**Vacancy No. OEK/226/10**

<table>
<thead>
<tr>
<th>Title</th>
<th>Director, Office of Knowledge Exchange, Research and Extension</th>
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<td>Grade</td>
<td>D-2</td>
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<tr>
<td>Number</td>
<td>0434175</td>
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<td>Duty Station Location</td>
<td>Rome, Italy</td>
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**Summary of Duties and Functions**

Under the guidance of the Deputy Director-General (Knowledge), the Director is the principal adviser to senior management of the Organization regarding research and extension, knowledge management, technical publishing, capacity development, communication for development and education and responsible for quality delivery of the services of the Office. Specific duties and functions are to:

- Advise the Deputy Director-General (Knowledge) on matters under the Office’s mandate of activities, providing leadership and vision on the Organization’s programmes that foster agricultural innovation, learning, the sharing of knowledge and information, and capacity development in these areas;
- Exercise overall management responsibility for the Office’s biennial programme of work, ensuring its technical quality within the framework of the FAO Strategic Framework, the Medium Term Plan and the cost-effective use of resources through Results Based Management;
- Preserve and ensure access to FAO’s institutional memory, and facilitate access to scientific and technical information sources for FAO staff and key stakeholders in member countries;
- Advocate FAO policies and normative frameworks, and oversee the implementation of FAO corporate strategies for capacity development and knowledge management, incorporating learning and collaborative technologies;
- Foster the development of national and international research and extension systems that contribute to food security and effective natural resources management;
- Encourage cooperation with global stakeholders such as the Global Forum on Agricultural Research (GFAR) and the Consultative Group for International Agricultural Research (CGIAR);
- Act as FAO focal point for the Consultative Group for International Agricultural Research (CGIAR);
- Represent FAO in the United Nation’s system and at other international fora.

**General Requirements**

- Post graduate qualifications or equivalent experience in knowledge management as applied to agriculture or a related field, or in one of the relevant subject areas of the Office;
- Demonstrated professional competency and mastery of subject matters dealt with by the Office;
- Proven managerial and technical leadership of a high order in the relevant subject areas;
- Experience with intergovernmental consultations and providing advice to member nations;
- Demonstrated ability to communicate clearly and effectively with the media;
- Fluency in English, French or Spanish with a limited knowledge of one of the other two, or Arabic, Chinese or Russian, the languages of the Organization;
- Ability to lead and work effectively with a diverse team of people of different national and cultural backgrounds in an international setting.
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<th>Managerial Competencies</th>
<th><strong>Strategic vision:</strong> Capacity to develop a vision, mission and strategies and to focus on the needs of Member Countries and to adjust strategies to take account of changing circumstances. <strong>Managing people:</strong> Fosters team spirit through building trust and commitment to common objectives and recognising team successes. <strong>Result Orientation:</strong> Demonstrates an ability to manage programmes and projects efficiently under shifting priorities, in order to achieve targets. <strong>Partnering:</strong> Negotiates effectively with partners to enable successful outcomes for all stakeholders and actively supports inter-disciplinarity across FAO. <strong>Strong Communication Skills:</strong> Demonstrates a high level of communication skills in promoting the Organization’s messages.</th>
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| Remuneration            | Without dependents: From US$162,225 to US$173,800  
With dependents: From US$176,584 to US$190,367  
FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the [International Civil Service Commission](https://www.un.org/en/scie/) Web site |
| How to apply            | Applications, including a full curriculum vitae and Personal History Form (available in MS Word (A4 and letter formats), should be submitted by 4 December 2010 to the Director, Human Resources Management Division (CSH), FAO, Viale delle Terme di Caracalla, 00153, Rome, Italy or sent by e-mail to: senior-vacancies@fao.org or faxed to Italy 06-5705 5131 |