effectively advocating vision and priorities to internal and external stakeholders
- Understanding of FAO policies, programmes and governing bodies is considered a strong asset

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "How to Apply"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Candidates endorsed in the selection process for this vacancy announcement will be considered for the FAO Professional Employment Roster for a period of two years. The Roster is used to fill other similar positions at the same or lower grade, and in the same or another duty station
- Candidates may be requested to provide performance assessments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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