



Food and Agriculture Organization of the United Nations

PROFESSIONAL VACANCY ANNOUNCEMENT N°: NRC-663-11-PRJ

Issued on: **20 April 2011**

Deadline For Application: **11 May 2011**

POSITION TITLE:	Natural Resources Officer (UN-REDD Secretariat)	GRADE LEVEL:	P-3
ORGANIZATIONAL UNIT:	Environment, Climate Change and Bioenergy Division (NRC) Natural Resources Management and Environment Department (NR)	DUTY STATION:	Geneva
		DURATION *:	1 year
		POST CODE/N°:	unidentified
		CCOG CODE:	1H06

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Director, NRC, the general supervision of the Head of the UN-REDD Programme Secretariat and the direct supervision of the Senior Officer, UN-REDD Programme Secretariat, the incumbent will :

- support the work of the UN-REDD Programme Secretariat;
- support the implementation and further development of the UN-REDD Global Programmes;
- facilitate the coordination and monitoring of inputs, activities and workplans of the UN Agencies for the implementation of the Global Programme;
- collect, analyse and share experiences and lessons learned from the UN-REDD country actions and the international support functions;
- provide support to the development of tools to manage and share information and knowledge;
- contribute to the preparation of working papers, organization of meetings and expert consultations, and updating of the UN-REDD website especially in relation to Global Programme activities;
- participate in coordinating MRV and Monitoring and other Global Programme activities with UN-REDD partners;
- analyse and compile the results achieved and lessons learned from the UN-REDD Joint Global Programme;
- support the preparation of the UN-REDD Programme contributions to the international agreements and events;
- prepare inputs to and implementation of decisions by the UN-REDD Programme Policy Board and assist in the preparation of reports;
- perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced University Degree in Natural Resource Management or related field
- Five years of relevant experience, including international experience in natural resources management, organization of workshops and knowledge management
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of academic qualifications
- Extent of experience in natural resources management, especially monitoring and assessment, and related policy dialogue
- Extent of experience in knowledge management
- Extent of experience with UN, intergovernmental and international organizations
- Good communications skills, both orally and in writing

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

*** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the Guidelines to applicants

Send your application to:

V.A **NRC-663-11-PRJ**
Climate, Energy and Tenure Division
Natural Resources Management and Environment Department
FAO Viale delle Terme di Caracalla 00153 Rome ITALY
Fax No: +39 06 5705 3250
E-mail: VA-663-11-PRJ-NRC@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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