



Food and Agriculture Organization of the United Nations

PROFESSIONAL VACANCY ANNOUNCEMENT N°: NRC-663-11-PRJ

Issued on: 20 April 2011

Deadline For Application: 11 May 2011

POSITION TITLE:	Natural Resources Officer (UN-REDD Secretariat)	GRADE LEVEL: P-3
ORGANIZATIONAL UNIT:	Environment, Climate Change and Bioenergy Division (NRC) Natural Resources Management and Environment Department (NR)	DUTY STATION: Geneva DURATION *: 1 year
		POST CODE/N°: unidentified
		CCOG CODE: 1H06

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Director, NRC, the general supervision of the Head of the UN-REDD Programme Secretariat and the direct supervision of the Senior Officer, UN-REDD Programme Secretariat, the incumbent will :

- support the work of the UN-REDD Programme Secretariat;
- support the implementation and further development of the UN-REDD Global Programmes;
- facilitate the coordination and monitoring of inputs, activities and workplans of the UN Agencies for the implementation of the Global Programme;
- collect, analyse and share experiences and lessons learned from the UN-REDD country actions and the international support functions;
- provide support to the development of tools to manage and share information and knowledge;
- contribute to the preparation of working papers, organization of meetings and expert consultations, and updating of the UN-REDD website especially in relation to Global Programme activities;
- participate in coordinating MRV and Monitoring and other Global Programme activities with UN-REDD partners;
- analyse and compile the results achieved and lessons learned from the UN-REDD Joint Global Programme;
- support the preparation of the UN-REDD Programme contributions to the international agreements and events;
- prepare inputs to and implementation of decisions by the UN-REDD Programme Policy Board and assist in the preparation of reports;
- perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced University Degree in Natural Resource Management or related field
- Five years of relevant experience, including international experience in natural resources management, organization of workshops and knowledge management
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of academic qualifications
- Extent of experience in natural resources management, especially monitoring and assessment, and related policy dialogue
- Extent of experience in knowledge management
- Extent of experience with UN, intergovernmental and international organizations
- Good communications skills, both orally and in writing

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments*

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the **Guidelines to applicants**

Send your application to:

V.A NRC-663-11-PRJ

Climate, Energy and Tenure Division

Natural Resources Management and Environment Department

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Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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