



POSITION TITLE:	Liaison Officer	GRADE LEVEL:	P-4
ORGANIZATIONAL UNIT:	Liaison Office in Brussels	DUTY STATION:	Brussels, Belgium
	LOB	DURATION *:	Fixed Term: 2 years
		POST CODE/N°:	0888850
		CCOG CODE:	1A10b

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged. Persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence. The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Director, FAO Liaison Office with the European Union and Belgium (LOB), the incumbent will ensure effective liaison on all matters of interest to FAO with the organs and offices of the European Union and the Government of Belgium, with Ambassadors and senior representatives of the ACP (African, Caribbean and Pacific Group of States) countries, and other institutions, including international organizations, local governments, nongovernmental organizations, private sector and academic institutions. In particular, the incumbent will:

- liaise, develop and maintain working relations with, and promote communication and cooperation with senior officials of the organs and offices of the European Union, EU Member States, the Belgian Government, the ACP countries in particular those representing their countries to FAO, and other governmental institutions and non-governmental organizations and academic institutions in Belgium;
- provide policy advice and exchange of information with the institutions on subject matters relevant to the FAO mandate in agriculture and rural development, forestry and fisheries, natural resources, technical cooperation and research, with a view to informing them on FAO objectives, policies and programmes and to favourably impact their views;
- encourage dialogue and discussion and negotiations concerning collaboration on specific sectors and programmes, including contribution to resources mobilization activities;
- analyse and advise FAO senior management as appropriate on legislation, policies and programmes of the European Union and the Government of Belgium which are relevant to the work of FAO;
- organize and attend the visits of FAO officials to Belgium and brief them on the European Union and Belgian issues related to the political/institutional developments on agriculture and development;
- contribute to the mid-term planning and other budget-related exercises;
- act as officer-in-charge for the office when needed;
- perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- University degree in Agriculture, Social or Political Sciences, Economics, Public Administrations, International Relations or related field
- Seven years of relevant experience in international and/or inter-governmental relations, intergovernmental policy and programme advice
- Working knowledge of English and French

SELECTION CRITERIA

Candidates will be assessed against the following:

- Relevance of experience related to agriculture and rural development matters, particularly in international relations and intergovernmental policy advice
- Knowledge of FAO/UN programmes in agriculture, forestry, fisheries, natural resources and technical cooperation is considered a strong asset
- Excellent English and French communication skills, both orally and in writing
- Demonstrated ability to establish and maintain effective working relations with government officials, international experts and other representatives from public, academic and private sectors
- Knowledge of other FAO official languages would be an advantage

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

For guidelines to applicants, please visit the Application Toolkit at: <http://www.fao.org/employment/current-vacancies/project/en/>

Send your application to:

V.A LOB-904-13-PRJ
The Director
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30, Bd Simon Bolivar (20th floor)
B-1000 Brussels (Belgium)
Fax No: +32 (0)2 203 85 89
E-mail: FAO-LOB@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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