



Issued on: 1 August 2012

Deadline For Application: 15 August 2012

POSITION TITLE:	Project Coordinator	GRADE LEVEL:	P-4
ORGANIZATIONAL UNIT:	Regional Office for Asia and the Pacific, RAP	DUTY STATION:	Bangkok, Thailand
		DURATION *:	3 Years
		POST CODE/N°:	N
		CCOG CODE:	1H01

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply
All applications will be treated with the strictest confidence**

DUTIES AND RESPONSIBILITIES

Under the overall supervision of the the Assistant Director-General/Regional Representative, for Asia and the Pacific, RAP, the supervision of the Senior Field Programme Officer, RAP and the technical guidance of the Senior Food Safety and Nutrition Officer, Lead Technical Officer, RAP in collaboration with the Nutrition and Consumer Protection Division, AGN and Rural Infrastructure and AgroIndustries Division, AGS at Headquarters, the **Project Coordinator** of the regional project "Promotion of Rural Development through Development of Geographical Indications at Regional Level in Asia (GCP/RAS/281/FRA)", will manage the implementation of the project. In particular, will:

- plan and coordinate the implementation of all project activities;
- supervise the project staff;
- establish contact with counterpart organizations in the participating countries;
- formulate work plans and their coordination in the field;
- organize and manage project activities based on the project document and budget, and in consultation with countries' institutional representatives and steering committee members;
- ensure coordination with other projects related to GIS, partners, donors and FAO's Regular Programme;
- draft terms of references for all national and international technical experts to be contracted;
- organize and conduct national and regional meetings and trainings;
- train and manage local experts, NGOs and others that are contracted to assist farmers associations;
- prepare semi-annual progress reports, draft the terminal report and the end of assignment report, according to FAO standards and procedures.
- prepare technical reports, reports of meetings and other documentation;
- perform other related duties, as required

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced degree in agronomy, rural development, intellectual property (IP) rights policy or project management or related fields
- Seven years of relevant experience in rural development, agro-business development or protection of intellectual property rights or geographic indications
- Working knowledge of English.

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of experience in Geographical Indications (GI) development in South-East Asia and previous record of establishing sustainable GIS in SE Asia;
- Extent and relevance of experience in project management and implementation;
- Ability to deliver presentations; interpreting and presenting information to suit the target audience, communicate complex information in clear and concise formats;
- Depth of English language skills;
- Quality of interpersonal communications both oral and written and coordination skills;
- Extent and relevance of experience with a variety of stakeholders from local farmer cooperatives and national governments to private sector entities;
- Depth of language skills in any of the national languages (Thai, Khmer, Vietnamese, Lao) or French would be an asset;
- Experience in certification and control will be an added advantage

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the Guidelines to applicants

Send your application to: V.A **RAP-819-12-PRJ**
Field Programme Group
FAO Regional Office for Asia and the Pacific
Fax No: +66 2 697 4445
E-mail: VA-RAP-819-12-PRJ@fao.org

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