



Food and Agriculture Organization of the United Nations

PROFESSIONAL VACANCY ANNOUNCEMENT N°: IRC6002

Issued on: **10 December 2018**

Deadline For Application: **31 December 2018**

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| POSITION TITLE: | Senior Technical Officer (COAG Secretary) | GRADE LEVEL: | P-5 |
| ORGANIZATIONAL UNIT: | Agriculture and Consumer Protection Department (AG) | DUTY STATION: | Rome, Italy |
| | | DURATION : | Fixed-term: two years with possibility of extension |
| | | POST NUMBER: | 2002548 |
| | | CCOG CODE: | 1.H.01 |

- [Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.](#)
 - [Persons with disabilities are equally encouraged to apply.](#)
 - [All applications will be treated with the strictest confidence.](#)
 - [The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.](#)
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Organizational Setting

The FAO Agriculture and Consumer Protection Department (AG) strives to strengthen the role of agriculture in reducing hunger and poverty while safeguarding the natural resource base and the environment. In a holistic manner, the AG Department works with partners to address the range of issues that affect food from farm to table including: improved production; management and conservation of crops and livestock; plant and animal pest and disease prevention and response; food safety and quality; and agricultural research and extension.

COAG is FAO's main technical advisory Committee on Agriculture responsible for: i) Reviewing major agricultural and nutritional problems and proposing concerted action by FAO's Member Nations; ii) Advising the FAO Council and the Director-General on activities relating to agriculture, livestock, food, nutrition and natural resource management, with particular emphasis on all the social, technical, economic, institutional and structural aspects relating to agricultural and rural development in general; and iii) Reviewing specific matters relating to agriculture, food and nutrition referred to the Committee. COAG also provides advice and recommendations to the FAO Conference on global agricultural policy and regulatory matters, and to the FAO Council on matters relating to the Organization's priorities, programmes and budgets.

The post is located in the Office of the Assistant Director-General, Agriculture and Consumer Protection Department (ADG-AG) at FAO Headquarters.

Reporting Lines

The Senior Technical Officer reports to the ADG-AG.

Technical Focus

The Senior Technical Officer acts as Secretary of the Committee on Agriculture (COAG). S/he provides policy and regulatory guidance on issues related to agriculture, livestock, food safety, nutrition, rural development and natural resources management.

Key Results

Leadership and technical expertise for the planning, development and implementation of Programmes of work, projects, related-products, and services in accordance with FAO Strategic Objectives and in alignment with the Organization's Policy on Gender Equality.

Key Functions

- Leads the development, implementation and evaluation on technical issues of assigned programmes/projects; directs review of relevant documents and reports; identifies priorities, liaises with relevant parties; identifies and initiates follow-up actions;
- Ensures the integration of gender equality and women's empowerment in FAO's work, including the disaggregation of data by sex and age where appropriate, in accordance with FAO Policy on Gender Equality.
- Coordinates programmes and reviews the assessments of issues and trends for the implementation of programmes and projects and the preparation of impact evaluation or equivalent studies;
- Supervises preparation of various written outputs, e.g. background papers, analysis, substantial sections of reports and studies, inputs to publications from a gender perspective;
- Directs substantive support to consultative and other meetings, conferences, to include proposing agenda topics, identifying participants, preparation of documents and presentations;
- Manages outreach activities; designs and conducts training workshops, seminars, makes presentations on assigned topics/activities;
- Leads field missions, including provision of guidance to external consultants, government officials and other parties;
- Provides advice to develop policies and strategies as well as national protocols and guide lines for projects with specific domains related to FAO's work.

Specific Functions

- Manages the preparation of departmental inputs to Governing bodies and Regional Conferences' documents; monitors

deliberations, ensures appropriate follow-up action is taken on decisions and recommendations related to agricultural production;

- Acts as Secretary of the Committee on Agriculture (COAG), organizes and ensures effective planning and implementation of biennial sessions and related activities; monitors implementation of its deliberations and of its programme of work;
- Coordinates departmental inputs to assess medium and long term constraints and potential of agriculture developments, including FAO's global perspective studies, with a view to enhance the contribution of the department to FAO's Strategic Objectives;
- Leads the department's advocacy initiatives, ensuring the development and implementation of effective communication and information strategies, and advises on the overall scope and content of the publications and communication programmes.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in agricultural sciences or related field
- Ten years of relevant experience in planning, managing, organizing and evaluating agricultural research and innovation systems and programmes with special emphasis on developing countries.
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

Competencies

- Results Focus
- Leading, Engaging and Empowering
- Communication
- Partnering and Advocating
- Knowledge Sharing and Continuous Improvement
- Strategic Thinking

Technical/Functional Skills

- Extent and relevance of experience in planning and implementation of projects and programmes related to agricultural research and innovation.
- Extent and relevance of experience in facilitating collaboration and managing partnerships, with international agricultural research and innovation organizations and networks.
- Work experience in more than one location or area of work, particularly in field positions is essential.
- Demonstrated results-based management capabilities with an ability to manage programmes, budgets and human resources efficiently under shifting priorities.
- Demonstrated ability to mobilize resources and to deliver against deadlines.
- Extent and relevance of experience in organizing international meetings, seminars and training courses.
- Familiarity with gender issues as needed

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "How to Apply"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list
- Candidates endorsed in the selection process for this vacancy announcement will be considered for the FAO Professional Employment Roster for a period of two years. The Roster is used to fill other similar positions at the same or lower grade, and in the same or another duty station
- Candidates may be requested to provide performance assessments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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