



POSITION TITLE:	<b>Regional Coordinator</b> (Global Strategy to Improve Agricultural and Rural Statistics)	GRADE LEVEL:	<b>P-4</b>
ORGANIZATIONAL UNIT:	<b>Regional Office for Asia and the Pacific</b> (RAP)	DUTY STATION:	<b>Bangkok, Thailand</b>
		DURATION *:	<b>1 Year renewable</b>
		POST CODE/N <sup>o</sup> :	
		CCOG CODE:	

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged  
Persons with disabilities are equally encouraged to apply  
All applications will be treated with the strictest confidence**

#### DUTIES AND RESPONSIBILITIES

Under the overall supervision of the FAO Assistant Director-General & Regional Representative for Asia & the Pacific, the technical supervision of the Senior Statistician, the administrative supervision of the Budget Holder and in coordination with the Coordinator of the Global Office (GO) of the Global Strategy, the incumbent will manage the Regional Office for the Global Strategy to Improve Agricultural and Rural Statistics and act as Secretary for the Regional Steering Committee (RSC), in the implementation of the Regional Action Plan (RAP). The incumbent will also contribute to strengthening partnership and knowledge networks within and outside the Organization, coordinating with country-level actions guided by FAO's country programming Framework (CPF) as well as promoting South- South and triangular cooperation. In particular the incumbent will:

- coordinate the implementation of the Regional Action Plan (RAP), and organise consultative meetings, seminars and workshops;
- lead the management, administration, implementation and monitoring of the global strategy activities of the Regional Office, including preparation of annual work plans and budgets, in accordance with guidelines provided by the Global Office (GO);
- manage the funds allocated to the Technical Assistance component of the Regional Action Plan (RAP) and liaise with Implementing Partners (IPs), such as ESCAP (UN Economic and Social Commission for Asia and the Pacific) and ADB (Asian Development Bank);
- coordinate the preparation of the consolidated regional annual narrative and financial reports to be submitted to the Fund Administrator of the Global Strategy
- participate to regular coordination meetings of the Global Office
- keep implementing Partners (IPs) and countries informed on the status of implementation of activities by the Regional Office;
- ensure provision of Secretariat services to the meetings of the RSC (Regional Steering Committee) and preparation of regular progress reports and other reports to the Global Office;
- coordinate the preparation of country assessment missions and reports, and coordinate the implementation of Regional Action Plan activities with the Global Office;
- contribute to resource mobilization to support the implementation of the Global strategy in the region
- undertake backstopping mission to provide technical assistance to assigned countries
- manage the recruitment of staff and consultants, supervise their work and oversee the administration of contracts with external partners for outsourced work;
- prepare advocacy and communication strategy for the Regional Action Plan and related material
- prepare technical reports, articles, working papers, books and documents related to the Regional Action Plan activities;
- perform other related duties as required.

#### MINIMUM REQUIREMENTS

*Candidates should meet the following:*

- Advanced University degree in Statistics, Economics, Agro-economy or in a related field or equivalent experience
- Seven years progressive experience in planning, management and implementation of statistical capacity development programmes, preferably in the region.
- Working knowledge of English. Knowledge of a second official language of FAO would be considered desirable.

#### SELECTION CRITERIA

*Candidates will be assessed against the following:*

- Work experience in more than one location or area of work, particularly in field positions is desirable
- Demonstrated experience in planning, management and implementation of statistical capacity development programmes
- Experience in agricultural surveys and national agricultural systems.

- Familiarity with FAO procedures and the Global Strategy to Improve Agricultural and Rural Statistics would be an asset
- Quality of oral and written communication skills in English.
- Extent of experience in leading and supervising multicultural teams and delivering a results-based program of work
- Extent and relevance of academic qualifications

*Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.*

**\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

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#### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

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#### **TO APPLY**

For guidelines to applicants, please visit the Application Toolkit at <http://www.fao.org/employment/current-vacancies/project/en/>

Send your application to:

**V.A RAP-76-14-PRJ**

Field Programme Group

FAO Regional Office for Asia and the Pacific

Fax No: +662 697 4445

E-mail: VA-RAP-76-14-PRJ@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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