

**VACANCY NO. OSD/234/11 – NEAR EAST**

The purpose of this vacancy announcement is to constitute a roster of suitable candidates to fill vacancies at various duty stations as they occur

**Please quote Vacancy Number when applying**

<b>Title</b>	FAO Representative (FAOR)
<b>Grade</b>	P-5 or D-1
<b>Department/Division</b>	FAO Representations
<b>Duty Station Location</b>	FAO Offices in the <b>Near East Region</b>
<b>Summary of Functions</b>	<p>FAO Representatives are the Director-General's Representatives in their country(ies) of accreditation.</p> <p>They specifically:</p> <ul style="list-style-type: none"> <li>• have the overall responsibility for monitoring and reporting on developments that are affecting or will affect the ability of the country to attain its nutrition, food and agriculture-related objectives;</li> <li>• maintain relations with the governmental offices which have the responsibility for nutrition, food and agricultural matters, and collaborate with national associations and organizations and external partners involved in the agricultural and rural development process;</li> <li>• play a critical role in the in-country work of the Organization, collaborate with the government and other partners in identifying priority proposals for future assistance, assume operational responsibilities for the implementation of national programmes and projects, including Technical Cooperation Programme, and facilitate the implementation of normative functions of the concerned units at Headquarters and in the decentralized offices;</li> <li>• provide leadership on food and agriculture policy and operational matters, within the Resident and Humanitarian Coordinators System;</li> <li>• monitor the food supply situation and provide updates and alerts on events that are likely to affect food supplies.</li> <li>• provide support to emergency, recovery and rehabilitation activities of the Organization;</li> <li>• contribute to the mobilization of extra-budgetary resources, making maximum use of expertise available in the decentralized offices;</li> <li>• represent, when requested, the Organization at meetings organized in their country(ies) of accreditation and perform other related duties as required;</li> <li>• are responsible, within FAO's field security management structure, for the security and safety of persons employed by the Organization and their eligible dependents and for FAO's assets and operations in their country(ies) of accreditation;</li> <li>• participate actively in country-level UN system coordination mechanisms, particularly the UN Country Team and the UN Security Management Team;</li> <li>• provide, when requested, technical support services in their areas of competence to the countries of the subregion.</li> </ul>

<b>General Requirements</b>	<ul style="list-style-type: none"> <li>• University degree in agriculture, forestry, fisheries, agricultural economics, food technology, nutrition or a closely related field.</li> <li>• Extensive professional experience in a technical area related to the academic background and relevant to FAO's work.</li> <li>• Good knowledge of the agricultural sector of the region.</li> <li>• At least 10 years' experience in development work and exposure to programmes/project formulation, negotiation, implementation, supervision and evaluation, with particular reference to FAO's areas of work.</li> <li>• Knowledge of, or exposure to, the UN system and/or other international development-oriented organizations.</li> <li>• Substantial experience in the management of human and financial resources.</li> <li>• Working knowledge of Arabic, English or French and limited knowledge of one of the other two. Knowledge of additional languages of the Organization would be an asset.</li> <li>• Computer literacy in word processing and other relevant computer software.</li> <li>• Willingness to be assigned to any duty station and travel inside and outside the country of assignment.</li> </ul>
<b>Managerial Competencies</b>	<p><b>Strategic vision:</b> capacity to develop a vision, mission and strategies and to focus on the needs of member countries and to adjust strategies to take account of changing circumstances. <b>Managing people:</b> fosters team spirit through building trust and commitment to common objectives and recognizing team successes. <b>Result orientation:</b> demonstrates an ability to manage programmes and projects efficiently under shifting priorities in order to achieve targets. <b>Partnering:</b> negotiates effectively with partners to enable successful outcomes for all stakeholders and actively supports inter-disciplinarity across FAO. <b>Strong communication skills:</b> demonstrates a high level of communication skills in promoting the Organization's messages.</p>
<b>Personal profile</b>	<ul style="list-style-type: none"> <li>• FAO Representatives should have a strong commitment to the ideals of the United Nations;</li> <li>• have good negotiation skills, and tact and diplomacy;</li> <li>• have ability to communicate clearly and concisely both orally and in writing;</li> <li>• have initiative, resourcefulness, energy and common sense to react promptly to emergencies, ensuring that government requests for assistance are diligently acted upon;</li> <li>• have good interpersonal skills; ability to work in a multi-cultural, multi-ethnic environment and to maintain effective working relationships with colleagues.</li> </ul>
<b>Remuneration</b>	<p>FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the <a href="#">International Civil Service Commission</a> website.</p>
<b>How to apply</b>	<p>Applications, including a full curriculum vitae and Personal History Form available in MS Word (<a href="#">A4</a> and <a href="#">letter</a> formats), should be submitted <b>by 1 March 2011</b> (quoting vacancy number), to the Director, Human Resources Management Division (CSH), FAO, Viale delle Terme di Caracalla, 00100 Rome, Italy. E-mail: <a href="mailto:senior-vacancies@fao.org">senior-vacancies@fao.org</a> - Fax: +39 06 5705 5131.</p>